

# Zenia Gist

Open to relocating 

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<https://linkedin.com/in/zeniagist> 

<https://zeniagist.github.io> 

Accounting specialist turned web developer with highly developed problem-solving and time management skills. Skilled at identifying solutions to stay within the projected budget and ensure deadlines are met. Key project involved working with the IT team to automate accounts receivable checks by directly uploading check images from the bank PDF lockbox to customer's account.

## Skills

**Languages:** JavaScript, TypeScript, SQL, HTML, CSS, JSON

**Databases:** MySQL, MongoDB

**Frameworks and Libraries:** React, React Native, Angular, Express, Bootstrap, jQuery

**Other:** Heroku, Git, Bash, Microsoft Office Suite

## Projects

**Event Meetup** / <https://zeniagist.github.io/eventmeetup/>

JUNE 2021

*React, NodeJS, Gherkin, Google Calendar API, AWS, HTML, CSS*

Serverless PWA using Google Calendar API to fetch upcoming events where users can search for a city and view a list of events hosted in the selected city.

**Chatterbox** / <https://github.com/zeniagist/chatterbox>

MAY 2021

*React Native, Firebase, Expo, Gifted Chat, Android Studio, HTML, CSS*

Native mobile chat app that allows users to send pictures and location online or offline stored locally with Google Firestore

**filmFlix** / <https://zeniagist.github.io/filmflix/>

APRIL 2021

*Angular, TypeScript, Node.js, Express, MongoDB, Passport, HTML, CSS*

Provides users with the access to information about different movies, directors and genres. Users are able to sign up, update personal information, and create a list of their favorite movies.

## Experience

JULY 2020 – PRESENT

**Accounting Specialist / HireCall/Trak-1 Technology - Tulsa, OK**

Created monthly process for company budget and expense reporting to ensure all payroll transactions are processed in a precise and timely manner. Implemented new method for accurate record keeping for executing credit card reconciliations and reviewing invoices for appropriate documentation prior to payment.

JANUARY 2016 – JULY 2020

**Outbound Client Engagement Specialist / Peoplefacts - Tulsa, OK**

Developed a complete QA program for the background check report ETAs which fostered an open communication between the customers and criminal verification team. Established new standards for communication to customers about criminal record search ETAs and created testing protocols for improvements.

## Education

JUNE 2021

**Full-Stack Immersion Certificate / CareerFoundry - Online Bootcamp**

MAY 2020

**AS in Computer Information Systems / Tulsa Community College – Tulsa, OK**