NAZMUL ISLAM REFAT

📍 53/3 Badda Nagor Hazaribag,Dhaka-1205

✉ nazmulislamrefat@gmail.com

📞 +8801612264226

PERSONAL STRENGTH

1.Creativity
2.Focused
3.positive attitude
4.volunteered
5.Enthusiastic
6.Disciplined

PERSONAL WEAKNESS :

1.Lack of experience.
2.self criticism.
3.Trouble saying "no"

SKILL

Bangla :Native proficiency
80%

English :professional working efficiency
70%

Leadership
60%

computer skill:m/s word, m/s Excel
70%

Digital Marketing

SEO

CAREER OBJECTIVE

- To obtain an accounting position where i will be able to contribute my skill,knowledge and experience to a company that will give me an opportunity to develop my carrer.

KEY SKILL:

1.knowledge in preparing accounting -related documents like invoice, bill,purchase,accounts payable and accounts receibable, etc.
2.Excellent knowledge of accounting related concepts .

EDUCATION HISTORY

Master of Business Administration ((MBA)

Institute : National university (Affiliated New Model Degree College)

CGPA: 3.31
passing year:2024
Major: Accounting

Bachelor of Business Administration (BBA)

Institute : National university (Affiliated Dhaka commerce college)

CGPA: 3.01
passing year:2022
Major: Accounting

Higher secondary certificate (HSC)

Institute:Bir Shrestha Noor Mohammad Public college

passing year :2016-2017
Group: Business Study (B.study)
Board: Dhaka
Result: 4.42

Secondary school certificate (SSC)

Institute:Bir Shrestha Noor Mohammad Public college

passing year :2014-2015
Group:Business Study (B.study)
Board: Dhaka
Result: 4.94

Personal Details:

NAME: MD.NAZMUL ISLAM REFAT

FATHER'S NAME: MD.NAZRUL ISLAM

MOTHER'S NAME: ROZY ISLAM

PERMANENT ADDRESS: Vill: Shatnol,P/O: Shatnol Bazar,Thana: Matlab,Dist: Chandpur.

PRESENT ADDRESS: House # 53/3,Road # Badda Nagar, Hazaribag Dhaka-1205,Bangladesh.

DATE OF BIRTH: 8 March,1997

MARRIED STATUS: Unmarried

SEX: Male

BLOOD GROUP: A+

HEIGHT: 5'9"

NATIONALITY: Bangladeshi

RELIGION: Islam

FIELD OF INTEREST: Reading Book,Painting.

I declare that to the best of my knowledge, these data correctly described my qualification about me. I understand that any willful misstatement described here in may lead to my disqualification or dismissal. If employed .

Signature: Date: