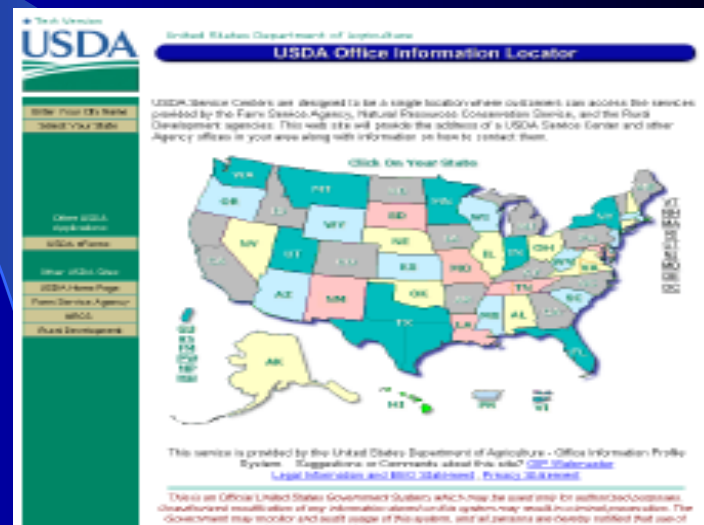


Module 6:

Data Sources – Office Information Profile (OIP) and Congressional Districts





Module 6 Objective – OIP and Conservation District Data in CIS

- Many reports in CIS report data by office location (i.e. worked) or County or Congressional District
- OIP is NRCS's Official source for all office names
- County and Congressional District names are maintained in Service Center's Master Reference Tables

Example of OIP Data



Report Information

Location: Louisiana ▼ By: County-Office ▼ Refresh

Period: FY 2002 ▼ Show more report criteria

Summary Staff Cost
FY 2002 Louisiana By County-Office
All Programs
All Program Modifiers
All Activities

CIS 2.2

Generated: Tuesday, September 03, 2002

ACRES Data Through: Saturday, August 10, 2002

| Location | Staff Years | Hours | | | Costs (\$) | | | Percentage of Salaries/Benefits |
|---|-------------|--------|-------|-------|------------|-----------|-----------------------------|---------------------------------|
| | | Worked | Leave | Total | Salaries | Benefits | Salaries/Benefits Sub-Total | |
| Louisiana | 19.00 | 3,199 | 536 | 3,735 | 9,464,887 | 2,198,800 | 11,663,688 | 100.00 |
| ACADIA, LA | 2.44 | 1,305 | 739 | 5,094 | 111,623 | 25,141 | 136,764 | 1.17 |
| ABBEVILLE SERVICE CENTER (62556), LA | 0.00 | 4 | 1 | 5 | 119 | 34 | 154 | 0.00 |
| CROWLEY SERVICE CENTER (62441), LA | 1.59 | 2,822 | 492 | 3,314 | 74,392 | 16,787 | 91,179 | 0.78 |
| CROWLEY WATERSHED STAFF OFFICE (102577), LA | 0.72 | 1,305 | | | | 6,482 | 36,471 | 0.31 |
| DERIDDER SERVICE CENTER (62452), LA | 0.01 | 1 | | | | 120 | 537 | 0.00 |
| EUNICE SOIL SURVEY OFFICE (101507), LA | 0.04 | 65 | | | | 414 | 2,434 | 0.02 |
| LAFAYETTE AREA OFFICE (102975), LA | 0.08 | 132 | 29 | 161 | 4,236 | 1,197 | 5,433 | 0.05 |
| LAFAYETTE SERVICE CENTER (62500), LA | 0.00 | 6 | 1 | 8 | 233 | 44 | 276 | 0.00 |
| VILLE PLATTE SERVICE CENTER (62484), LA | 0.00 | 8 | 2 | 9 | 217 | 62 | 279 | 0.00 |
| ALLEN, LA | 1.79 | 3,199 | 536 | 3,735 | 77,284 | 21,897 | 99,182 | 0.85 |

County

Lafayette Service Center (62500)

Conservation Information System

USE of OIP Data in CIS

- The name used on CIS reports is the Office Name itself, not the Service Center.
- Some CIS reports are by office type. The office type of an office also comes from OIP.

Where does CIS get Office Name?

Office Edit

Office Id: 62500 At Site: 1468 Status: Active

Office Type: NRCS - SERVICE CENTER OFFICE

Public: Yes

People: 3

Office Name: LAFAYETTE SERVICE CENTER

Mailing Address (if different from Site Address)

Info Line

Address

City

Phone ext

Toll Free

Fax

Comments

Parent Office

% Coverage: 100

Office Contact

Name: Emmett Wilson

Function: DC

Email: emmett.wilson@la.usda.gov

Phone: (337) 262-6601 ext 3

Fax: (337) 262-6608

Created: 07/10/98 Revised: 02/07/01 7:57 AM By: framsey

Cancel

?

Help

?

Help

Most CIS reports use Office Names from OIP (exception CIS report 2.4 uses Office Type)

USE of OIP Data in CIS

- Several CIS reports are based upon WebTCAS hours. One of the attributes of hours is the duty station office of the employee.
- The duty station office comes from employee's iCAMS record and is recorded as an OIP office id.



Corrections to Office Name

Back

OIP Contacts

09/05/2002

OIP System

| State | Name / Function | Phone / Fax / Email | Address |
|-------|--|--|--|
| US | Hans Heidenreich NFAC NRCS | (301) 504-4128 hans.heidenrech@nrcs.usda.gov | USDA GEORGE WASHINGTON CARVER CENTER 5601 SUNNYSIDE AVE BELTSVILLE, MD 20705-5000 |
| US | Jennifer Schukar National Data Steward NRCS | (970) 295-5476 (970) 295-5544 fax Jennifer.Schukar@usda.gov | FT COLLINS SERVICE CENTER & NATURAL RESOURCES RESEARCH CTR 2150 CENTRE AVE FORT COLLINS, CO 80526-1891 |
| AL | Susan Dillard State Data Steward NRCS | (334) 887-4522 (334) 887-4551 fax Susan.dillard@usda.gov | ALABAMA NRCS STATE OFFICE-AUBURN STATE OFFICE 311 |
| AK | Chuck Reeves Alternate State Data Steward NRCS | (907) 761-7775 (907) 761-7790 fax creeves@ak.usda.gov | ALASKA STATE OFFICES ALASKA STATE OFFICE 800 W EVERGREEN AVE STE 201 PALMER, AK 99645-6546 |
| AK | Barbara Winters State Data Steward RD | (907) 761-7713 (907) 761-7783 fax barbara.winters@ak.usda.gov | ALASKA STATE OFFICES 800 W EVERGREEN AVE STE 201 PALMER, AK 99645-6546 |
| AZ | Barbara Hood-Keller State Data Steward NRCS | (602) 280-8782 (602) 280-8805 fax barbara.hood-keller@az.usda.gov | PHOENIX RD/NRCS STATE OFFICE ARIZONA STATE OFFICE 3003 N CENTRAL AVE PHOENIX, AZ 85012-2902 |
| AR | Joe McKeown State Data Steward | (501) 301-3147 (501) 301-3188 fax | STATE OFFICE COMPLEX - ALL AGENCIES ARKANSAS STATE OFFICE |

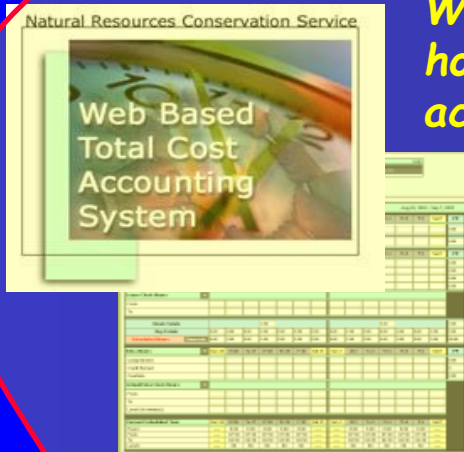
State
Data
Steward

OIP Manager (oipt@itc.nrcs.usda.gov)



Location Data in WebTCAS links with OIP data when imported into CIS

WebTCAS/ACRES

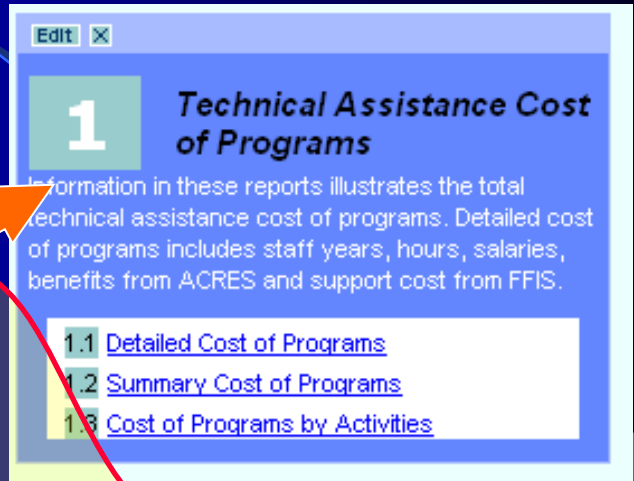


Worked and Leave hours by program, activity, modifier, and county

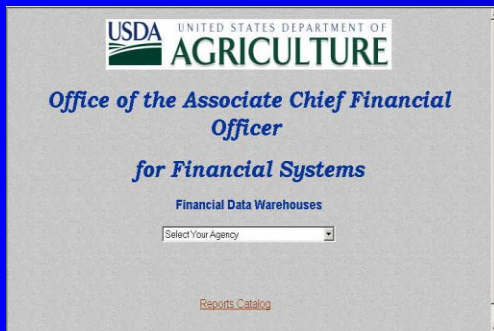
Nightly update

End of Pay Period Data Feed

CIS Database Cube



FFIS



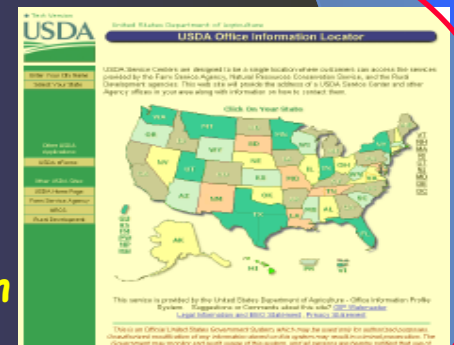
Monthly Data Feed

Support Costs by State

Real Time Feed

Office Information

OIP



USE of OIP Data in CIS

- OIP has more than one office id, one for the service center, and another for the office itself. For example a service center can have more than one office in it such as the NRCS county office, the SWCD office, and perhaps an RD or FSA office.
- When updating an office name in OIP, be sure to check both of these.



OIP Sites can have numerous Offices

| ID | Site | Contact | Status |
|--|--|--|--------|
| 6315 | LAFAYETTE NRCS PROGRAMS OFFICE 646 CAJUNDOME BLVD RM 127 LAFAYETTE, LA 70506-4290 (337) 291-3050 (337) 291-3059 fax | RANDOLPH JOSEPH ASTC/FO (337) 291-3050 | Active |
| LAFAYETTE County | | | |
| Offices | Type | | |
| 102969 | NRCS - TECHNICAL SUPPORT OFFICE NRCS FOPSS OFFICE NRCS FOPSS OFFICE 646 CAJUNDOME BLVD RM 180 LAFAYETTE, LA 70506-4290 (337) 291-3060 (337) 291-3085 fax | | |
| Additional counties served: ASCEP JEFFERSON, JEFFERSON DAVIS, L THE BAPTIST, ST BERNARD, ST C TERREBONNE, VERMILION | | | |
| 102975 | NRCS - AREA OFFICE LAFAYETTE AREA OFFICE | | |
| Additional counties served: ACADIA CALCASIEU, CAMERON, EAST BATON JEFFERSON, JEFFERSON DAVIS, L COUPEE, SAINT JOHN THE BAPTIST LANDRY, ST MARTIN, ST MARY, S WASHINGTON, WEST BATON ROUGE | | | |
| 106243 | NRCS - NATIONAL WATER & CLIMATE CENTER NRCS WETLANDS/WATER RESOURCES OFFICE NRCS WETLANDS/WATER RESOURCES OFFICE 646 CAJUNDOME BLVD RM 162 LAFAYETTE, LA 70506-4290 (337) 291-3098 (337) 291-3059 fax | | |
| Additional counties served: ALL CALCASIEU, CAMERON, EAST BATON ROUGE, IBERIA, JEFFERSON DAVIS, ST LANDRY, ST MARTIN, ST MARY, VERMILION | | | |

| ID | Site | Contact | Status |
|--|--|---|---|
| 1468 | LAFAYETTE USDA SERVICE CENTER 905 JEFFERSON ST STE 300 LAFAYETTE, LA 70501-7913 (337) 262-6601 (337) 262-6608 fax | James Trahan CED (337) 262-6601 ext 2 (337) 262-6608 fax james.trahan@la.usda.gov | Active |
| LAFAYETTE County | | | |
| Offices | Type | Staffing | Contact |
| 103408 | CD - CONSERVATION DISTRICT LAFAYETTE SOIL & WATER CONSERVATION DISTRICT | Pers: 2 Cvrd: 100 | Arlene Latour District Secretary - LAFAYETTE (337) 262-6601 ext 3 (337) 262-6608 fax arlene-latour@la.nacdnet.org |
| 62498 | FSA - SERVICE CENTER OFFICE | Pers: 2 Cvrd: 100 3/5 Full Time 4/0 Intermittent 0/1 Part Time | James Trahan CED (337) 262-6601 ext 2 (337) 262-6608 fax james.trahan@la.usda.gov |
| 62500 | NRCS - SERVICE CENTER OFFICE LAFAYETTE SERVICE CENTER | Pers: 3 Cvrd: 100 3/2 Full Time 1/1 Intermittent | Emmett Wilson DC (337) 262-6601 ext 3 (337) 262-6608 fax emmett.wilson@la.usda.gov |
| Additional counties served: ST MARTIN | | | |
| 101176 | RD - AREA OFFICE | Pers: 19 Cvrd: 100 19/5 Full Time | Steve Dowden RDM (337) 262-6601 ext 4 (337) 262-6823 fax steve.dowden@la.usda.gov |
| Additional counties served: ACADIA, ALLEN, BEAUREGARD, CALCASIEU, CAMERON, IBERIA, JEFFERSON DAVIS, ST LANDRY, ST MARTIN, ST MARY, VERMILION | | | |



OIP Maintains an Office ID and a Site

Site Summary

Site ID: **1468** **LAFAYETTE USDA SERVICE CENTER**

905 JEFFERSON ST STE 300
LAFAYETTE, LA 70501-7913

County: LAFAYETTE

Contact: James Trahan

Phone: (337) 262-6601 ext 2

Fax: (337) 262-6608

Email: james.trahan@la.usda.gov

Status: **A**

Service Center: **Y**

Plan Compliant: **Y**

Other Approved: **N**

Phone: (337) 262-6601

Fax: (337) 262-6608

Site ID

Address Verification: **N** State Data Steward **Y** Alternate Steward

ADA Compliance: **N** Compliant **N** Alternate

Indicators: **N** Native American **N** Non-Fed Wrkplace **N** Outreach **N** UrbanArea

Geocode: Matched: 2 Lat: 30.23044200 Lon: -92.00767000 Date: 06/19/01 12:00 AM

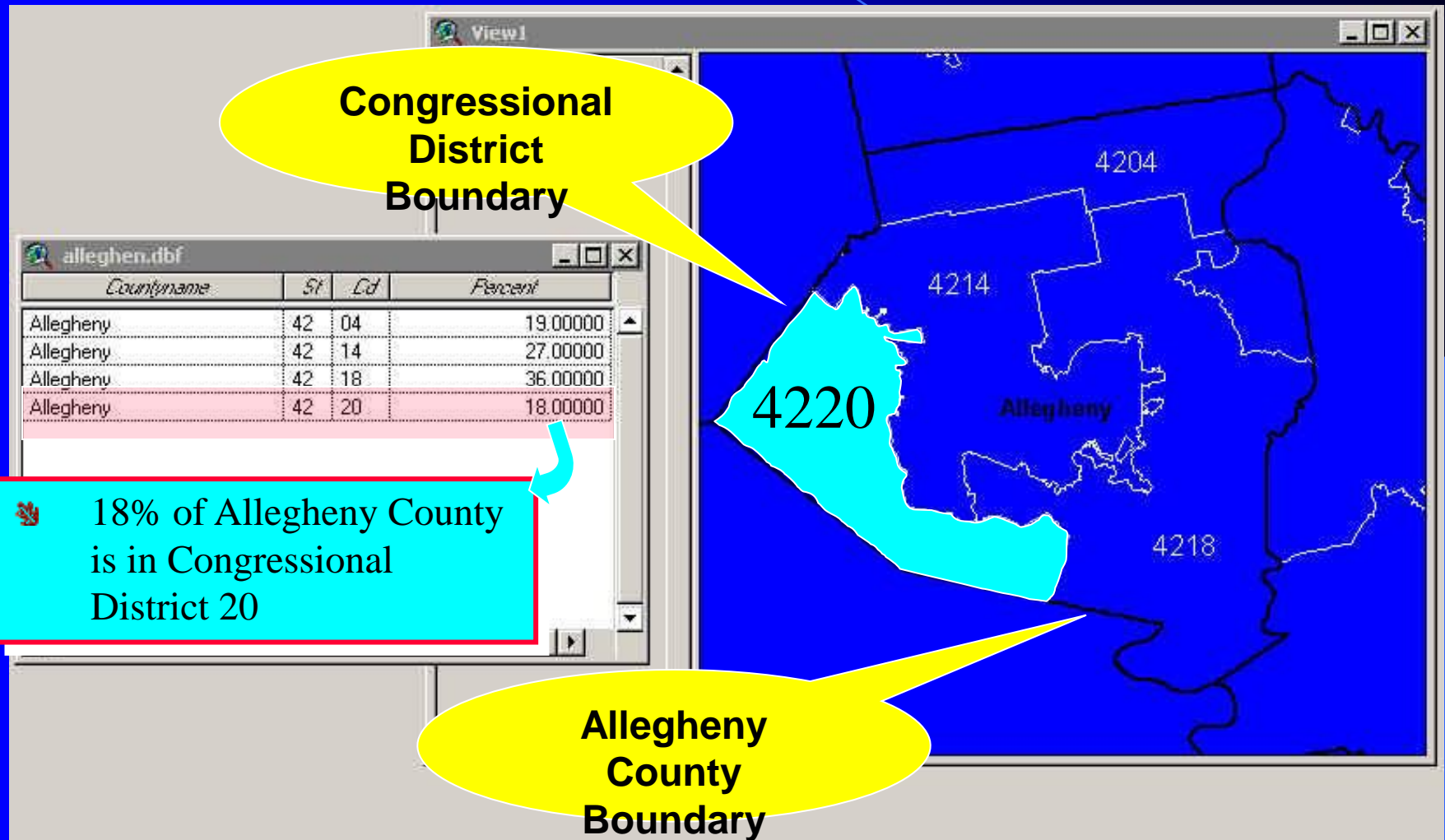
Offices at this site

| ID | Status | Agency | Office Type/ Counties Served | Pending Action | Effective | People | % Covered |
|------------------------|--------|--------|--|-------------------|-----------|--|-----------|
| 62498 | A | FSA | SERVICE CENTER OFFICE LA: LAFAYETTE | None | | 2 | 100 |
| | | | | | | Cams Pos: Staff/Vacant Full Time 3 5 Intermittent 4 0 Part Time 0 1 | |
| 101176 | A | RD | AREA OFFICE LA: LAFAYETTE, ST MARTIN, IBERIA, ACADIA, ALLEN, BOSSIERE, CALCASIEU, EVANGELINE, CAMERON, JEFFERSON DAVIS, ST LANDRY, ST MARY, VERMILION | | | 19 | 100 |
| | | | | | | Cams Pos: Staff/Vacant Full Time 19 5 | |
| 62500 | A | NRCS | SERVICE CENTER OFFICE LA: LAFAYETTE, ST MARTIN | None | | 3 | 100 |
| | | | | | | Cams Pos: Staff/Vacant Full Time 3 2 Intermittent 1 1 | |
| 103408 | A | CD | CONSERVATION DISTRICT LA: LAFAYETTE | None | | 2 | 100 |
| | | | | | | Cams positions not available | |

Office ID



How is Congressional Data Prorated from County data?



The background is a solid blue color. A thin, light blue curved line starts from the left edge and arcs downwards towards the bottom right. A larger, semi-transparent blue shape, resembling a spotlight beam or a stylized 'C', originates from the same area and extends towards the bottom right corner, creating a gradient effect.

Thank you!