

DMP title

Project Name My plan (KU Leuven DMP)

Principal Investigator / Researcher Sieben Bocklandt

Description Data plan for Sandslide: normalisation of slideshows

Institution KU Leuven

1. Data Description

What data will you collect or create? Fill out the table below and/or describe.

Type of data	Format	Volume	How created?
Slideshows	.ppt	14GB	Dataset online

Do you intend to reuse existing data?

Yes, the data we will use is an existing dataset which we will filter to get the data we need.

Do you use personal data (i.e. all data possibly identifying an individual)?

- No

2. Documentation and Metadata

Describe the documentation that will be created for the data. This section deals with the way in which you will document how the dataset was created and subsequently processed.

All the slideshows will be converted to pdf.

The slides in these slideshows will be given a unique id, to randomize the data.

The selection of the experiment data will be clear in the repository.

Describe the metadata for the data. This section deals with metadata: information contained in your dataset about the research data.

There is no available metadata

3. Ethical, Legal and Privacy Issues

Are there any ethical issues concerning the creation and/or use of the data?

No

Did you consider all issues about copyrights and IPR?

Yes

Are the collected data considered to be "data containing personal information" and are all the requirements about the collection of these data met?

It is not considered personal information

4. Data storage and Backup during Research

How and where will the data be stored during research?

- In an external cloud service

Which back-up procedures are in place?

The data is available on the site of origin

Describe the data security procedures and who has access to the data.

As it is publicly available data, no security procedures are expected

5. Data selection and Preservation after Research

What is the long-term preservation plan for these dataset(s)?

The data will be posted in a public repository

Data Selection: Which data will have long time value for the research and will be preserved?

The annotated data of 500 slideshows

6. Data Sharing

Are there any restrictions for sharing the data?

No

If there are no restrictions, which mechanisms will be in place to assure that the data are discoverable, accessible and intelligible?

A public repository

How will you share the data?

- Repository

A public repository containing the dataset together with the source code of the project

With whom will the data be shared?

- Open Data

7. Responsibilities and Resources

Who is responsible for Data Management during the project? This will be the person who might receive questions on the data management aspects of the research project.

Sieben Bocklandt, the lead of this project

Which additional resources are needed for the execution of the Data Management Plan?

None

Did you read the KU Leuven Data Management Policy? (find the link to the policy in the guidance).

- Yes