

## Gateway Options Guide (PayPal, SagePay & CardSave)

This document details our most popular Gateway options offering the best deals and ease of use:



### PRICING

- We have a special relationship with CardSave and have brokered cheaper rates for our clients. Please contact Chris Goldthorpe on 0115 9487614 or email him at [chris.goldthorpe@cardsave.net](mailto:chris.goldthorpe@cardsave.net) Make sure you tell them you are an Evolution Online client.
- £50 set up fee
- £19.95 per month (+VAT) inclusive of first 350 Transactions then 10p each subsequent transaction
- No monthly cost for the merchant account
- Consumer credit cards at 1.95% per transaction
- Consumer debit cards @ 30p per transaction (irrespective of sale value)

### SET UP

Before you start you will need

- General company details (address etc)
- An working email address
- Bank account and sort code number

#### Getting Started

- In the 'Gateways' section of your websites back-office click on the CardSave logo.
  - o Set the 'Status' to Enabled
  - o Enter the 'Description' you would like users to see (e.g. Credit/Debit Cards (CardSave))
  - o Enter the 'Merchant ID' which CardSave will give you.
  - o Enter the 'Password' which CardSave will give you.
  - o Enter the 'PreShared Key' which CardSave will give you.
  - o Next click 'Edit Config' and then that is gateway set-up



To go straight to their information pages and to create an account, [click here](#)

### PRICING

With SagePay's 'Sage Pay Go' package there is a monthly fee of £20 if you are under 1000 transactions per quarter. If you process more than 1000 transactions per quarter then the charge is simply 10p per transaction regardless of transaction value.

Package	Transactions	Fee
Sage Pay Go	Less than 1000 per quarter	£20 per month
Sage Pay Go	More than 1000 per quarter	10p per transaction

## SET UP

Before you start you will need

- ☒ General company details (address etc)
- ☒ An working email address
- ☒ Bank account and sort code number where transactions will go
- ☒ Bank account and sort code number where fees will go
- ☒ Merchant Account Number (obtainable from your bank if you have set-up a merchant account with them)
- ☒ Company VAT registration number

## Getting Started

- Create an account with SagePay and enter all the necessary information
- In the 'Gateways' section of your websites back-office click on the SagePay logo.
  - Set the 'Status' to Enabled
  - Enter the 'Description' you would like users to see (e.g. Credit/Debit Cards (SagePay))
  - Enter the 'Email Address' you used to create your SagePal account
  - Enter your 'Merchant ID' which you can find by logging into your SagePay account.

Next click 'Edit Config' and then that is gateway set-up

**PayPal™** [www.paypal.com](http://www.paypal.com)

To go straight to their information pages and to create an account, [click here](#)

## PRICING

With PayPal's 'Website Payments Standard' business package there are no monthly fees however they do charge a percentage of each transaction as well as £0.20 per transaction.

Monthly	Transactions Fees per Transaction
£0 - £1500	3.4% + 20p per transaction
£1500 - £6000*	2.9% + 20p per transaction
£6000 - £15000*	2.4% + 20p per transaction
£15000 - £55000*	1.9% + 20p per transaction
£55000 and above*	1.4% + 20p per transaction

\*Once you are receiving over £1500 of orders a month through PayPal you can apply for a merchant rate which will give you the lower percentages displayed.



## SET UP

Before you start you will need

- ☒ General company details (address etc)
- ☒ An working email address
- ☒ Bank account and sort code number

## Getting Started

- Create an account with PayPal and set-up your bank details with them (or use an existing PayPal account
- if you already have one).
- In the 'Gateways' section of your websites back-office click on the PayPal logo.
  - o Set the 'Status' to Enabled
  - o Enter the 'Description' you would like users to see (e.g. Credit/Debit Cards (PayPal))
  - o Enter the 'Email Address' you used to create your PayPal account
  - o Enter your Token ID (also know as a Secure Merchant ID) which you can find by logging into your PayPal account and going to 'My Account' and then 'Profile'.
  - o Next click 'Edit Config' and then that is gateway set-up (providing your PayPal account is also fully set-up)

**If you require any further help please contact your account manager on 0131 541 2161**

**Please note Evolution-Online are in no way responsible for the accuracy of the details above and it is your responsibility to check with the payment processing providers payment charges.**