

Emma Galef

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EDUCATION

CORNELL UNIVERSITY, ILR SCHOOL

Ithaca, NY

GPA: 3.9

Dec 2026

UNIVERSITY OF PITTSBURGH, HONORS COLLEGE

Pittsburgh, PA

GPA: 4.0 -- Dean's List -

August 2023-May 2024

EXPERIENCE

LEGAL INTERN

Philadelphia, PA

Bochetto & Lentz, P.C.

MAY - AUGUST 2024

- Successfully drafted dozens of complaints, motions, demand letters, & responses to generate solutions to legal conflicts
- Utilized LexisNexis, Westlaw, Canva, and Office suite to synthesize 10,000+ pages of legal documents
- Meticulously prepared and reviewed 100+ documents, binders, and emails for trials to ensure accuracy of information

JUDICIAL INTERN

West Chester, PA

Chester County Court of Common Pleas

MAY-JUNE 2023

- Studied the application of law to the facts of 50+ cases through independent research with the goal of decreasing recidivism and ensuring justice, overseen by Judge Sondergaard

MANAGER, LIFEGUARD, SWIM INSTRUCTOR

Paoli, PA

Waynesborough Country Club

MAY 2021-AUGUST 2024

- Supervised ~30 lifeguards, pool facilities, equipment, and water to ensure patrons' safety, with 5 successful rescues
- Sustained a safe and positive learning environment through developing customized lesson plans based on individual student needs and goals for 50+ new and competitive swimmers aged 2-14

MEMBERSHIP ASSOCIATE

Berwyn, PA

Upper Main Line YMCA

MAY 2025-Present

- Maintaining accurate records of transactions and financial information
- Fostering a sense of belonging and respect by giving tours, adhering to YGBW policies, and connecting members with programs and activities

LEADERSHIP

PRESIDENT

Ithaca, NY

Smart is Strong

AUGUST 2024 - PRESENT

- Facilitate weekly communication within 10-person SIS leadership team and 10+ campus groups to host 10+ events each year, culminating in our intercollegiate International Women's Day Spring Conference
- Spearhead a mentor system connecting generations of women to foster a sense of community and empowerment

LOBBYIST, VOLUNTEER

Ithaca, NY

Office of Student Government Relations

SEPTEMBER 2024 - PRESENT

- Research and correspond with local and national representatives to influence policy and uplift the local community

DIRECTOR OF PROGRAMMING & EVENTS

Ithaca, NY

Christian Business Society

DECEMBER 2024 - PRESENT

- Coordinate and organize events to advance professionalism and networking for Christian students across industries
- Connect business-minded students with alumni and community-wide leaders

The Advocacy Project

JANUARY 2025 - PRESENT

- Research, organize events and lessons, and advocate for educational rights to ensure proper representation and access

MENTOR

Ithaca, NY

Ballet & Books

SEPTEMBER 2024 - PRESENT

- Supporting local 3-9-year-olds learning to read and dance weekly, culminating in their recitals each semester
- Familiarizing non-English speaking and immigrant children with reading and speaking confidently in English and Spanish

ASSOCIATE EDITOR

Ithaca, NY

Cornell International Affairs Review

SEPTEMBER 2024 - PRESENT

- Research and review ~16,000-word articles for publication each semester in collaboration with graduate students