

NICHOLAS ALLISON

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EDUCATION

Dartmouth College , Hanover, NH	June 2028
<i>Bachelor of Arts, Double Major in Economics and History; Minor in Linguistics</i>	
● GPA: 3.8/4.0	
● Honors/Awards: Andrew J. Scarlett Scholar	
● Relevant Coursework: The Price System, Introduction to Statistical Methods, From Walmart to Wall Street: Excavating American Capitalism Since 1970	
Colorado Academy , Denver, CO	June 2024
● GPA: 4.1/4.0; ACT Score: 35/36	
● Honors/Awards: Academic Honor Roll 9 th -12 th Grade, Seal of Bi-Literacy in Spanish (11 th Grade)	
● Activities: Varsity Lacrosse, HOPE Director, Teaching Assistant at Denver School of Modern Greek, GOYA Member, Aerospace Engineering Club Co-President	

EXPERIENCE

ARK Plumbing Inc. , Thornton, CO	June 2023–September 2025
<i>Billing Assistant</i>	
● Utilized eight different builders' software platforms to locate purchase orders and create invoices in QuickBooks	
● Sent monthly invoices averaging approximately \$350,000 to builders for payment and reconciled purchase orders against checks for deposit after payment was received	
● Totaled subcontractor paysheets for payment and totaled employee hours and submitted to payroll for payment	
● Reviewed and allocated business credit card charges to appropriate business accounts	
<i>Warranty Coordinator</i>	
● Verified and documented warranty eligibility by reviewing service requests to ensure warranty coverage and validity	
● Coordinated with customers and ARK warranty representatives to efficiently schedule and facilitate timely service	
● Prepared service documentation for billing department and streamlined communication with ARK's warranty team	
● Conducted follow-up quality assurance calls to confirm service completion and assess customer satisfaction	
<i>Scheduling Coordinator</i>	
● Scheduled and coordinated all phases of plumbing construction for new residential builds	
● Ensured any changes to schedule were done in a timely manner so materials and personnel were sent to projects	
● Leveraged scheduling programs and communicated with ARK and project superintendents to verify scheduling dates	

LEADERSHIP & SERVICE

Dartmouth Finance Society , Hanover, NH	September 2025–Present
<i>Co-Head of Investment Banking</i>	
● Authored newsletter and assembled presentations on capital markets and M&A transactions	
● Designed and taught educational meetings centered around current market trends, strategic acquisition strategies, acquisition case studies, corporate finance, company valuation, and capital raises	
● Organized termly pitch competitions to hone new members' technical skills and presentation capabilities	
The Wheelock House , Hanover, NH	July 2025–Present
<i>Director of Internal Engagement</i>	
● Spearheaded operational revitalization of the Wheelock House, a Christian student living-learning community, including residential spaces for up to 24 students and public spaces open to the broader Dartmouth community	
● Led a 10-person executive leadership team, tracked residents' participation hours in house activities, was responsible for contacting leaders of events to track attendance, and encouraged participation among residents	
● Attended weekly leadership meetings to discuss duties, residents' participation, and future house planning	
Vox Veritatis , Hanover, NH	May 2025–Present
<i>Head of Reading Groups</i>	
● Managed and created reading groups run by Vox Veritatis, the Dartmouth affiliate of The Veritas Forum and The Thomistic Institute, which creates and runs Dartmouth Christian reading groups	
● Arranged faculty and student group leaders and distribution of information to the Dartmouth community	

SKILLS & INTERESTS

Technical Skills: Intuit QuickBooks, Microsoft Office, STATA, Python and JavaScript (Basic)

Languages: English (Fluent), Greek (Fluent), Spanish (Proficient)

Additional Interests: Denver Sports, Camping, Skiing, Eastern Roman History, Fishing, Dirt Bikes, Travel