Yejin Son

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Education

The Wharton School of the University of Pennsylvania   *Philadelphia, PA* | **Expected Graduation**: May 2029
  B.S. Economics & Finance   **GPA**:—/4.0
Coursework: Introductory Economics for Business Students, Introduction to Management, Leadership, Calculus and Art History before 1400

Skills

Technical & Analytical Skills: Excel VBA, A/B Testing, Python (pandas &numpy), Bloomberg Terminal, and PitchBook
Communication: PowerPoint pitchbooks & executive summaries, Report writing, stakeholder collaboration

Experience

Bank of Saipan | Banking Analyst Intern   *Saipan, Northern Mariana Islands* | July 2025 – August 2025
- Partnering with loan teams to evaluate creditworthiness for **200+ auto-loan applications totaling $1.5 million using VBA**, ensuring **100% compliance** with all underwriting requirements and streamlining approval workflows.
- Processed and reconciled **150 new checking and savings accounts**, driving **over $11 million in additional retail deposits**—an 8% increase quarter-over-quarter.
- Conducted systematic audits of SNAP food-stamp claims, processing **3,000 vendor documents** over a three-week period and correcting errors to **maintain uninterrupted benefits for 9,000 customers**.
- Reviewed flagged check transactions using a systematic audit procedure, **recouping over $300,000 in potential losses** and ensuring consistent compliance with internal control policies.

Federal Aviation Administration - RWDC | Business Analyst   *Washington DC, USA* | October 2024 – April 2025
- Partnered with avionics and mechanical engineering teams to audit UAV subsystems, standardize parts, and streamline procurement processes—**cutting annual component costs by $700,000**.
- Identified and vetted a new avionics manufacturer, **driving per-unit costs down from $200,000 to $40,000** and enabling the acquisition of eleven additional UAVs within the existing budget.
- Developed and rolled out a vendor evaluation matrix and cost-tracking dashboard, laying the foundation for continuous supply-chain performance monitoring and **reducing sourcing cycle time by 25%**.

NMI Department of Education | Math Tutor   *Saipan, Northern Mariana Islands* | March 2024 – April 2024
- Analyzed and revised over 120 problem sets, resulting in a **20% increase in homework completion** rates and a **15% uplift in average test scores** across my tutoring cohort.
- Delivered 45 personalized tutoring sessions over a semester, helping **28 students raise** their math grade by at least one letter and **achieve a 90% or higher session attendance rate**.
- Crafted and integrated **25 new problem sets** into the 4th–7th grade math curriculum, aligning with state standards and driving a **30% rise in quiz-level mastery** among 60 students.

Projects

Boonie Rescue Dog Dashboard   August 2024 - Present
- Automated consolidation of three key tables (intake, foster assignments, adoption tracking) using **Excel VBA**, reducing manual update time from 20 to 5 hours per week—a 75% time savings.
- Built an interactive dashboard with slicers and **KPI widgets in Excel**, boosting team productivity by 30%.
- Implemented VBA-driven data-validation routines that cut data-entry errors by 90 %, ensuring 1,200+ monthly records remained 100 % accurate.

Tourist Agency Document Scheduler   December 2024
- Created a **Python scheduler with Pandas** to track and auto-remind on DPL and federal permit deadlines—processing 800 documents over three months with a 98% on-time rate (up from 65%).
- Built a parser script using **Python** that generated calendar events and email alerts, eliminating 85 % of manual tracking tasks and reducing missed filings by 90%.

Awards

- CNMI Youth Congress Commemorative Resolution   - Federal Aviation Administration Distinguished Honor

- Upenn Early Scholar Discovery Program Participant   - CNMI Moot Court Second Place in Championship

- National Speech and Debate Champion for USX Event   - CNMI School System Most Outstanding Student in 2023