

ELINOR HALL

(646) 299-9226 | elinor.hall000@gmail.com

SKILLS

- NREMT Certified
- Cooperative and Good Natured
- Valid Food Handlers and MAST 13 Permits

PROFESSIONAL EXPERIENCE

05/2025 to 08/2025

Emergency Medical Technician - Basic

Citywide Mobile Response – Bronx, NY

- Assessed patient conditions, monitored vital signs, and ensured patient comfort and safety during transport.
- Documented patient information using electronic patient care reporting systems.
- Communicated effectively with facility staff to coordinate patient transfers and ensure continuity of care.
- Provided non-emergency medical transportation and care for patients between healthcare facilities.

05/2025 to 08/2025

Barista & Waitstaff

Cafenated Coffee Co. – Berkeley, CA

- Maintained a welcoming, community atmosphere while taking customer orders.
- Adapted to unexpected challenges effectively.
- Utilized memory skills to take and run food and beverage orders to patrons.

09/2024 to 05/2025

Administrative Assistant

Columbia University School of Social Work, Office of Admissions– New York, NY

- Received and directed phone calls at the Columbia School of Social Work Office of Admissions
- Prepared supplies and promotional materials for outreach events.
- Connected students with questions to relevant faculty
- Provided relevant information about programs offered at the school of social work to prospective and current students.

09/2023 to 09/2024

Barista & Waitstaff

The Daisy Café/Union Coffee Shop – Bellingham, WA

- Opened and closed coffee shop and front of house daily.
- Utilized artistic background in creating display menus, appealing product arrangements and eye-catching signage.
- Coffee experience with two group semi-automatic espresso machines.
- Prepared tea lattes, caffeine/ Italian sodas, cold brew and espresso drinks.
- Ran food and beverage orders to patrons.

04/2023 to 09/2023

Barista & Line Cook

The Wild Oat Bakery and Café – Bellingham, WA

- Opened and closed the kitchen 4 to 5 days a week, ensuring the kitchen was cleaned and prepared for future use.
- Effectively managed time when preparing food, preparing products for future use, and delegating tasks.
- Managed floor in absence of supervisor.
- Coffee experience with two group semi-automatic espresso machines.
- Prepared tea lattes, caffeine/ Italian sodas, cold brew and espresso drinks.

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Education

09/2024 to Present **Columbia University in The City of New York**
New York, NY
Pursuing Bachelor's in Environmental Biology in the Pre-Med Track

09/2022-06/2024 **Whatcom Community College**
Bellingham, WA
Earned an Associates in the Arts Degree

09/2020-06/2024 **Bellingham High School**
Bellingham, WA
Member of Teen Court