

Anna Potekhin

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Undergraduate researcher with experience in policy analysis, event coordination, community outreach, and administrative operations, with a strong interest in housing equity, land-use policy, and inclusive community development.

EDUCATION

Yale University, New Haven, CT

May 2029

B.Sc. Economics and Mathematics + Cognitive Science, GPA: 3.7/4.0

Relevant Coursework: American Public Policy (Housing Policy Final Research Project), Microeconomic Theory, Contract Game Theory, International Contract Arbitration, Econometrics, Linear Algebra.

EXTRACURRICULAR EXPERIENCE

Yale Political Union, *Officer*, New Haven

Sep 2024 - Present

- Managed administrative operations for a 200+ member organization, including budget oversight, reimbursements, donor correspondence, and compliance for a 501(c)(3) with a \$500K endowment.
- Coordinated 15+ major convenings per semester, handling scheduling, multi-stakeholder communication, event materials, speaker prep, and attendance tracking.
- Drafted organizational memos, outreach materials, and public-facing communications that improved participation by 33%.
- Maintained website content, posted reports/announcements, and ensured timely updates across platforms reaching 2,000+ people.

Orthodox Christian Fellowship, *President*, New Haven

Sep 2025 – Present

- Manage a five-person board, delegating responsibilities for events, social media, and programming.
- Plan and execute 20+ annual gatherings, balancing logistics, atmosphere, and participant experience.

Yale Shakespeare Project, *President*, New Haven

Sep 2025 – Present

- Curated, directed, and staged pop-up Shakespeare productions across campus.

Yale Policy Initiative, *Researcher on Prison Reform*, New Haven

Sep 2025 – Nov 2025

- Aggregated quantitative data and interview transcripts for policy briefs presented to the Connecticut legislature on prison reform and voting rights restoration, with attention to inequality and reintegration.
- Conducted preliminary legal research on enfranchisement and precedent across states, synthesizing findings into internal memos for a multidisciplinary team.
- Contributed to drafting materials for lawmakers and community stakeholders, translating complex issues into accessible analysis.

PROFESSIONAL EXPERIENCE

SchoolNova at Stony Brook University, *Teaching Assistant*, Stony Brook

Sep 2021 - June 2024

- Designed instructional materials, tracked student progress, and wrote detailed reports for parents and administrators.
- Assisted professors in delivering instruction across 10 mathematics and art classes for elementary students; intermittently served as the sole classroom educator. Developed remedial plans for students.

Ward Melville Heritage Association, *Museum Youth Lead*, Stony Brook

June 2021 – Aug 2024

- Led docent interpretation and delivered micro-tours on local history for visitors at the Grist Mill Museum.
- Trained and supervised youth volunteers, ensuring consistent tour quality and adherence to museum standards.
- Managed ticketing operations and museum shop sales, providing visitor support and maintaining daily revenue logs.

SKILLS AND INTERESTS

- *Languages:* Russian (Native), English (Native), French (Research Proficient), Spanish (Research Proficient)
- *Volunteer Tutoring:* Debate coaching/curriculum design, English language curriculum design.
- *Awards and Fellowships:* Yale Buckley Fellow; NYS Lincoln Douglas Debate, Second Place (Political Philosophy); NYS Moot Court, Third Place (Constitutional Law); 2x Gold Presidential Volunteer Service Award