

NICHOLAS ALLISON

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EDUCATION

Dartmouth College, Hanover, NH

June 2028

Bachelor of Arts, Double Major in Economics and History; Minor in Linguistics

- **GPA:** 3.8/4.0
- **Honors/Awards:** Andrew J. Scarlett Scholar
- **Relevant Coursework:** The Price System, Introduction to Statistical Methods, From Walmart to Wall Street: Excavating American Capitalism Since 1970

Colorado Academy, Denver, CO

June 2024

- **GPA:** 4.1/4.0; **ACT Score:** 35/36
- **Honors/Awards:** Academic Honor Roll 9th-12th Grade, Seal of Bi-Literacy in Spanish (11th Grade)
- **Activities:** Varsity Lacrosse, HOPE Director, Teaching Assistant at Denver School of Modern Greek, GOYA Member, Aerospace Engineering Club Co-President

EXPERIENCE

ARK Plumbing Inc., Thornton, CO

June 2023–September 2025

Billing Assistant

- Utilized eight different builders' software platforms to locate purchase orders and create invoices in QuickBooks
- Sent monthly invoices averaging approximately \$350,000 to builders for payment and reconciled purchase orders against checks for deposit after payment was received
- Totaled subcontractor paysheets for payment and totaled employee hours and submitted to payroll for payment
- Reviewed and allocated business credit card charges to appropriate business accounts

Warranty Coordinator

- Verified and documented warranty eligibility by reviewing service requests to ensure warranty coverage and validity
- Coordinated with customers and ARK warranty representatives to efficiently schedule and facilitate timely service
- Prepared service documentation for billing department and streamlined communication with ARK's warranty team
- Conducted follow-up quality assurance calls to confirm service completion and assess customer satisfaction

Scheduling Coordinator

- Scheduled and coordinated all phases of plumbing construction for new residential builds
- Ensured any changes to schedule were done in a timely manner so materials and personnel were sent to projects
- Leveraged scheduling programs and communicated with ARK and project superintendents to verify scheduling dates

LEADERSHIP & SERVICE

Dartmouth Finance Society, Hanover, NH

September 2025–Present

Co-Head of Investment Banking

- Authored newsletter and assembled presentations on capital markets and M&A transactions
- Designed and taught educational meetings centered around current market trends, strategic acquisition strategies, acquisition case studies, corporate finance, company valuation, and capital raises
- Organized termly pitch competitions to hone new members' technical skills and presentation capabilities

The Wheelock House, Hanover, NH

July 2025–Present

Director of Internal Engagement

- Spearheaded operational revitalization of the Wheelock House, a Christian student living-learning community, including residential spaces for up to 24 students and public spaces open to the broader Dartmouth community
- Led a 10-person executive leadership team, tracked residents' participation hours in house activities, was responsible for contacting leaders of events to track attendance, and encouraged participation among residents
- Attended weekly leadership meetings to discuss duties, residents' participation, and future house planning

Vox Veritatis, Hanover, NH

May 2025–Present

Head of Reading Groups

- Managed and created reading groups run by Vox Veritatis, the Dartmouth affiliate of The Veritas Forum and The Thomistic Institute, which creates and runs Dartmouth Christian reading groups
- Arranged faculty and student group leaders and distribution of information to the Dartmouth community

SKILLS & INTERESTS

Technical Skills: Intuit QuickBooks, Microsoft Office, STATA, Python and JavaScript (Basic)

Languages: English (Fluent), Greek (Fluent), Spanish (Proficient)

Additional Interests: Denver Sports, Camping, Skiing, Eastern Roman History, Fishing, Dirt Bikes, Travel