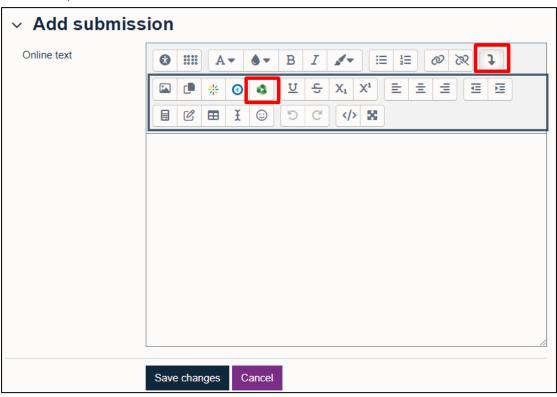


Submit Media Assignment

This guide is to introduce how students can submit media assignments using Moodle Assignment and Panopto media assignment folder.

- 1. On the Moodle assignment page of your module, click Add submission.
- 2. On the Add submission page, click the arrow icon to show more buttons, then click Panopto icon.



3. In the pop-up window, please select the assignment folder of this module. Or simply type in assignment to help you search.

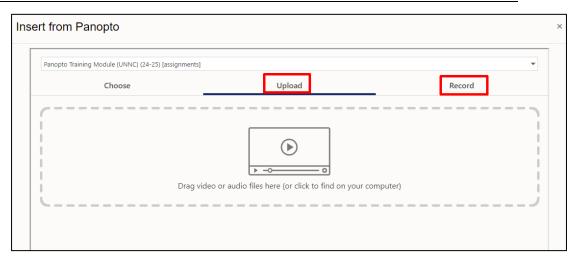
Note: It is very important that you select the correct assignment folder. And you only have access to upload to the folder with suffix [assignments].



4. Select Upload tab to upload your video, or Record tab to make a recording using Panopto Capture or Panopto Recorder.

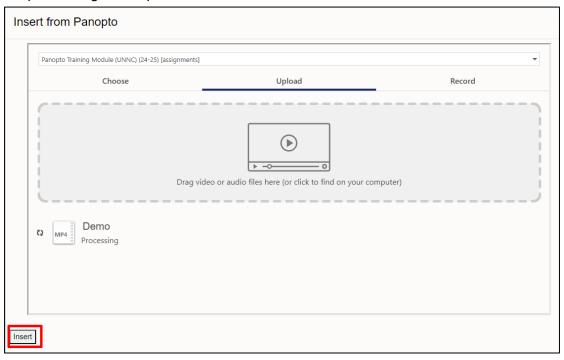
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If you would like to upload, you can drag and drop your video to the box.
While your recording is uploading, please wait. After the uploading is finished, please click Insert.

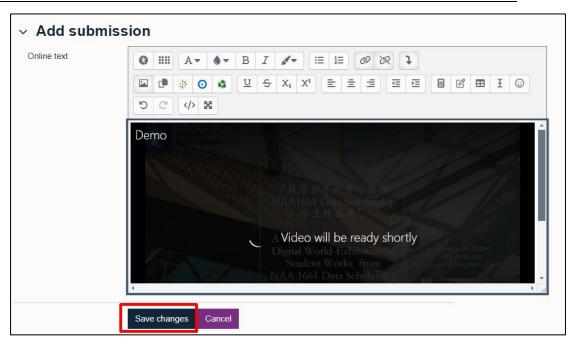
Note: the processing will take place at back end. You don't need to wait for the processing to complete.



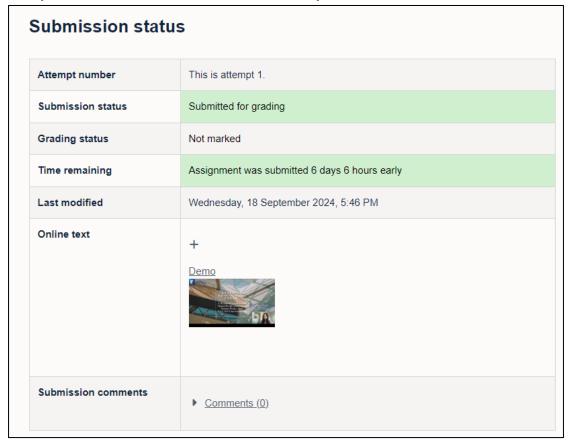
6. Then click Save changes.

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7. Now your video has been submitted successfully.



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