

4.4.3 Lot 3: Organisation of corporate events

Tenders will be evaluated on the basis of the award criteria described below and their weighting:

1. Price — 30 %

The price considered for evaluation will be the total price of the tender presented in the financial model (**Annex X-III**), covering all the requirements set out in the tender specifications.

2. Quality — 70 %

The quality of the tender will be evaluated regarding the project management and quality assurance, on the one hand, and the scenario (as described in **section 5.2.5**), on the other hand, based on the criteria described below.

A - Project management and quality assurance/lot 3

Award criteria	Information to be provided	Maximum score (and minimum)
Project management approach	<p>The tenderer should describe the proposed approach to the contract, including methods to ensure the tenderer is able to respond professionally and in a timely manner to any type of request for services described in this call for tender.</p> <p>The approach must be relevant and stringent, including the work planning schedule.</p> <p>The tenderer must explain how the methodology will guarantee a consistently high level of service and maximum efficiency in terms of costs, speed and quality of service, as described in the technical specifications.</p>	<p>250</p> <p>(min. 50 %)</p>
Continuity of service and quality of team organisation	<p>The tenderer will demonstrate how to guarantee sufficient resources for the continuity of the service offered and the quality of service necessary for proper performance.</p> <p>The tenderer should demonstrate ability to carry out different projects or tasks simultaneously.</p> <p>It must also be explained how the tenderer will track/monitor the schedule set for the project teams, avoid work overload and comply with deadlines specified.</p>	<p>250</p> <p>(min. 50 %)</p>