

# Form

# IT Service Request

|  |  |
| --- | --- |
| Nama : …………………………………………….. | Tanggal : ………………………………………………………… |
| Department : …………………………………………….. | Kantor :  Kantor Pusat  Kantor Cabang :……………………….. |

**Jenis Permintaan**

|  |  |
| --- | --- |
| **Email** | **Install Software** |
| **Internet Access** | **PC / Laptop / Printer** |
| **CARE App** | **Lainnya : ……………………………………………..** |
| **Detail Permintaan** | |
|  | |

Demikian form pengajuan IT Service Request ini di buat untuk sebagaimana mestinya.

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| --- | --- | --- | --- | --- |
| Pemohon | Penanggung Jawab  Pemohon | Head IT | IT Security | IT Support |
|  |  |  |  |  |
| .............................  (Nama Jelas) | .............................  (Nama Jelas) | ..........................  (Nama Jelas) | ..........................  (Nama Jelas) | ..........................  (Nama Jelas) |