SCRUM Meeting 1 for Speech Expression
Prepared by: Danny Chen
Meeting Date: April 3rd

Meeting Attendees

1. Danny Chen
2. Mark Sturtevant
3. Tyler Nichols

Meeting Agenda Items

- Updates on project's progress
- Discussed sprint backlog and assigned tasks

Status Update Since Last Meeting

Accomplishments:
- Speech to text is working
- Parsing filler words in the text is working
- Generaly website is laid out

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Speech to text conversion and render inside textbox	Danny	yes
Marking filler words inside the transcripted text	Mark	yes

Before The Next Meeting

Plans:
- Continue working on the project, especially laying out the frontend

Task Assignments:

Task Description	Assigned to
Layout the summary page with structure	Danny
Creating a timer when recording.	Tyler

Minutes from Previous Meeting

This is our first Scrum meeting. However, previously in class, we decided that Danny will set out the general structure of the website, Mark will focus more on the backend logic of the project, and Tyler will be responsible for general management of the project and optimizing some frontend features.