

WSU Veterinary Medicine Orthopedic Club Constitution

Article I: Name

The name of this organization shall be “The Washington State University Veterinary Medicine Orthopedic Club.” (Ortho Club)

Article II: Objectives and Goals

Section 1: The objectives of this organization shall be:

- a. minimum of two labs per year
- b. minimum of two orthopedic rounds per year
- c. a booth at Open House

Section 2: The Ortho Club provides veterinary students with hands-on learning opportunities to increase their knowledge and confidence in orthopedic medicine.

Article III: Membership

Section 1: All students enrolled in the College of Veterinary Medicine and members of SCAVMA may become members of this organization upon payment of dues.

Section 2: Membership dues shall be established by the Executive Board which is made up of the elected officials and approved by the general membership.

Section 3: The WSU Ortho Club is open to all students regardless of race; religion; sex; age; color; creed; national or ethnic origin; physical, mental, or sensory disability; marital status; sexual orientation; and status as a veteran.

Section 4: To be eligible to participate in labs, members must attend at least 50% of general meetings and/or volunteer at events.

Article IV: Elections

Section 1: All officers shall be elected by majority vote during general meeting. In the event of a tie vote, the President will vote to break the tie.

Section 2: All officers must be members.

Section 3: The election of officers shall take place in the spring semester no later than March 15th. Newly elected officers shall assume office immediately while outgoing officials shall stay on to supervise and help until after Open House.

Section 4: All positions are one-year terms. All may be extended for one year upon a majority vote of the Executive Board.

Article V: Meetings

Section 1: The officers shall hold at least one regularly scheduled meeting each month. The first meeting of each semester shall be scheduled at the final officers meeting of the preceding semester.

Section 2: General meetings for all members shall be held at least once monthly.

Article VI: President

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Section 1: The President shall be the chief executive officer of the Chapter.

Section 2: Shall serve a term of one year after one year as President-Elect

Section 3: Duties:

- a. preside at all meetings
- b. help organize club activities and new member recruiting
- c. serve as a liaison between members and faculty advisors

Article VIII: Vice-President

Section 1: Election (see Article IV).

Section 2: Shall serve a term of one year. This position may be extended for one year upon a majority vote of the Executive Board.

Section 3: Duties:

- a. help organize and plan all club activities
- b. organize and oversee all Ortho Club fundraising
- c. assume the role of President in their absence

Article IX: Secretary

Section 1: Election (see Article IV).

Section 2: Shall serve a term of one year. This position may be extended for one year upon a majority vote of the Executive Board.

Section 3: Duties:

- a. take minutes of meetings and distribute them to members within one week
- b. maintain accurate record of attendance of all meetings
- c. maintain accurate e-mail list of all members
- d. be responsible for sending out reminders and notices to members
- e. help plan and organize all club activities
- f. maintain accurate records and update the Ortho Club binder on a regular basis

Article X: Treasurer

Section 1: Election (see Article IV).

Section 2: Shall serve a term of one year. This position may be extended for one year upon a majority vote of the Executive Board.

Section 3: Duties:

- a. be the primary custodian of monetary resources
- b. keep careful account of the same and make disbursements as Ortho Club may direct; receipts are required for reimbursement from club funds
- c. give the Secretary a financial record yearly to file in the club binder

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Article XI: Faculty Advisors

Section 1: The Chapter shall elect at least one, but not more than two, Faculty Advisors from the faculty of the veterinary school. All faculty members designated as Faculty Advisors shall be active members in good standing of the American Veterinary Medical Association.

Section 2: The Faculty Advisors shall serve as advisor to the Chapter as a whole. He/She shall be invited to all meetings of the Executive Board and be made aware of all Ortho Club business. Advisors will be asked to serve at least one two-year term. This position may be extended or revoked upon a majority vote of the Executive Board.

Section 3: The Chapter may also seek the advice of other affiliate advisors that the Executive Board deems acceptable and/or necessary. These advisors need not be AVMA members and the Executive Board shall regulate their participation. The Executive Board solely determines the length of office of affiliate advisors.

Section 4: The Faculty Advisor has to co-sign the forms that allow for the disbursement of money from the Ortho Club account.

Article XII: Parliamentary Procedures

Section 1: Resignation of an Ortho Club officer must be submitted to the entire Ortho Club Executive Board in written form and the Faculty Advisor must be informed within five business days of submission.

Section 2: Removal of an Ortho Club officer from their elected position must be by 2/3 majority vote of the SVECCS Executive Board. This vote can not occur via electronic means other than phone conference. Removal of an Ortho Club officer can occur for the following reasons:

- a. failure to perform the duties of the elected office
- b. failure to attend two (2) consecutive meetings without prior approval by the President and/or Executive Board or failure to attend three (3) consecutive meetings

Section 3: All procedures to remove an officer must be presented to the Faculty Advisor(s) for review and recommendation prior to Executive Board vote.

Section 4: All official decisions will be made by majority vote. An officer must be present to vote. Prior to voting, a motion for removal will be made and seconded.

Article XIII: Amendments

This constitution may be amended only by written resolution presented to the Executive Board at least one month before final action is taken. These changes shall be voted upon by all members. A two-thirds majority based on the number of members in the first, second, and third-year classes shall be required for passage.

Article XIV: Fundraising

Section 1: All members will be responsible for helping raise funds for all activities that are sponsored by the Ortho Club.