**GBILL Model Office**

Doc1 - GBILL Model Office: E-mail should come in around 2:30pm

if no e-mail by 3:30pm... I N V E S T I G A T E!!

Example of e-mail subject line:

" DOC1\_GBILL\_MO.KSH Tue Apr 25 14:08:32 MST 2017 "

if you log into unix server - BCBSAIX1:

-login to BCBSAIX1

-change credentials to root: su -

\*Before GBILL Model Office processes

root@bcbsaix1:/s2prod/online/doc1\_eds/mod/GBILL>

root@bcbsaix1:/s2prod/online/doc1\_eds/mod/GBILL/BSD>

\*After GBILL Model Office has been processed

root@bcbsaix1:/s2prod/online/doc1\_eds/archive> ls –ltr | grep GBILL

-rw-rw-r-- 1 doc1\_eds doc1\_eds 1571995 Apr 25 14:07 4252017140701\_D3IGBILLMO\_NEWAFP.afp

-rw-rw-r-- 1 doc1\_eds doc1\_eds 29255 Apr 25 14:07 20170425140701D3IGBILLPR.xml

-rw-rw-r-- 1 doc1\_eds doc1\_eds 29255 Apr 25 14:07 04252017140701\_D3IGBILLMO.xml

-rw-rw-r-- 1 doc1\_eds doc1\_eds 1478 Apr 25 14:07 04252017140701\_D3IGBILLMO.dij

If Operation is unsuccessful with initial resolution, notify Prod-Support on-call

E-mail notification will be sent to: IT Prod Support and CC: Operations