

2025-09-13 Meeting Agenda

Date

13 Sep 2025

Participants

- RAIL PG-2 project team
 - o Tao Xu a1937511
 - o Sheng Wang a1903948
 - o Jinchao Yuan a1936476
 - o Zilun Ma a1915860
 - o Di Zhu a1919727
 - o Yifan Gu a1909803
 - o Tianhua Zhang a1915934
 - o Zihan Luo a1916700

Goals

- Share team progress in the first week of Sprint 3
- Discuss problems that were faced in the first week of Sprint 3
- Provide solutions for faced problems
- Discuss the snapshot 3.1
- Next steps for the second week of Sprint 3

Discussion topics

1. **Share team progress in the first week of Sprint 3**
 - The feature engineering team will report additional techniques and handling imbalanced datasets techniques that they used.
 - The feature selection team will share additional techniques that they used.
 - The ML model training team will report progress about model training, tuning hyperparameters, or current F1 scores.
2. **Discuss problems that were faced in the first week of Sprint 3**
 - Team members will propose questions and issues when developing the project.
3. **Propose feasible solutions for problems**
 - Team members provide solutions for faced problems.
4. **Discuss the snapshot 3.1**

- Check the content of snapshot 3.1.
- The Definition of Done part is required to be modified based on the tutor's suggestions.

5. Next steps for the second week of Sprint 3

- Team members will make plans for the next week.