

# 2025-09-13 Meeting Agenda

## Date

13 Sep 2025

## Participants

- RAIL PG-2 project team
  - Tao Xu a1937511
  - Sheng Wang a1903948
  - Jinchao Yuan a1936476
  - Zilun Ma a1915860
  - Di Zhu a1919727
  - Yifan Gu a1909803
  - Tianhua Zhang a1915934
  - Zihan Luo a1916700

## Goals

- Share team progress in the first week of Sprint 3
- Discuss problems that were faced in the first week of Sprint 3
- Provide solutions for faced problems
- Discuss the snapshot 3.1
- Next steps for the second week of Sprint 3

## Discussion topics

### 1. Share team progress in the first week of Sprint 3

- The feature engineering team will report additional techniques and handling imbalanced datasets techniques that they used.
- The feature selection team will share additional techniques that they used.
- The ML model training team will report progress about model training, tuning hyperparameters, or current F1 scores.

### 2. Discuss problems that were faced in the first week of Sprint 3

- Team members will propose questions and issues when developing the project.

### 3. Propose feasible solutions for problems

- Team members provide solutions for faced problems.

### 4. Discuss the snapshot 3.1

- Check the content of snapshot 3.1.
- The Definition of Done part is required to be modified based on the tutor's suggestions.

## **5. Next steps for the second week of Sprint 3**

- Team members will make plans for the next week.