

ABU ABDULLAH MOHAMMAD NEAZI.



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Current Location: Feni, Chittagong, Bangladesh.

Personal Details:

Name: **ABU ABDULLAH MOHAMMAD NEAZI.**

Date of Birth : 01st Jan, 1990
Religion : Islam
Nationality : Bangladeshi
Gender : Male
Marital Status : Unmarried.
Blood Group : AB+

Passport Details:

✿ Passport # : A07857467
✿ Date of Issue: 16 MAY 2023
✿ Date Of Expire: 15 MAY 2033
✿ Place of Issue: DIP/DHAKA

Languages Known:

✿ English: Fluent
✿ Hindi: Speaking Known
✿ Bengali: Mother Language

Professional Skills:

✿ Good Communicational and Interpersonal Skills
✿ Hard working Team member
✿ Very Energetic result oriented and organized.
✿ Courageous true towards the duties.
✿ Have a high respect for customer's service.
✿ Always keep on smiling under pressure.
✿ Efficient and well behaved person.
✿ Extremely hardworking self motivated and able to work independently.

CAREER OBJECTIVES:

Seeking a position with an organization where I can employ my skills and abilities and professional experiences for the growth and advancement of the organization while advancing my own growth and development alongside.

KEY QUALIFICATIONS:

- I have customer service experience in a reputed tele communication company in Bangladesh.

Responsibilities of customer service officer :

- Approach the customer with positive first response & greeting.
- Escort customer to the service.
- Chat with the customer with enthusiastic mind and smile.
- Ensure the full customer satisfaction.
- Ask the customer if there is anything else I can help?

EDUCATIONAL QUALIFICATION:

- Higher Secondary Certificate:
(H.S.C) Group-General
Year of Passing-2015.
BOU, Gazipur,
Dhaka.
- Secondary School Certificate:
(S.S.C) Group-General
Year of Passing-2012.
BOU, Gazipur,
Dhaka.

COMPUTER LITERACY:

- M/S Word, Excel & PowerPoint
- Internet & Emails

INTEREST:

- Reading books of Different Sorts.
- Travelling, Athletics, Swimming and Volunteer works.

EXTRA CURRICULUM ACTIVITIES:

- Involve with social welfare Organization.
- Accustom to work with Multi Discipline workforces.
- Boy Scout Member in High School.

WORK EXPERIENCE:

🏠 **Company : ROBI AXIATA LTD.**
Position : HVU Specialist.
Duration : December 2014 to February 2016
Location : Feni, Bangladesh

📁 **Company : ROBI AXIATA LTD.**
Position : Co-ordinator officer
Duration : March 2016 to May 2017
Location : Feni, Bangladesh

📁 **Company : TVS.**
Position : Marketing officer.
Duration : January 2019 to October 2023.
Location : Feni, Bangladesh.

DECLARATION:

I hereby certify that the above information are true and correct according to the best of my knowledge & My Experience.

Abu Abdullah Ma Neazi.