

ABU ABDULLAH MOHAMMAD NEAZI.

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Current Location: Feni, Chittagong, Bangladesh.

Personal Details:

Name: ABU ABDULLAH MOHAMMAD NEAZI.

Date of Birth : 01st Jan, 1990 Religion : Islam Nationality : Bangladeshi Gender : Male Marital Status : Unmarred. Blood Group : AB+

Passport Details:

Passport # : A07857467
 Date of Issue: 16 MAY 2023
 Date Of Expire: 15 MAY 2033

Place of Issue: DIP/DHAKA

Languages Known:

Carrier English: Fluent

Hindi: Speaking Known

Bengali: Mother Language

Professional Skills:

- Good Communicational and Interpersonal Skills
- ☼ Hard working Team member
- Very Energetic result oriented and organized.
- Courageous true towards the duties.
- Have a high respect for customer's service.
- Always keep on smiling under pressure.
- Efficient and well behaved person.
- Extremely hardworking self motivated and able to work independently.

CAREER OBJECTIVES:

Seeking a position with an organization where I can employ my skills and abilities and professional experiences for the growth and advancement of the organization while advancing my own growth and development alongside.

KEY QUALIFICATIONS:

• I have customer service experience in a reputed tale communication company in Bangladesh.

Responsibilities of customer service officer:

- Approach the customer with positive first response & greeting.
- Escort customer to the service.
- Chat with the customer with enthusiastic mind and smile.
- Ensure the full customer satisfaction.
- Ask the customer if there is anything else I can help?

EDUCATIONAL QUALIFICATION:

• <u>Higher Secondary Certificate:</u>

(H.S.C) Group-General Year of Passing-2015. BOU, Gazipur, Dhaka.

Secondary School Certificate:

(S.S.C) Group-General Year of Passing-2012. BOU, Gazipur, Dhaka.

COMPUTER LITERACY:

- M/S Word, Excel & PowerPoint
- Internet & Emails

INTEREST:

- Reading books of Different Sorts.
- > Travelling, Athletics, Swimming and Volunteer works.

EXTRA CURRICULUM ACTIVITIES:

- Involve with social welfare Organization.
- Accustom to work with Multi Discipline workforces.
- Boy Scout Member in High School.

WORK EXPERIENCE:

Company: ROBI AXIATA LTD.
Position: HVU Specialist.

Duration : December 2014 to February 2016

Location : Feni, Bangladesh

⇔ Company : ROBI AXIATA LTD.

Position : Co-ordinator officer
Duration : March 2016 to May 2017

Location : Feni, Bangladesh

 $\hat{\mathcal{C}}$ Company : TVS.

Position : Marketing officer.

Duration : January 2019 to October 2023.

Location : Feni, Bangladesh.

DECLARATION:

I hereby certify that the above information are true and correct according to the best of my knowledge & My Experience.

Abu Abdullah Md Neazi.