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| Agenda |
| SIGEM – Conversion issues CMS |
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| DATA: 22/10/2013 VERSÃO: 01 |

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| MOTIVO DA REUNIÃO | | | | | | | | |
| **Área IMS – CMS Conversion issues** | | | | | | | | |
| **Data:** from 28-10-2013 till 01-11-2013 | | | **Hora:** | | | **Local da Reunião:** | | |
| PARTICIPANTES | | | | | | | | |
| Maria Isabel Cabral | | EDM | | |  | | | [isabel.cabral@edm.co.mz](mailto:isabel.cabral@edm.co.mz) |
| Any other member of the conversion team to be invited by EDM |  | | |  | | | [Francisco.Inroga@edm.co.mz](mailto:Francisco.Inroga@edm.co.mz) (DG)  [Euclides.Mazive@edm.co.mz](mailto:Euclides.Mazive@edm.co.mz) (Eclipse EE)  [Epifania.Pacule@edm.co.mz](mailto:Epifania.Pacule@edm.co.mz) (Eclipse offline)  [roberto.pereira@edm.co.mz](mailto:roberto.pereira@edm.co.mz) (Access)  [leonel.quinhentos@edm.co.mz](mailto:leonel.quinhentos@edm.co.mz) (Galatee)  [Arlindo.Mapangane@edm.co.mz](mailto:Arlindo.Mapangane@edm.co.mz) (Galatee)  [Paulino.magalo@edm.co.mz](mailto:Paulino.magalo@edm.co.mz) (DIC)  [James.Macie@edm.co.mz](mailto:James.Macie@edm.co.mz) (DIC)  Paulo.[Nhantumbo@edm.co.mz](mailto:Nhantumbo@edm.co.mz) (DEF)  [Joao.Catine@edm.co.mz](mailto:Joao.Catine@edm.co.mz) (DIA Director)  [Domingos.Junior@edm.co.mz](mailto:Domingos.Junior@edm.co.mz) (Agresso DEF); [Monica.Gany@edm.co.mz](mailto:Monica.Gany@edm.co.mz) (Agresso DIA);  [Antonieta.Williams@edm.co.mz](mailto:Antonieta.Williams@edm.co.mz) (Agresso DIA) | |
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| **AGENDA DO DIA** | | | | | | | | |
| Agenda  **Dia 28/10/2013:**  **Participantes:**  Francisco Inroga, Isabel Cabral, Paulino Magalo, Roberto Pereira, Leonel Quinhentos, Arlindo Mapangane, Euclides Mazive, Epifania Pacule, Any other interested   1. Discuss conversion criteria with EDM. The criteria is part of the conversion strategy document which was already sent to EDM. The following issues will be discussed:    1. Customers to convert emphasis on inactive customers.    2. Historical bills and balances.    3. Security deposits criterion.    4. Prepaid customers, considering others do not have a post paid account.    5. Historical readings depth. 2. Data gathered for Cadastramento. We could only identify less than 80,000 customers from the data sent to us from Cadastramento DB in Maputo. We understand that more than 80% of the customers are in Cadastramento. We will have to find out how to identify those customers in Cadastramento so that we have the same number of customers. Also it will be discussed how to match these Cadastramento customers to the prepaid customers.   **Dia 29/10/2013:**  **Participantes:** Francisco Inroga   1. Data gathering and Eclipse data extraction formats. The extraction formats for the two data sources were sent to EDM and we request that they give us the data in such formats. We will discuss with EDM on how these can be done.   **Dia 30/10/2013:**  **Participantes:** Roberto Pereira, Leonel Quinhentos, Arlindo Mapangane, Euclides Mazive, Epifania Pacule   1. Get extractions of data from Maputo Galatee and Xai Xai Access database. 2. Discuss data extraction reports from Galatee, Access, DG and Eclipse (3E and offline). These reports will highlight the amounts of data extracted from each team and the statistics will be used in reconciliation with the conversion reports.   **Dia 31/10/2013:**  **Participantes:** Paulino Magalo, Isabel Cabral, Commercial, Meter reading and Meter Warehouses   1. Discuss the formats for the following items:    1. Routes and itineraries    2. Stored meters and stores    3. Commercial offices for each street.    4. Non disconnectable customers (if EDM has such institutions)   **Dia 1/11/2013 – morning:**  **Participantes:** All   1. Any additional issue.   **Next points will be also discussed during the meetings:**   1. Discuss challenges encountered during the first and second round of conversion and these include:    1. Missing DG data for many customers, hence they will all be created under a fictitious street in CMS.    2. We have not received data from Eclipse in the required formats so we could not create prepaid customers.    3. DG data was not in the prescribed format and this can be the reason why we did not identify some customers.    4. Galatee has not provided the meter make information. This information currently does not exist in Galatee but they maybe need to find a way to derive such from the meter number. | | | | | | | | |