



TEST GUIDE DOCUMENT (VENDOR & WULLINP ADMIN)

CUSTOMER URL	https://wullinp.netbithost.com/
VENDOR AND WULLINP ADMIN URL	https://wullinp.netbithost.com/admin/admin/
Test Master admin login	Username: Wullinp@test.com password: Pass123@#

Vendor Adding Product

1. Login
2. On the side menu click on Product management -> Add product
3. Provide product information and image
4. Save product

Vendor Handling Orders

1. Vendor logins in to portal
2. Navigate to orders -> Orders Lists using the side menu
3. To get shipping information, click on **“ship information”**
4. Once shipment has been made to customer , come back to this same page and click on **“Tracking number”** . Add tracking number if logistics was used else, order number
5. Once the tracking /order number is provided , it’s assumed the item has been delivered to customer
6. Customer will be notified via their dashboard and email to confirm delivery of item

7. Once customer has confirmed or vendor can prove the item was really delivered. Wullinp admin will proceed to make payment

Wullinp Admin adding payment to order

1. Login with master access
2. Navigate to "Vendor Payment history"
3. You will see list of valid orders to be paid. Item will only appear if vendor has provided tracking number or order number to a delivery
4. Mark item as paid once you confirm customer got item (you can call customer)
5. Transfer funds to vendors account