

EMPLOYEE STEP UP CARD FOR LINE CLEARANCE & CHANGE OVER

Trainee: Onotosha OluwadegboRole: Team LeaderSkill Owner: James OgunSalakinQualifier: James OgunSalakin

III Block/Skill	Knowledge/Task/Skill	Target	Self Evaluation		First Evaluation		Final Evaluation	
		Profic.	Date	Evaluation	Date	Evaluation	Date	Evaluation
FHC PSG QA - LINE CLEARANCE AND CHANGE OVER SOP	1 Has pass the writing qualification of the line clearance and change over sop	3	23	1 2 3 4 5	1 2 3 4 5	23	1 2 3 4 5	
	2 Can explain the purpose of the line clearance and change over sop,his responsibility and execute appropriately	3	23	1 2 3 4 5	1 2 3 4 5	23	1 2 3 4 5	
	3 Can demonstrate the changing of pin holes according to the plan SKU	3	11	1 2 3 4 5	1 2 3 4 5	11	1 2 3 4 5	
	4 Can define and explain 3M quality related losses- Mispick, Miscode, Mistake	3	1	1 2 3 4 5	1 2 3 4 5	1	1 2 3 4 5	
	5 Can explain the line clearance procedure and record appropriately the line clearance and change checklist	3	3	1 2 3 4 5	1 2 3 4 5	3	1 2 3 4 5	

Signature of Trainee

Date of Qualification

Signature of Qualifier

Date of Qualification

SOP OWNER <u>[Signature]</u> Bankole Peter Date: 11-02-2022	QA APPROVAL <u>[Signature]</u> Alawode Olujide Date: 11-2-2022	HS&E APPROVAL <u>[Signature]</u> Adebisi Adedoyin Date: 11th Feb, 2022	AUTHORISATION <u>[Signature]</u> Ogunrinde Adebayo Date: 15th Feb, 2022
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