

# ATTACHMENT 4 TANK FARM OPERATION STEP UP CARD

SOP No. UCL/IBMSG/CD/Q/10.0  
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Trainee: \_\_\_\_\_

Role: \_\_\_\_\_

Skill Owner \_\_\_\_\_

Qualifier: \_\_\_\_\_

S/N	Skill	Task	Target Profic.	Self Evaluation		First Evaluation		Final Evaluation	
				Date	Evaluation	Date	Evaluation	Date	Evaluation
1	TANK FARM OPERATIONS	Can complete truck inspection checklist	3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
2		Can pass in truck from the gate to the weigh bridge	3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
3		Can pass truck from weighbridge to the tankfarm following all required safety regulations	4		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
4		Can identify each pump for each liquid material	4		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
5		Can connect discharge hose to truck discharge valve	4		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
6		Can put on the pump and open the valve before unloading	4		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
7		Can clean the strainers of the pumps (both unloading and offloading)	4		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
8		Can drain the trucks after offloading using all necessary PPE	4		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
9		Can use the life-line available in the tank farm to access top of truck	4		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
10		Knows the principle of operation of a diaphragm pump	4		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
11		Can perform CIL on pumps	3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
12			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
13			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
14			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
15			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
16			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
17			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
18			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
19			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
20			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
21			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
22			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
23			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
24			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
25			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
26			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
27			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5
28			3		1 2 3 4 5		1 2 3 4 5		1 2 3 4 5

Signature of Trainee \_\_\_\_\_

Date of Qualification \_\_\_\_\_

Signature of Qualifier \_\_\_\_\_

Date of Qualification \_\_\_\_\_

<b>SOP OWNER</b>  <b>J. Ndegonekwu</b> Date: 19/08/2022	<b>QA APPROVAL</b>  <b>Jide Alawode</b> Date: 19/10/22	<b>HS&amp;E APPROVAL</b>  <b>Adebisi Adedoyin</b> Date: 19/10/2022	<b>AUTHORISATION</b>  <b>Daramola Nadeeb</b> Date: 19/10/2022
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