

UGEE CHEMICALS

EMPLOYEE STEP UP CARD FOR FHC PSG QA- TAMU

Trainee:

James Ogunsoke

Role:

Process Engineer

Skill Owner

Segun Adebajaiye

Qualifier:

Segun Adebajaiye

| S/N | Knowledge Area | Tasks/ Knowledge check | Target Profic. | Self Evaluation | | First Evaluation | | Final Evaluation | |
|-----|------------------------|--|----------------|-----------------|------------|------------------|------------|------------------|------------|
| | | | | Date | Evaluation | Date | Evaluation | Date | Evaluation |
| 1 | Polybag test method | Can mention the grading units of TAMU | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can mention the test methods and where to find test method reference documents | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can identify the materials/tools required to perform TAMU checks | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Knows the sampling frequency and sampling size for Polybag TAMU check | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Knows that TAMU must be conducted during start up, during normal run, when starting from line interruption and towards shutdown/powder run out | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform cross seal test method and evaluate the grading and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform vertical seal test method and evaluate the grading and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform drop test on bags and evaluate the grading and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU check for print quality and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU check for backfin Overlap, give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU on bag for dirt, oil, product on pack and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU for Top and bottom seal wrinkles and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform Artwork Registration check and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can explain the coding structure, check code structure correctness on the bag and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU for code legibility and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU for right number of pin-hole presence on bag and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU to check perforation for String bag and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU for consumer units completeness check for String bag, give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | | | | | | | | |
| | | | | | | | | | |
| 2 | Poly woven Test method | Knows the sampling frequency and sampling size for Polywoven TAMU | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform Polywoven TAMU for dirt, oil, product on pack and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform Artwork Registration check and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU check for print quality and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform Polywoven TAMU seal quality, measure seal gap of stitching, give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU check for print quality and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Perform thread Overlength TAMU check, give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform Polywoven damage TAMU, give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU for customer units completeness as per IPS, give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform code structure correctness for Polywoven and give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU for code legibility on Polywoven, give rating and release criteria | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | | | | | | | | |
| 3 | Pallet TAMU checks | Knows the sampling frequency and sampling size for Pallet TAMU | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can check for pallet contamination, pallet damage and pallet completeness | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform finished product label presence, content and position conforms to TAMU test method for pallet | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform TAMU on finished product pallet to check Stacking as per SPS | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can check for Finished pallet quality, overhang and underhang on finished product pallet and give rating | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |
| | | Can perform finished pallet stretch wrap quality, roping, turns at bottom and top of the stretch wrapped pallet | 3 | | 1 2 3 4 5 | | 1 2 3 4 5 | | 1 2 3 4 5 |

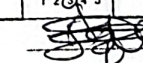
Signature of Trainee

Date of Qualification


 4/6/2023

Signature of Qualifier

Date of Qualification


 05/06/2023

| SOP OWNER | QA APPROVAL | HS&E APPROVAL | AUTHORISATION |
|------------------|------------------|----------------------|----------------------|
| Atobajaiye Segun | Alawode Olujide | Adebisi Adebayo | Ogunrinke Adebayo |
| Date: 10/02/2022 | Date: 11-02-2022 | Date: 11th Feb, 2022 | Date: 15th Feb, 2022 |