

ATTACHMENT 4
TANK FARM OPERATION STEP UP CARD

SOP No. UCL/EDMS/CC/02/10 6
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Trainee: Babalola Ilasanni
Role: RPM Leader

Skill Owner: Joseph Ndegonekwa
Qualifier: Joseph Ndegonekwa

S/N	Skill	Task	Target Prof.	Self Evaluation		First Evaluation		Final Evaluation	
				Date	Evaluation	Date	Evaluation	Date	Evaluation
1	TANK FARM OPERATIONS	Can complete truck inspection checklist	3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
2		Can pass in truck from the gate to the weigh bridge	3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
3		Can pass truck from weighbridge to the tank farm following all required safety regulations	4	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
4		Can identify each pump for each liquid material	4	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
5		Can connect discharge hose to truck discharge valve	4	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
6		Can put on the pump and open the valve before unloading	4	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
7		Can clean the strainers of the pumps (both unloading and offloading)	4	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
8		Can drain the trucks after offloading using all necessary PPE	4	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
9		Can use the life line available in the tank farm to access top of truck	4	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
10		Knows the principle of operation of a diaphragm pump	4	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
11		Can perform CIL on pumps	3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
12			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
13			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
14			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
15			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
16			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
17			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
18			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
19			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
20			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
21			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
22			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
23			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
24			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
25			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
26			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
27			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5
28			3	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5	08/11/2023	1 2 3 4 5

Signature of Trainee

Date of Qualification

2/11/2023

Signature of Qualifier

Date of Qualification

2/11/2023

SOP OWNER	QA APPROVAL	HS&E APPROVAL	AUTHORISATION
<u>J. Ndegonekwa</u> Date: <u>19/10/2022</u>	<u>Jide Alawode</u> Date: <u>19/10/2022</u>	<u>Adebiyi Adedoyin</u> Date: <u>19/10/2022</u>	<u>Daramola Nadeeb</u> Date: <u>19/10/2022</u>