

Application for employment

Dear Hiring Manager

I am writing to express my interest in the available position at your company. I completed my matric, as a matriculant, I am eager to start my career and make meaningful contribution to a company like yours.

Although I have limited work experience, I believe that my strong work ethic, determination, and willingness to learn will make me an asset to your team.

During my time in high school, I was actively involved in extracurricular activities. The activities I have taught me the importance of teamwork, communication and attention to detail.

In addition to my personal qualities, I have developed several technical skills that I believe will be valuable in this position. I am comfortable with multitasking and working in fast paced environment.




I am excited about the opportunity to join your team, and I am confident that I can contribute positively to your company's success.

Thank you for considering my application. I look forward to the opportunity. I am available immediately for the job placement and interview.

Yours sincerely

Dlamini Zinhle Ayanda

DLAMINI ZINHLE AYANDA

 0639594764	<u>About me</u> I am a dedicated and hardworking individual. I believe long term goals can be achieved when broken down into smaller portions. My goal is to attain a job in a company or organization that is progressive, and performance driven.
 ayandazinhled04@gmail.com	
 Chwezi Area, Nkandla ,3855	

PERSONAL INFORMATION

Gender	: Female
Race	: African
Home language	: IsiZulu
Additional Languages	: English
Availability	: Immediately

OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

EDUCATION
Bachelor’s Degree in Information and Communication Technology (in progress- third year)

OTHER QUALIFICATION

Institution	Qualification/ Course	Year Obtained
FNB Academy	Full stack development	2025

HIGH SCHOOL

Last School Attended	: Mnqandi High School
Highest grade passed	: Grade 12 (Matric)
Passed Subjects	: Copy attached
Year Obtained	: 2022

SKILLS AND COMPETENCIES

I stay levelheaded in a crisis
Highly organized
Efficient time management skills
Reliable and responsible
Good communication skills (written and verbal)

Easily adapt to new situations

REFERENCES

Contact Person : Mr. Ntshangase
Organization : Durban university of Technology
Occupation : Coursemate/Teammate
Contact number : 069 811 3787

Contact Person : Ms. Mchunu
Organization : FMA Engineers
Occupation : Civil Engineer
Contact number : 073 460 4982

DECLARATION

I do hereby declare that the above particulars of information and facts stated are true, correct and complete to the best of my knowledge and belief.



Matric Certificate .pdf