

Nomor : 064/0328/DIB/DDBE/NOTA

Surabaya, 28 October 2025

**NOTA**

Kepada Yth. : VP Divisi Human Capital  
Dari : VP Divisi Digital Banking  
Perihal : Penyerahan Bukti Surat Perjalanan Dinas dan Permohonan Penggantian Biaya Transportasi

Menindaklanjuti Nota ke Divisi Human Capital Nomor: 064/0317/DIB/DDBE/NOTA tanggal 23 October 2025 terkait Surat Permohonan Perjalanan Dinas ke Jakarta pada tanggal 23 October 2025 s/d 24 October 2025, maka bersama ini disampaikan hal-hal sebagai berikut :

1. Penyampaian Bukti Perjalanan Dinas (terlampir) untuk pegawai sebagai berikut :

No.	Nama Pegawai (NIP)	Jabatan	Tanggal Berangkat - Tanggal Pulang	Tujuan
1.	Nandabella Putra Demokrat (20222092)	Jr. Officer Monitoring & Evaluasi Digital Banking	23 Oct 2025 s/d 24 Oct 2025 (2 hari)	Menghadiri Undangan Individual Technical Assessment bersama Bank Indonesia

2. Penyampaian Bukti Pembelian Akomodasi (terlampir) sebagai berikut :

No.	Nama Pegawai (NIP)	Jabatan	Transportasi	Penginapan	Total
1.	Nandabella Putra Demokrat (20222092)	Jr. Officer Monitoring & Evaluasi Digital Banking	Rp 2.644.600,-	Rp 914.128,-	Rp 3.558.728,-
<b>TOTAL</b>					<b>Rp 3.558.728,-</b>

Demikian dapat diproses sesuai dengan ketentuan yang berlaku. Atas perhatian dan kerjasamanya disampaikan terimakasih.

DIVISI DIGITAL BANKING

**M. MACHFUD HIDAYAT**

Vice President

## RECEIPT

Number : #1846763430561728541  
Date : 23 Oct 2025, 16:15  
(Thursday)

### PAYMENT DETAILS

P.O. NUMBER: 1294704616

METHOD: Virtual Account

STATUS: Paid

### CUSTOMER DETAILS

Name : Nandabella Putra Demokrat  
Email : nandapd26@gmail.com  
Contact Number : +6281235199765

### COMPANY DETAILS

Name : Trinusa Travelindo  
NPWP : 0316163203031000  
Address : Traveloka Campus [d/h Green Office Park 1] South Tower  
Lantai 2 Zone 10, Jl. Grand Boulevard BSD Green Office  
Park, Sempora, Cisauk, Kab Tangerang, Banten 15345

### PASSENGER DETAILS

Mr. Nandabella Putra Demokrat (ADULT)

### PURCHASE DETAILS

No	Type of Item	Item Description	Qty	Price per unit Rp	Total Rp
1	Flight Ticket	Batik Air (Adult) CGK - SUB   24 Oct 2025	1	1.342.100	1.342.100
				TOTAL	1.342.100
				SERVICE FEE *	20.000
				Paid with BCA Virtual Account	1.362.100
				PAYMENT AMOUNT	1.362.100

\*Includes PPN

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## RECEIPT

Number : #1846756391622040213  
Date : 23 Oct 2025, 14:22  
(Thursday)

### PAYMENT DETAILS

P.O. NUMBER: 1294674404

METHOD: Virtual Account

STATUS: Paid

### CUSTOMER DETAILS

Name : Nandabella Putra Demokrat  
Email : nandapd26@gmail.com  
Contact Number : +6281235199765

### COMPANY DETAILS

Name : Trinusa Travelindo  
NPWP : 0316163203031000  
Address : Traveloka Campus [d/h Green Office Park 1] South Tower Lantai 2 Zone 10, Jl. Grand Boulevard BSD Green Office Park, Sampora, Cisauk, Kab Tangerang, Banten 15345

### PASSENGER DETAILS

Mr. Nandabella Putra Demokrat (ADULT)

### PURCHASE DETAILS

No	Type of Item	Item Description	Qty	Price per unit Rp	Total Rp
1	Flight Ticket	Citilink (Adult) SUB - HLP   23 Oct 2025	1	1.263.500	1.263.500
TOTAL					1.263.500
SERVICE FEE *					19.000
Paid with BCA Virtual Account					1.282.500
PAYMENT AMOUNT					1.282.500

\*Includes PPN



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## RECEIPT

Number : #1846759063257381623  
Date : 23 Oct 2025, 15:05  
(Thursday)

## PAYMENT DETAILS

P.O. NUMBER: 1294685932

METHOD: Virtual Account

STATUS: Paid

## CUSTOMER DETAILS

Name : Nandabella Putra Demokrat  
Email : nandapd26@gmail.com  
Contact Number : +6281235199765

## COMPANY DETAILS

Name : Trinusa Travelindo  
NPWP : 0316163203031000  
Address : Traveloka Campus [d/h Green Office Park 1] South Tower Lantai 2 Zone 10, Jl. Grand Boulevard BSD Green Office Park, Sempora, Cisauk, Kab Tangerang, Banten 15345

## GUEST

Nandabella Putra Demokrat

## HOTEL DETAILS

Stanley Wahid Hasyim Jakarta

Address: Jl.KH Wahid Hasyim No 65 Gondangdia, Kec Menteng, Kota Jakarta Pusat, Daerah Khusus Ibukota Jakarta, Jakarta Pusat, Indonesia, 10350

Check-in: 23-10-2025

Duration: 1 night

## PURCHASE DETAILS

No	Type of Item	Item Description	Qty	Price per unit Rp	Total Rp
1	Accommodation	Stanley Wahid Hasyim Jakarta, Superior Twin Room - 2 guest	1	749.505	749.505
2	Other Taxes and Fees	Other Taxes and Fees	1	164.623	164.623
TOTAL					914.128
Paid with BCA Virtual Account					914.128
PAYMENT AMOUNT					914.128

