



Parish Dental Practice Policy: Electrical Safety

Policy Statement:

Parish Dental Practice is committed to ensuring the safety of its staff and patients by adhering to strict electrical safety standards. This policy outlines our approach to managing and mitigating risks associated with the use of electrical equipment in the practice.

Objective: To provide a safe working environment by implementing effective electrical safety measures, including regular inspections, maintenance, and staff training.

Scope: This policy applies to all electrical equipment used within Parish Dental Practice, including dental tools, office equipment, and any other electrical devices.

Detailed Procedures:

1. Equipment Use and Maintenance:

- Ensure that all electrical equipment is used in accordance with the manufacturer's instructions.
- Schedule regular maintenance and safety checks for all electrical devices to ensure they are in good working order.

2. Electrical Safety Inspections:

- Conduct periodic electrical inspections of the practice's facilities to identify and rectify potential hazards like exposed wiring, overloaded sockets, or faulty equipment.
- Employ qualified electricians or technicians to perform these inspections.

3. Staff Training and Awareness:

- Provide training for staff on electrical safety, including the proper use of electrical devices, recognizing hazards, and emergency procedures.
- Encourage a culture where staff feel comfortable reporting potential electrical hazards.

4. Handling of Faulty Equipment:

- Instruct staff to report any malfunctioning equipment immediately and not to use it until it has been checked and repaired by a qualified technician.
- Maintain a log of faults and repairs for all electrical equipment.

5. Emergency Procedures:





- Establish and communicate procedures for electrical emergencies, such as power outages, electrical fires, or electric shock incidents.
- Ensure that appropriate fire extinguishers and first-aid kits are accessible.

6. **Circuit Protection and Power Management:**

- Use circuit breakers and surge protectors to prevent overloading and protect against power surges.
- Regularly review and manage the distribution of electrical loads to avoid overloading circuits.

7. **Safe Installation and Modifications:**

- Ensure any installation or modification of electrical systems is carried out by a certified electrician.
- Obtain necessary approvals and inspections for any major electrical installations or modifications.

8. **Record Keeping:**

- Keep detailed records of all electrical inspections, maintenance activities, training sessions, and incidents related to electrical safety.

9. **Policy Review and Updates:**

- Regularly review and update the electrical safety policy to incorporate new technology, changes in legal requirements, and best practices.

10. **Compliance with Legal Standards:**

- Ensure compliance with national and local electrical safety regulations and standards.

Enhanced Responsibility and Compliance:

- **Practice Manager:** Responsible for implementing the electrical safety policy, ensuring compliance, and scheduling regular inspections and training.
- **Facilities or Maintenance Team:** Tasked with the upkeep of electrical equipment and responding to reports of faults or issues.
- **All Staff Members:** Expected to adhere to electrical safety guidelines, report hazards, and participate in training sessions.

This policy ensures that Parish Dental Practice maintains high standards of electrical safety, reducing the risk of accidents and injuries. Regular equipment checks, staff training, and adherence to safety protocols are key to the successful implementation of this policy.

Policy written by **Dr Pavan Amar Singh Bhogal GDC: 273704**

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Updated Yearly

