



## **Parish Dental Practice Policy: Flooding Preparedness and Response**

### **Policy Statement:**

Parish Dental Practice recognizes the risk of flooding and its potential impact on the practice, staff, and patients. This policy provides a structured approach to preparing for, responding to, and recovering from flood events to ensure safety and continuity of operations.

### **Objective:**

To establish clear guidelines for effectively managing and mitigating the risks associated with flooding.

### **Scope:**

This policy applies to all staff at Parish Dental Practice and covers all aspects of flood preparedness, response, and recovery.

### **Detailed Procedures:**

#### **1. Flood Risk Assessment:**

- Conduct a comprehensive assessment to identify the practice's vulnerability to flooding.
- Review local flood maps and historical data to understand the likelihood and potential severity of flooding.

#### **2. Preparation and Prevention:**

- Develop a flood action plan outlining specific tasks and responsibilities before, during, and after a flood.
- Install flood defenses where feasible, such as flood barriers or sandbags.
- Ensure critical equipment and records are stored above potential flood levels or in waterproof containers.

#### **3. Staff Training and Awareness:**

- Train staff on the flood action plan, including evacuation procedures and emergency contact protocols.
- Conduct regular flood response drills.

#### **4. Communication Plan:**

- Establish a system for communicating with staff, patients, and emergency services during a flood event.





- Provide clear information to patients about the status of the practice during and after a flood.

## 5. **Emergency Supplies:**

- Maintain a stock of emergency supplies, including first aid kits, flashlights, batteries, water, and non-perishable food.

## 6. **Business Continuity Planning:**

- Develop a business continuity plan to minimize disruption to services.
- Identify alternative operating locations if the practice is rendered inaccessible or inoperable.

## 7. **Evacuation Procedures:**

- Designate primary and secondary evacuation routes and assembly points.
- Ensure all staff are familiar with these procedures.

## 8. **Response During Flooding:**

- Monitor local weather and flood warnings.
- Implement the flood action plan, prioritizing the safety of patients and staff.
- Secure the premises and protect assets as much as possible when evacuation is necessary.

## 9. **Post-Flood Recovery:**

- Assess the damage and initiate clean-up and recovery operations safely.
- Engage professional services for damage assessment, repairs, and restoration.
- Support staff and patients affected by the flooding.

## 10. **Policy Review and Continuous Improvement:**

- Regularly review and update the flooding policy and procedures.
- Incorporate lessons learned from flood events and training exercises.

## **Enhanced Responsibility and Compliance:**

- **Practice Manager:** Oversees the implementation of the flooding policy, coordinates training, and leads the response during flood events.
- **Designated Flood Response Team:** Consists of staff members trained in specific aspects of the flood response plan.
- **All Staff Members:** Must be familiar with the flood response plan and participate in training and drills.

Policy written by **Dr Pavan Amar Singh Bhogal** GDC: 273704

April 1<sup>st</sup> 2023





**PARISH DENTAL**  
Dental & Cosmetic Studio

**Updated Yearly**

0113 263 8509 

hello@parishdental.co.uk 

www.parishdental.co.uk 

7-9 Branch Road, Armley, Leeds, West Yorkshire, LS12 3AQ



**M & B Practices Limited trading as Parish Dental**

Registered in England and Wales Company No. 07771387

Registered Office: Suite 3 Castlegate House, Castlegate, York, England, YO1 9RP