

Time: Aug.31, 2023, the 3rd meeting

Venue: Zoom meeting - <https://uni-sydney.zoom.us/j/88482070108>

Meeting Minute Taker: Yunqi Sha

Attendances: Qing Liu, Yanling Luo, Luyun Wang, Jiayu Fang, Yunqi Sha, Mingtian Wang, Rachael, Cheryl Vita, Evette Hanna, Jim Cook, Kim Moussa, Darren Phung

Apologies: N/A

## Main Contents

- At the beginning, Yunqi Sha showed the customer the task plan we released on notion this week through screencasting, and then listed some of the plans we have completed.
- then each member showed their progress this week, showed the effect and carried out statement.
  - Yunqi Sha introduced that he completed adding homepage title content management on the backend of Strapi this week and showed the results.
  - Qing Liu introduced that he was completing the UI design work of RoleViewPage this week, and then mentioned the difficulties he encountered in the development process this week, that is, he could not run through the 4-2 code on the windows side, and he had already adopted some methods Carry out remediation and try to complete this task next week.
  - Mingtian Wang introduced that he added the add pdf button on the home page this week and showed it, but he raised a doubt about the requirement, and Rachel then explained that the existing effect is good.
  - Yan Lingluo introduced the content of the project she completed this week, that is, she deleted the user login page, so that she entered the homepage as soon as the project was opened and displayed the results.
  - Jiayu Fang explained that she had a problem with the docker connection, which caused the program to fail to run completely, but in fact he was able to run the webpage successfully, and she will try his best to solve this problem this week.
  - Luyun Wang explained that she also encountered some problems when running the 4-2 program on the Windows side, but the problem has been solved by changing the device, and the existing autofill function is in progress.

## Key Takeaways

- Clearly demonstrate the week's mission plan with Notion mission releases.
- The project has officially entered the development process and has completed some related functions.
- Although we encountered problems during the development process, we are actively looking for ways and are gradually solving our problems.

- Users are very satisfied with our current progress and results display.

## **What's Next**

- The team will continue to develop requirements according to the existing plan.
- Solve the problem that some team members delay the development progress due to docker version incompatibility.