

# **Native Bush Spices Australia**

## **Website Development Project**

### **Final Project Status Report**

The following is a final project status report as per the agreed communication processes.

#### **Overall outcome**

The web site is now live.

There has been very positive feedback amongst all staff about the look and content of the web site. Feedback also referenced the accessibility and user friendliness of the web site.

The web site designers were very professional and easy to deal with.

The training occurred at a reduced budget but was still very successful in terms of addressing the training needs identified (how to make changes to the web site and blogging).

All documentation is available under the folder Project – Website as part of our Intranet.

#### **Scheduling and communication**

The project commenced with a meeting with web site developer to discuss the brief for the web site. A further meeting was held to confirm the brief.

Following this no meetings occurred until the web site developer communicated that this was delaying the work. Following this meetings were held to schedule.

All other project communication, including status reports and internal meetings and communication occurred as agreed. This included a change request to vary the budget.

This document is Final Project Status Report  
It is part of the supporting assessment resources for Assessment Task 4 of BSBPMG532.

**Project budget.**

There was a budget overrun as follows:

| Budgeted expenses                     |                 | Actual expenses                       |                 |
|---------------------------------------|-----------------|---------------------------------------|-----------------|
| Web site                              | \$3,000         | Web site                              | \$3,500         |
| Shopping Cart                         | \$2,000         | Shopping Cart                         | \$2,200         |
| Google analytics plug-in and training | \$1,500         | Google analytics plug-in and training | \$2,000         |
| Website Training                      | \$4,000         | Website Training                      | \$3,000         |
| Hosting (first year)                  | \$500           | Hosting (first year)                  | \$500           |
|                                       |                 | Videos                                | \$4,000         |
| <b>TOTAL</b>                          | <b>\$11,000</b> | <b>TOTAL to date</b>                  | <b>\$15,200</b> |

Project Team Member - Customer Service Officer