

This document is Website Developer Email.  
It is part of the supporting assessment resources for Assessment Task 3 of BSBPMG532.

Email

Dear Project Manager

The website is progressing well.

We have created the following pages:

Home, Products, About Us, News and Events, Blog and Contact Us.

The shopping cart has also been created.

Thank you for providing the written content and the logos.

We have taken into consideration web accessibility standards in creating the web site by including images and plain English language.

However, the weekly meetings that were advised following the confirmation of the project meeting have been consistently cancelled by you and we haven't been able to get any feedback from you on the website as current laid out.

This is causing significant delays to the project, I estimate we are now behind by a couple of weeks. Please get in touch with us as soon as possible with feedback so that we can progress.

Please note that an invoice of \$5,700 plus GST has been sent to you. This is the total amount for the project to date minus the \$2000 deposit you paid. We indicated an estimate in our original quote and due to the time taken to make the web site accessible at your request, the final amount is at the highest end of the quote we provided i.e. \$9,700.

Thanks Website Developer