

Boutique Build Australia

Staff applying to work during the Australian Home Show

Line Managers' comments are in italics.

Administration (courtesy) staff

Anna Armstrong

I have been working as an Administration Assistant at Boutique Build for more than two years, and I feel as though I know my company's products and services very well. I grew up near Brisbane, and I would love the chance to represent Boutique Build there.

Anna is the backbone of our office. I can recommend her highly.

Andrew Prentice

I have been working for Boutique Build for sixteen months. I have a very good grasp of the company's products and services. I am generally good with people, as long as there are not too many of them. Ty therapist has been encouraging me to interact more often with people I do not know, and the Australian Home Show could be a big opportunity for me.

Andrew is the smartest person in the office, but he is not a people person.

Jasmine Wong

I have only been working for Boutique Build for the last six months, but it feels like years. It almost feels like a second home, and it would be a privilege to represent Boutique Build at the Australian Home Show. I am not familiar with Brisbane, but I speak Cantonese and Malay, and that may come in useful with the general public at the home Show.

Jasmine is relatively new, so her product knowledge may need some work, but she is competent and friendly.

This document is Staff List.
It is part of the supporting assessment resources for Assessment Task 1 of BSBPMG534.

Marianne Karlu

I have been working as a receptionist at Boutique Build for three years, so I have had a lot of contact with our customers and tradespeople. I feel that I know these people well and can communicate comfortably with them.

Marianne is very good on the telephone and has an easy way with communicating with everyone. She is the office mother.

Janice Donnelly

I have never been to Brisbane before, but have always wanted to go. I have heard that South Bank is great, and the congress centre is, like, right in the middle of it. I have only just started work at Boutique Build, but I get on well with people and I can talk about anything. I also have a very straight-looking skirt that I could wear at the stand. I think that everyone will like it.

Janice is working in the office as part of a practicum while completing an office administration course. She is not very familiar with our products and services and may be too young to communicate effectively with potential customers.

Lillian Dexter

My background is in accounts, but over the years that I have worked at Boutique Build, I have become more and more involved with co-ordinating different payment strategies with both customers and contractors. Now I am considered to work in an administrative role, which is okay by me. Without effective administration, this company would go belly up. As would any company, I guess. I only have another four years until retirement, and the office is a nice enough place to spend it.

Anyway, I like Brisbane, although I haven't been there for many years, and I really don't mind talking to people all day. That's what I do on the week-end anyway, so I might as well do it at the stand as anywhere else.

Lillian is a lovely person, and can talk about anything, but he may be too verbose for working on the stand.

David Mann

I have worked in accounts for three years, and I know all of Boutique Build's products and services very well. I am good with people, and I like helping people. I think that I would make a good member of the courtesy staff team.

David is a competent staff member. Capable and hard-working. He seems to get on well with everyone.

Tradespeople

Bert Shaw

I have been building kitchens for 35 years, and I reckon that I could build one blindfolded. Now, that would get people flocking around the stand, wouldn't it? An old fella like me, wearing a blindfold building a kitchen! I know everything the Boutique Build has ever built, and no-one knows it better.

I was going to the Home Show anyway, and I would get free entrance if I worked on the stand, wouldn't I? I usually go along because most of my old building mates still go there to catch up and share a few yarns. I could build the kitchen there real fast, in the mornings, and spend the afternoon talking up the company. That would work well for all of us, I reckon.

Bert is a good talker, but he is probably not appropriate for working on the stand

Yousef Patel

I have been working for Boutique Build as a carpenter since I finished my apprenticeship two years ago. I know most of their products pretty well, but I would have to brush up on their services. I have installed dozens of kitchens over the last two years, and don't find them difficult to build at all. I have heard that a new kitchen design is being developed, and I would like to be part of the team that constructs the prototype.

As well as English, I speak Hindi and Arabic, which may come in handy in Brisbane, although I do not know how large the South Asian community is there.

Yousef is a good worker and friendly

Simon Sydell

I am in the third year of my carpenter apprenticeship, and I am really enjoying working at Boutique Build. My team has given me so much support that it almost feels like a family. Working at the Home Show looks like it could be a good experience for me, too.

I get on with everyone, and just about everyone seems to like me, so I wouldn't have any trouble talking to people coming to the stand.

Simon will be a great carpenter in a few years, but he still lacks the experience to work on the new kitchen design.

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Sharon Alcorn

I have been working for Boutique Build for six years, the last three of that as site team leader most of the time. I don't think that Boutique Build has a product or service that I haven't built, installed, or serviced.

I don't have any problems speaking to people, and I like to explain what I am doing to lay folk.

Occasionally I get some push back about being a female builder, but people soon see that I am passionate about my work and that I can do anything that a man can, so they get over it pretty fast.

I used to live in Brisbane before moving to Sydney, so I know the town quite well. I was there when they built the Exhibition Hall, and had a small job fitting out some of the smaller upstairs rooms there, so I even know the building where the Home Show will be held.

Sharon is probably the best builder we have.

Dimitri Cadiz

I have been a builder for 25 years, 5 years with Boutique Build. I am not foreman, but I am a good worker.

I know lots about Boutique Build kitchens. I like to meet new people, and I like Brisbane. I would like to build a new kitchen. I am tired of building the old ones. They are boring.

I can speak Greek and Serbian, but no Croatian. My English is good, too.

Dimitri is a good worker, but not a great communicator.

Harold Enter

I am a kitchen carpenter, and I am good at it. I can put in a kitchen in an afternoon if the job is prepared properly. I have heard about the new kitchen being designed, but I reckon you can't go past a prefabricated version. Get it in, hook it up, and everyone is happy.

I have been to Brisbane plenty of times, and I love it.

If you put me and Bert on the kitchen job together we could make the Olympics. We just throw kitchens together. It is incredible how well we both work on a job. And I have met most of his mates in Brisbane, and they would all come to check us out at the Show, which would be great.

Harold and Bert are good friends, and work together often. They are quick workers, but are not always able to follow orders effectively.

Nicholas Waters

I have installed 74 kitchens for Boutique build since I started working for them three years ago. I am interested to see how the new kitchen design comes out, and I would like to be one of the first to put one together. I get on well with just about everyone. I love talking about my work, which I take great pride in. I think that it would be a good experience to work at the Home Show, and I would like to be part of the team in Brisbane.

Nicholas is a good tradesperson, and is pleasant to work with.