

Goals

- Our main goal is to demonstrate our collective understanding from the class.
- Create a correctly working project.
- Create a good test suite.
- Obstacles might include time management, communication, not utilizing Git to the best of our abilities, division of labor.
- We understand that we are part of a team and will agree to work for the goals of the team over our own goals. In this situation, we will strive to get an A, even if we personally deem that a B is acceptable.
- Ideally no, but we understand that there may be extreme situations. It is not acceptable for a team member to do less work without talking to the rest of the group first.

Meeting Norms

- We will make a when is good to find good meeting times.
- We will also keep a shared calendar of when we are meeting and when we are completing each task.
- We will use in-class time first and foremost for checkins. During these checkins, we will discuss what has been done, and how we will schedule the next couple days to complete our goals for those days. We will also use that time to discuss our code reviews, that we will each complete the previous evening. Any extra time will be used to do programming.
- We will play it by ear how often we meet outside of class. We will plan to meet approximately 3 days a week for two hours.
- We will keep a google doc during each meeting of minutes and our goals for the upcoming days.

Work Norms

- We estimate that each person will work approximately 24 hours on this project.
- We decide during each time we meet how the work will be divided for the next couple days.
- Deadlines will be set at meetings and put on our shared calendar.
- Task division will be determined at meetings.
- We will have a google doc of who is responsible for each task.
- If meeting a deadline will be an issue for someone he/she must communicate the reasons to the other two group members prior to the deadline.
- We will each complete code reviews of our code base each evening before class by commenting on the code.

- We must have basic correctness, and if some member wants to have more features, we can discuss about it.
- It is not acceptable for a group member to not do their share of the work. If this happens, the rest of the group will talk to our mentor or course instructors about this.
- We have already agreed that none of us are comfortable with working under the pressure of the official deadline. We will set early deadlines as a team.

Decision Making

- We need consensus when writing specifications. We also need consensus when dividing up tasks and assigning deadlines. Test writing and implementation do not require consensus. The final product should have 100% approval.
- As long as people are meeting their deadlines, they are welcome to do extra work on a particular task.

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