



AC.10.02 PAYROLL MAKE SLIP

1. Path:

F.M / AC.10 Payroll Make Slip / AC.10.01 Payroll Make slip

2. Image:

Process Slip Information

Company: Department: Month: Payroll Date:  

Cost Center: Cost Group: Cost Type:

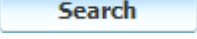
Trans. Rate: Book Rate: AP Type: **Process Status**

Name	Currency	BK Rate	Emp Num	PL Code	PL Name	Trans Amount	Books Amount	Account Code DR	Account Code CR
S10 Total Income	VND	1.00	286.00			506,669,602.74	506,669,602.74	642111	334100
S12 Social Insurance (6%)	VND	1.00	0.00			15,312,480.00	15,312,480.00	334100	338300
S14 Unemployment Insurance (1%)	VND	1.00	0.00			2,552,080.00	2,552,080.00	334100	338900
S13 Health Insurance (1.5%)	VND	1.00	0.00			3,828,120.00	3,828,120.00	334100	338400
S15 PIT	VND	1.00	0.00			1,067,189.38	1,067,189.38	334100	333500

3. Definition:

“AC.10.02 Payroll Make slip”: form is where user can process data to enter in the account salary entry and Insurance entry follow Payroll account cost set.

4. How to use:

- Button : user press this button to find data follow: cost center, Department, cost group, month, cost type, payroll date, AP type then press button Search.
- User can select AP Type to process each AP:
 - Salary: this is net amount which Employers receive after deducting kinds of insurance and personal income tax.
 - Health Insurance: this is Health Insurance which company will pay to Insurance office.

Process Slip Information

Company: AMB VINA CO., LTD Department: Select All Month: 11/2010 Payroll Date: 01/11/2010

Cost Center: Select All Cost Center Cost Group: Direct Cost Type: VIETNAMESE Process Cancel

Trans. Rate: 1 Book Rate: VIETNAMESE AP Type: Health Ins Process Status Search Post

Name	Currency	BK Rate	Emp Num	PL Code	PL Name	Trans Amount	Books Amount	Account Code DR	Account Code CR
S17 HEALTH IN (3%)	VND	1.00	0.00			7,656,240.00	7,656,240.00	642152	338400

- Social Insurance: this is Social Insurance which company will pay to Insurance office.

Process Slip Information

Company: AMB VINA CO., LTD Department: Select All Month: 11/2010 Payroll Date: 01/11/2010

Cost Center: Select All Cost Center Cost Group: Direct Cost Type: VIETNAMESE Process Cancel

Trans. Rate: 1 Book Rate: VIETNAMESE AP Type: Social Ins Process Status Search Post

Name	Currency	BK Rate	Emp Num	PL Code	PL Name	Trans Amount	Books Amount	Account Code DR	Account Code CR
S16 SOCIAL IN (16%)	VND	1.00	0.00			40,833,280.00	40,833,280.00	642151	338300

- Unemp Insurance: this is Unemp Insurance which company will pay to Insurance office.

Process Slip Information

Company: AMB VINA CO., LTD Department: Select All Month: 11/2010 Payroll Date: 01/11/2010

Cost Center: Select All Cost Center Cost Group: Direct Cost Type: VIETNAMESE Process Cancel

Trans. Rate: 1 Book Rate: VIETNAMESE AP Type: Unemo. In Process Status Search Post

Name	Currency	BK Rate	Emp Num	PL Code	PL Name	Trans Amount	Books Amount	Account Code DR	Account Code CR
S18 Unemployment Ins Company(1%	VND	1.00	0.00			2,552,080.00	2,552,080.00	642154	338900

- Button **Process**: after select AP type, user press this button to process data to get salary information form HR management.
- Button **Cancel**: if user doesn't want to process so click this button.
- Button **Post**: in case user want to send data to upper office.