

## AC.12.02 MONTHLY CLOSING

### 1. **Path:**

FM/AC.12 Closing Management/ AC.12.02 Monthly Closing.



### 2. **Image:**

January	February	March	April	May	June
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
July	August	September	October	November	December
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### 3. **Definition:**

“AC.12.02 Monthly Closing.”: form is where user can close the book after user finish closing entrys.

### 4. **How to use:**

- Button : user can press this button to review Monthly Closing of another year. You choose “Year” then press Search.
- Button : After user check in check box of the Month which you need to perform closing, user press Save to system automatic close all slip and user can't repaid or delete slip.