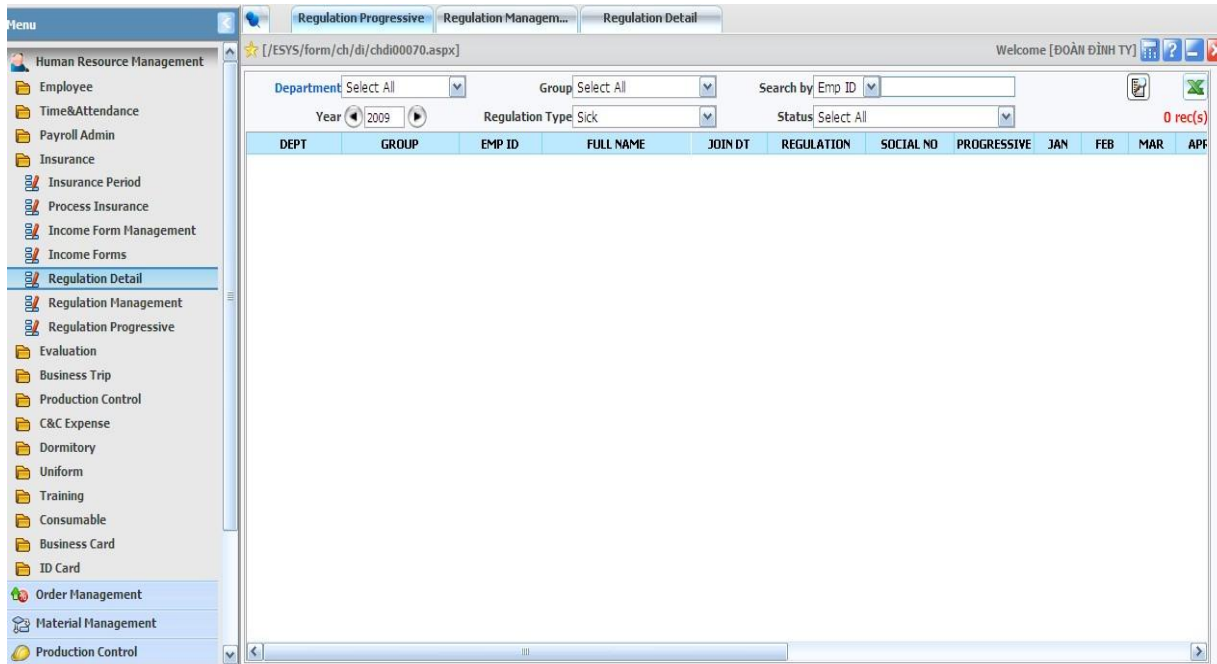# REGULATION PROGRESSIVE

1. **Path:** HR/ Insurance/ Regulation Progressive

2. **Image:**
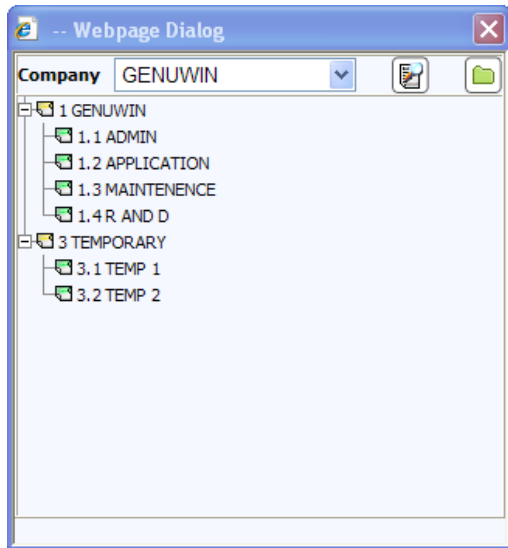

3. **Definition:**

- Can view progressive of regulation registration of each employee under each month in a year in form Regulation Progressive.

4. **How to use:**

- Button [icon]: User can choose one of searching criteria as choosing Department by clicking into the hyperlink **Department**, user can choose Group or Department and left – click into the name that user want to choose.

- User can search by:

    o Search by (Emp ID, Name) to find an employee you want.

    o Month: choose month to search

    o Regulation Type: Kinds of regulation (sick leave, maternity leave)

    o Status : employee status (Active or resign)

DEPT	GROUP	EMP ID	FULL NAME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	N
ACCOUNTING	ACCOUNTING	VNG-004	BÀNH THỊ BÁCH THẢO	0	72	0	0	0	0	0	0	0	0	
MATERIAL PURCH	MATERIAL PURCHASI	200304	PHAM THI BICH NHUNG											
ACCOUNTING &	ACCOUNTING & TAX	200360	HO THI NGA											
PCM SECTION	PCM SECTION-WG	200128	TRAN NGOC KHAI											
CAL CB01	CAL-CB01	200210	LE VAN TIEN											
QUALITY CONTR	QUALITY CONTROL (	200423	BUI VAN THUONG											
EDUCATION & TF	EDUCATION & TRAIN	200339	NGUYEN THI KIM NGOC											
FACILITIES IMPR	FACILITIES IMPROVE	200338	NGUYEN QUOC QUAN											
INTERPRETATIOI	INTERPRETATION SU	200337	TRAN THUY HONG YEN											
FACILITIES IMPR	FACILITIES IMPROVE	200334	NGUYEN VAN TUAN											
CIVIL CM	CIVIL CM-WG	200288	NGUYEN TRUNG HANH											
FINANCE MANAG	FINANCE MANAGEME	200286	NGUYEN THI TO HONG											
EQUIPMENTS PU	EQUIPMENTS PURCH.	200285	NGUYEN THI NHUNG											
PROCESSING TE(	PROCESSING TECHN(	200284	TRAN DANG QUAN											
MARKETING DOM	MARKETING DOMEST	200283	PHAM THI HONG NHI											
RCL SECTION	RCL SECTION-WG	200209	NGUYEN QUANG THINH											
ELECTRICAL MAII	ELECTRICAL MAINTEI	200204	PHAN DINH AN											
ELECTRICAL MAII	ELECTRICAL MAINTEI	200203	NGUYEN HOANG PHUONG											
MECHANICAL MA	MECHANICAL MAINTE	200202	LE SONG HUY											
MECHANICAL MA	MECHANICAL MAINTE	200200	BUI NGOC HOANG											
ELECTRICAL MAII	ELECTRICAL MAINTEI	200199	KHA CHI VIET											

- **Field Description:**

Dept	Department Name
Group	Group name
Emp ID	Employee ID
Full Name	Full name of employee
Join Dt	Join Date
Regulation	Regulation
Social No	Social Insurance Number
Jan	January
Feb	Febuary
Mar	March
Apr	April
May	May
June	June
July	July
Aug	August
Sep	September
Oct	October
Nov	November
Dec	December