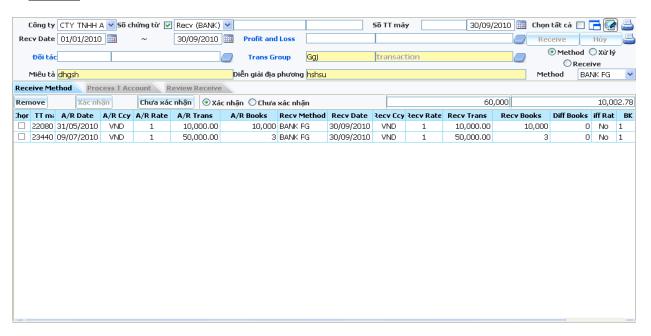
AC.08.08 AR COLLECTION

1. Path:

Financial management / AC.08 Accounts Receivable / AC.08.08 AR Collection

2. **Image:**

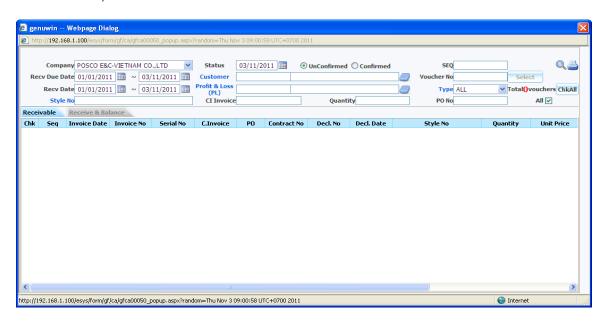


3. Definition:

"AC.08.08 AR Collection": is where user can report collection from customer(this form will show slips which approved).

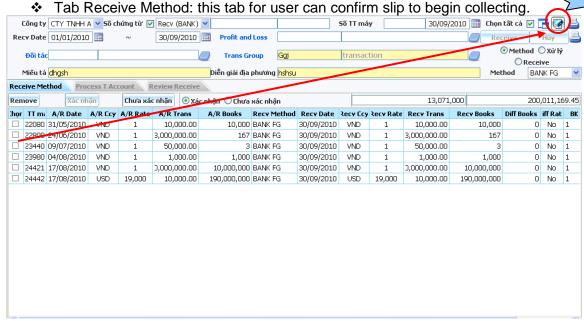
4. How to use:

Button : press this button to find collection information follow: date, Customer name, voucher no...



User click on AR row to select and press select to bring it to Tab Receive Method. Hoe to use Tabs:

Update



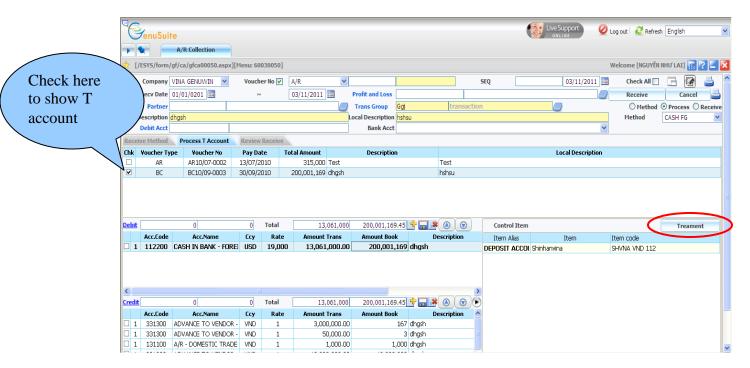
On this tab, user choose slips which you have just get from popup and then user check on the home rows which you want to collect.

After that, user press Update to bring slips to Process T Account Tab, system will appear a popup.



Click OK to continous.

❖ Tab Process T Account: this tab for process collection entry on T accounts.



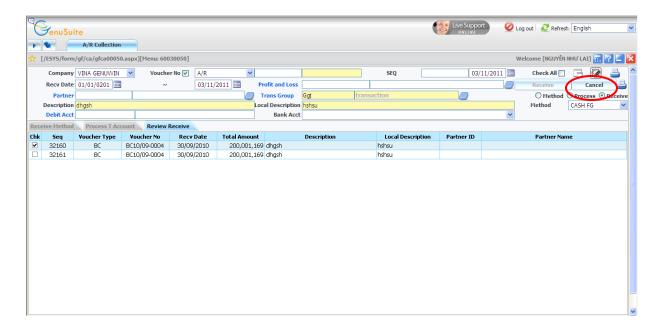
User click on row which need to coleect, system will show T account and then user choose Control Item then press and press Save.

After that, user press Receive to receive and the slip will go Review receive Tab.



Click OK to continous.

❖ Tab Review Receive: user can review collection in here



- Button \(\bigsimes \): press here to load data to excel file.