AC.07.03 APPROVE PAY.METHOD

1. Path:
FM / AC.07 Payment Management / AC.07.03 Approve Pay.Method

2. **Image:**

3. Definition:
"AC.07.03 Approve Pay.Method": is where user can approve method for payment to vendor.

4. How to use:

- Button 🔍 : user press here to find payable list follow: trans date, partner, account, PL, seq, voucher no…. Information on report: seq, account code, partner name…
- Customer: user can click on blue word to select Customer, system will appear a popup.

- PL: user can click on blue word to select PL, system will appear a popup.

- Button ChkAll: Press here to check all row to confirm.
- Nút Approval: when user want to payment to vendor another account payable so user check that row then press Approval. And now, status of that entry is approved.
- Button Cancel: press this button to cancel approve. That entry will return Unapprove status.
- Pay Method: choose method of payment.
- Button 🖨: press here to load data to excel file.