

AC.07.03 APPROVE PAY.METHOD

1. Path:

FM / AC.07 Payment Management / AC.07.03 Approve Pay.Method


2. Image:

The screenshot shows the 'Approve Pay.Method' interface in GenuSuite. The top navigation bar includes the GenuSuite logo, a 'Live Support' button, and links for 'Log out' and 'Refresh'. The main header displays the user's name 'Welcome [NGUYỄN NHƯ LẠI]' and a 'ChkAll' button. The form area contains several input fields: 'Company' (VINA GENUWIN), 'Status' (04/11/2011), 'UnApproval' and 'Approval' radio buttons, 'Pay Due Date' (04/11/2011), 'Pay Date' (04/11/2011), 'Customer' (a blue link), 'Profit & Loss(PL)' (a blue link), 'Type' (ALL), 'Ccy' (VND), and 'Seq' (1). Below the form is a table with columns: Chk, Seq, A/P Date, A/P Ccy, A/P Rate, A/P Trans, A/P Books, Pay Method, Pay Date, Pay Ccy, Pay Rate, Pay Trans, Pay Books, Diff Books, Diff Rate, Book Rate, and AP_Book_Rate. The table contains one data row with the following values: Chk (checkbox), Seq (29201), A/P Date (15/11/2010), A/P Ccy (VND), A/P Rate (1), A/P Trans (145,400.00), A/P Books (145,400), Pay Method (BANK VND), Pay Date (04/11/2011), Pay Ccy (VND), Pay Rate (1), Pay Trans (145,400.00), Pay Books (145,400), Diff Books (0), Diff Rate (N), Book Rate (1), and AP_Book_Rate (1).

3. Definition:

"AC.07.03 Approve Pay.Method": is where user can approve method for payment to vendor.

4. How to use:

- Button : user press here to find payable list follow: trans date, partner, account, PL, seq, voucher no.... Information on report: seq, account code, partner name...
- [Customer](#): user can click on blue word to select Customer, system will appear a popup.

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Partner Vendor ☒ Customer ☐ Company ☐

Cust ID	Tên đối tác	Tên địa phương	TAX CODE	Số hiệu
HCM-HQ	Tổng cục hải quan TPHCM	Tổng cục hải quan TPHCM	987654	AE/2007
DO00073	Công ty TNHH hàng công nghiệp	Công ty TNHH hàng công nghiệp	360055688	XG/2007N
DO00089	Trung tâm thương mại Biti's Đồng Nai	Trung tâm thương mại Biti's Đồng Nai	030134049	AA/2007-T
DO00093	Đại lý gas HIỀN PHÁT	Đại lý gas HIỀN PHÁT	360052221	KS/2007N
DO00007	Sonadezi Long Thành	Sonadezi Long Thành	0123456	
SHB	SHIINHAN VINA DONGNAI BRANCH	SHIINHAN VINA DONGNAI BRANCH		
KH	dntn kieu hung	dntn kieu hung	030148423	
039C02163	Nguyễn Thanh Sơn	Nguyễn Thanh Sơn		
039C02163	Phạm Thị Nhung	Phạm Thị Nhung		
039C02163	Đoàn Thị Mai	Đoàn Thị Mai		
039C02163	Vương Thị Thu Hiền	Vương Thị Thu Hiền		
039C02163	Hà Anh Đức	Hà Anh Đức		
039C02163	Tạ Khắc Trung	Tạ Khắc Trung		
039C02164	Lê Thị Vinh	Lê Thị Vinh		
039C02164	Nguyễn Thị Thuý Hoa	Nguyễn Thị Thuý Hoa		
039C02164	Phạm Minh Tuấn	Phạm Minh Tuấn		

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- **PL**: user can click on blue word to select PL, system will appear a popup.

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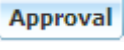
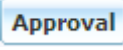


PL CODE PL NAME

Center code Center Name

PL CODE	PL NAME	Center Code	Center Name
05	Department 05	GPSIE	Golf Pro shop Statement
ACCIT	Accounting & Control, & IT	AGE	Administrative & General
BQET	Banquet	FBSIE	Food & Beverage Staten
CMT	Course Mtce	GCSIE	Golf Course Statement c
CONS	Convenience Store	OODSIE	Other Operated Departn
EXEO	Executive Office	AGE	Administrative & General
FBMO	F&B Management Office	FBSIE	Food & Beverage Staten
FOFF	Front Office	RSIS	Rooms Statement of Inc
GOP	Golf Operation	GCSIE	Golf Course Statement c
HOKE	House keeping	RSIS	Rooms Statement of Inc
MIBA	Mini Bar	FBSIE	Food & Beverage Staten
ODO	OOD Others	OODSIE	Other Operated Departn
PMGT	Property Management	RSIS	Rooms Statement of Inc
PRIC	Purchasing, Receiving & Inver	AGE	Administrative & General
PSNL	Personnel	HRE	Human Resources Expen
TLL	Tower lobby Lounge	FBSIE	Food & Beverage Staten

OK EXIT

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- Button : Press here to check all row to confirm.
- Nút : when user want to payment to vendor another account payable so user check that row then press . And now, status of that entry is approved.
- Button : press this button to cancel approve. That entry will return Unapprove status.
- Pay Method: choose method of payment.
- Button : press here to load data to excel file.