

AC.04.02 RECEIPT VOUCHER - BANK

1. Path:

FM/ AC.04 Receipt/Payment/ AC.04.02 Receipt voucher - Bank

2. Image:

The screenshot shows the 'Receipt Voucher - Bank' form. The form is titled 'Receipt Voucher - Bank' and has a URL bar showing '[[pgl/form/gf/br/gfbr00020.aspx]'. The form contains several fields and tables. The fields include 'Company' (CÔNG TY TNHH), 'Voucher No' (checked), 'Recv (BANK)' (3), 'BC11/10-0003', 'Seq' (284), 'Trans Date' (18/10/2011), 'Department' (ACCOUNTING TEAM), 'Proposed By' (tt.anh), 'TỔNG THỊ ÁNH', 'Payment Type' (Receipt), 'Receipt Person', 'Customer' (APAR001), 'Công Ty CP DV Vận Tải Biển Hải V', 'Enclose', 'Description' (Capital of Hai Van), 'Local description' (Hải Vân góp vốn kinh doanh), 'Debit' (0), 'Total' (3,168,324,000), 'Amount Trans' (3,168,324,000), 'Amount Book' (3,168,324,000), 'Control Item', 'Item Alias', 'Item code', 'Item name', 'EMPLOYEE NAME', 'BENEFICIARY BAI', 'Credit' (0), 'Total' (3,168,324,000), 'Amount Trans' (3,168,324,000), 'Amount Book' (3,168,324,000), and 'Difference' (0). The tables include 'Debit' and 'Credit' tables with columns 'Acc.Code', 'Acc.Name', 'Ccy', 'Rate', 'Amount Trans', and 'Amount Book'. The 'Debit' table has one row with '112100', 'CASH IN BANK - VND', 'VND', '1.00', '3,168,324,000.00', and '3,168,324,000'. The 'Credit' table has one row with '411100', 'SHARE CAPITAL', 'VND', '1.00', '3,168,324,000.00', and '3,168,324,000'. The 'Control Item' table has columns 'Item Alias', 'Item code', and 'Item name'. The 'Item Alias' column has 'DEPOSIT ACCO', 'EMPLOYEE NAME', and 'BENEFICIARY BAI'. The 'Item code' column has 'AP00003 VND 241-07-02618'. The 'Item name' column has 'Ngân Hàng Shinhan Vin'. The 'EMPLOYEE NAME' and 'BENEFICIARY BAI' columns are empty. The 'Difference' field is at the bottom of the form.

Numbered callouts in the image:


- 1: Search icon (magnifying glass)
- 2: Confirm button
- 3: Description field
- 4: Local description field
- 5: Debit table
- 6: Credit table
- 7: Copy button

3. Definition:

“AC.04.02 Receipt voucher-Bank”: form is where user can input entry and print Receipt Voucher-Bank

4. How to use:

a) How to use buttons on Form:

- Button  : when press button , the form will appear a popup. User can searching criteria as: Company, Entry Date, Type, Seq, Voucher No. Please double click at row of voucher to view.

Search List -- Web Page Dialog


Company: CTY TNHH VINA GENUWIN - Seq: []

Entry Date: 01/08/2010 ~ 31/08/2010 Voucher Type: Recv (BANK) Voucher no: []

Slip Status: ☒ All ☐ Saved ☐ Confirmed ☐ Approved ☐ Cancelled Total: 7 vouchers

Seq	Voucher No.	Entry Date	Trs Type	Trs Name	Amount	Description	Status	Prps By	incol caus
23920	BC10/08-0001	02/08/2010	Y001	Payment Voucher	100,000	advance from customer	Confirmed	linh	
23921	BC10/08-0002	02/08/2010	Y001	Payment Voucher	100,000	advance from customer	Confirmed	linh	
		02/08/2010	Y001	Payment Voucher		kit	Saved	dieu	
23960	BC10/08-0003	04/08/2010	Y001	Payment Voucher	1,000	dbndsh	Confirmed	dieu	
23961	BC10/08-0004	04/08/2010	Y001	Payment Voucher	1,000	sxhcj	Confirmed	dieu	
		04/08/2010	Y001	Payment Voucher		test	Saved	truong	
		11/08/2010	Y001	Payment Voucher		ccsc	Saved	dieu	

b) How to input information:

- Step 1: Button : when user press this button, the form will be clear. Please input information of new Receipt Voucher – Bank.

Receipt Voucher - Bank

Star [/pgl/form/gf/br/gfbr00020.aspx] Welcome [HOÀNG HỮU KHÔI]

Company: CÔNG TY TNHH VINA GENUWIN Voucher No: ☒ Recv (BANK) 3 BC11/10-0003 Seq: 284

Trans Date: 18/10/2011 Department: ACCOUNTING TEAM Proposed By: tt.anh TÔNG THỊ ÁNH

Payment Type: Receipt Receipt Person: [] Customer: APAR001 Công Ty CP DV Vận Tải Biển Hải V

Enclose: [] Description: Capital of Hai Van Local Description: Hải Vân góp vốn kinh doanh

Debit: 0 0 Total: 3,168,324,000 3,168,324,000

	Acc.Code	Acc.Name	Ccy	Rate	Amount Trans	Amount Book	Control Item	Treatment
<input type="checkbox"/> 1	112100	CASH IN BANK - VND	VND	1.00	3,168,324,000.00	3,168,324,000	DEPOSIT ACCO AP00003 VND 241-07-02618 Ngân Hàng Shinhan Vin	

Credit: 0 0 Total: 3,168,324,000 3,168,324,000

	Acc.Code	Acc.Name	Ccy	Rate	Amount Trans	Amount Book	Control Item	Treatment
<input type="checkbox"/> 1	411100	SHARE CAPITAL	VND	1.00	3,168,324,000.00	3,168,324,000	EMPLOYEE NAME BENEFICIARY BAI	

Difference: 0 0

- User input Company name, Trans Date, Type, Enclose.

- Receipt person: user click into “Receipt person”, the form will have a popup to choose

Untitled Page -- Web Page Dialog

Company: CTY TNHH VINA GENUWIN - CTY TNHH VINA GENUWIN Search by: Emp ID

Double click on row to select Department: Select All

Department	Emp ID	Full Name	Full LName	Join Date	PL Unit	Company
Production Support Te.	200221	PHAM CÔNG TRINH	PHAM CÔNG TRINH	18/02/2008		CTY TNHH VINA GENUWIN
Quality Control Part (CH	200423	BUI VĂN THƯỜNG	BUI VĂN THƯỜNG	06/10/2008		CTY TNHH VINA GENUWIN
Cold Rolling Department	200173	NGUYỄN ĐỨC ĐÀN	NGUYỄN ĐỨC ĐÀN	18/02/2008		CTY TNHH VINA GENUWIN
CAL Group A Part B	200392	LUU VĂN BIỂN	LUU VĂN BIỂN	06/10/2008		CTY TNHH VINA GENUWIN
CAL - RCL Department	200174	HOÀNG BỒI	HOÀNG BỒI	18/02/2008		CTY TNHH VINA GENUWIN
CAL - RCL Department	200265	HÀ THANH TÙNG	HÀ THANH TÙNG	18/02/2008		CTY TNHH VINA GENUWIN
Quality Control Part (ME	200214	NGUYỄN MINH ĐỨC	NGUYỄN MINH ĐỨC	18/02/2008		CTY TNHH VINA GENUWIN
Production Technology	200151	TRẦN CAO THẮNG	TRẦN CAO THẮNG	18/02/2008		CTY TNHH VINA GENUWIN
Production Technology	200561	TÔ VĂN NHÂN	TÔ VĂN NHÂN	05/01/2009		CTY TNHH VINA GENUWIN
Cold Rolling Department	200477	NGUYỄN NHƯ LẠI	NGUYỄN NHƯ LẠI	01/12/2008		CTY TNHH VINA GENUWIN
Mechanical Maintenance	200220	NGUYỄN ĐÌNH SƠN	NGUYỄN ĐÌNH SƠN	18/02/2008		CTY TNHH VINA GENUWIN

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- Customer: click into “Customer”, the form will appear to choose



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Partner: Vendor ☒ Customer ☐ Company ☐

Cust ID	Cust Name	Local Name	TAX CODE	SERIAL NO	FORM NO	R
HCM-HQ	Tổng cục hải quan TPHCM	Tổng cục hải quan TPHCM	987654	AE/2007		T
DO00073	Công ty TNHH hàng công nghiệp	Công ty TNHH hàng công nghiệp	360055688	XG/2007N		9
DO00089	Trung tâm thương mại Biti's Đồng Nai	Trung tâm thương mại Biti's Đồng Nai	030134049	AA/2007-T		1
DO00093	Đại lý gas HIỂN PHÁT	Đại lý gas HIỂN PHÁT	360052221	KS/2007N		C
DO00007	Sonadezi Long Thành	Sonadezi Long Thành	0123456			
SHB	SHIINHAN VINA DONGNAI BRANCH	SHIINHAN VINA DONGNAI BRANCH				
KH	dntn kieu hung	dntn kieu hung	030148423			5
039C02056	Phan Thị Việt Hương	Phan Thị Việt Hương				
039C02163	Nguyễn Thanh Sơn	Nguyễn Thanh Sơn				
039C02163	Phạm Thị Nhung	Phạm Thị Nhung				
039C02163	Đoàn Thị Mai	Đoàn Thị Mai				
039C02163	Vương Thị Thu Hiền	Vương Thị Thu Hiền				
039C02163	Hà Anh Đức	Hà Anh Đức				
039C02163	Tạ Khắc Trung	Tạ Khắc Trung				
039C02164	Lê Thị Vinh	Lê Thị Vinh				
039C02164	Nguyễn Thị Thuý Hoa	Nguyễn Thị Thuý Hoa				
039C02164	Phạm Minh Tuấn	Phạm Minh Tuấn				
039C02164	Thạch Quyền	Thạch Quyền				
039C02164	Nguyễn Thị Ngọc	Nguyễn Thị Ngọc				
039C02165	Nguyễn Thị Trà	Nguyễn Thị Trà				
039C02165	Nguyễn Thị Ngọc Bích	Nguyễn Thị Ngọc Bích				
039C02165	Nguyễn Duy Hải	Nguyễn Duy Hải				
039C02165	Võ Thị Ngọc Thái	Võ Thị Ngọc Thái				
039C02165	Vũ Thị Bích Thủy	Vũ Thị Bích Thủy				
VD0001	NK BIO		1111			
DEA_CNV	Daewon Conversion					

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- Description and Local Description(they aren't empty).
- Voucher No: check into beside box to Voucher No run automatic.

- Step 2: Button  on the top: after user input data, please press this button to Save.
- c) How to make T account:
- Debit:
 - Button : user press this button, the form will appear a popup


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Account Code

Account Name Chk All

CHK	Account Code	Account Name	Local account	Local name
<input type="checkbox"/>	111100	CASH ON HAND - VND	111100	CASH ON HAND - VND
<input type="checkbox"/>	111200	CASH ON HAND - FOREIGN CURRENCY	111200	CASH ON HAND - FOREIGN CURRENCY
<input type="checkbox"/>	111300	GOLD, SILVER, GEMSTONES	111300	GOLD, SILVER, GEMSTONES
<input type="checkbox"/>	112100	CASH IN BANK - VND	112100	CASH IN BANK - VND
<input type="checkbox"/>	112200	CASH IN BANK - FOREIGN CURRENCY	112200	CASH IN BANK - FOREIGN CURRENCY
<input type="checkbox"/>	112300	GOLD, SILVER, GEMSTONES	112300	GOLD, SILVER, GEMSTONES
<input type="checkbox"/>	113100	CASH2 IN TRANSIT - VND	113100	CASH2 IN TRANSIT - VND
<input type="checkbox"/>	113200	CASH IN TRANSIT - FOREIGN CURRENCY	113200	CASH IN TRANSIT - FOREIGN CURRENCY
<input type="checkbox"/>	121100	STOCK	121100	STOCK
<input type="checkbox"/>	121200	BOND	121200	BOND
<input type="checkbox"/>	128100	LONG - TERM DEPOSITS	128100	LONG - TERM DEPOSITS
<input type="checkbox"/>	128800	OTHER SHORT-TERM INVESTMENTS	128800	OTHER SHORT-TERM INVESTMENTS
<input type="checkbox"/>	129000	PROVISION FOR SHORT TERM INVESTME	129000	PROVISION FOR SHORT TERM INVESTME
<input type="checkbox"/>	131100	A/R - DOMESTIC TRADE	131100	A/R - DOMESTIC TRADE
<input type="checkbox"/>	131200	A/R - FOREIGN TRADE	131200	A/R - FOREIGN TRADE
<input type="checkbox"/>	131300	ADVANCE FROM CUSTOMER - DOMESTIC	131300	ADVANCE FROM CUSTOMER - DOMESTIC
<input type="checkbox"/>	131400	ADVANCE FROM CUSTOMER - FOREIGN T	131400	ADVANCE FROM CUSTOMER - FOREIGN T
<input type="checkbox"/>	133110	VAT INPUT ON PURCHASING & SERVICES	133110	VAT INPUT ON PURCHASING & SERVICES
<input type="checkbox"/>	133180	VAT INPUT ON PURCHASING & SERVICES	133180	VAT INPUT ON PURCHASING & SERVICES

OK EXIT

http://192.168.1.100/esys/form/gf/co/ffco002004.aspx?comm_nm=&comm_code=&comm_nm2=&val1=RE  Trusted sites

Receipt Voucher - Bank

Star [/pgl/form/gf/br/gfbr00020.aspx] Welcome [HOÀNG HỮU KHÔI]

Company: CÔNG TY TNHH Voucher No: [x] Recv (BANK): 3 BC11/10-0003 Seq: 284

Trans Date: 18/10/2011 Department: ACCOUNTING TEAM Proposed By: tt.anh TÔNG THỊ ANH Confirm Cancel Replicate

Payment Type: Receipt Receipt Person: Customer: APAR002 Công Ty CP DV Vận Tải Biển Hải Vã Book Rate: 1 Copy

Enclose: Description: Capital of Hai Van Local Description: Hải Vân góp vốn kinh doanh



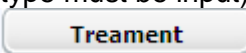

Debit							Control Item		
	Acc.Code	Acc.Name	Ccy	Rate	Amount Trans	Amount Book	Item Alias	Item code	Item name
<input type="checkbox"/>	1	112100	CASH IN BANK - VND	VND	1.00	3,168,324,000.00	3,168,324,000	DEPOSIT ACCO	AP00003 VND 241-07-02618 Ngân Hàng Shinhan Vin
							EMPLOYEE NAME		
							BENEFICIARY BAI		

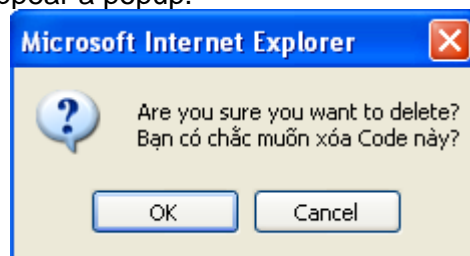
Click here to show control item information

Credit						
	Acc.Code	Acc.Name	Ccy	Rate	Amount Trans	Amount Book
<input type="checkbox"/>	1	411100	SHARE CAPITAL	VND	1.00	3,168,324,000.00



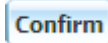

Difference: 0 0

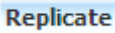

To choose a account, user click double into that account to choose.

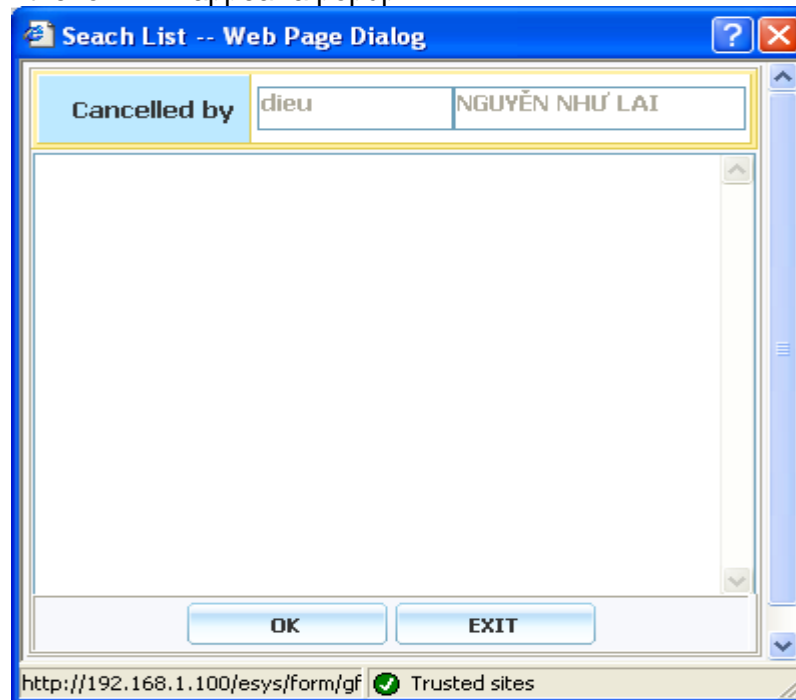
- Button : after input data, user must press this button to Save that account.
- If user need follow any account so they can click at that account then press button , the form will show information about "Control Item". User can click double to find and choose detail information(Boldface type must be input) . After user chosse information, user press  to confirm.
- Button : user click into row need to delete, press this button the form will appear a popup.




Press OK to delete or Cancel to cancel deleting.

- Button  : is button to move up or down of row.
 - Credit: it is similar Debit.
- Finally, If user want to confirm this voucher so please press button .
- Button : user press this button to delete the voucher which confirmed.

- Button : press this button to Replicate the voucher which Canceled: find Seq Number and press this button.
- Button : this is the top Delete button to delete a voucher, user press this button the form will appear a popup.



Please input reason to delete then click OK or click Exit.

- Button : user can press this button to load to Excel file.