

AC.04.01 RECEIPT VOUCHER

1. Path:

FM/ AC.04 Receipt/Payment/ AC.04.01 Receipt voucher

2. Image:

The screenshot shows the AC.04.01 Receipt Voucher form. It includes fields for Company (CTY TNHH VII), Voucher No (checked), Receipt(CASH), Trans Date (25/08/2010), Department (Roll Shop Part B), Proposed By (dieu NGUYEN NHU LAI), Type (Receipt), Receipt Person, Customer, Enclose, and Description. There are buttons for Confirm, Cancel, Replicate, and Copy. The form also has a table for Debit and Credit entries with columns: Acc.Code, Acc.Name, Ccy, Rate, Amount Trans, Amount Book, %VAT, VAT Trans, VAT Book, and VAT Deduct Trans. The bottom section shows a Difference field.

Numbered callouts:

- 1: Search icon
- 2: Add icon
- 3: Confirm button
- 4: Cancel button
- 5: Replicate button
- 6: Copy button
- 7: Proposed By field

3. Definition:

“AC.04.01 Receipt voucher”: form is where user can input entry and print Receipt Voucher.

4. How to use:

a) How to use buttons on Form:

- Button : when press button , the form will appear a popup. User can searching criteria as: Company, Entry Date, Type, Seq, Voucher No. Please double click at row of voucher to view.

Search List -- Web Page Dialog


Company: CTY TNHH VINA GENUWIN - Seq: []

Entry Date: 01/08/2010 ~ 31/08/2010 Voucher Type: Receipt(CASH) Voucher no: []

Slip Status: ☒ All ☐ Saved ☐ Confirmed ☐ Approved ☐ Cancelled Total: 10 vouchers

Seq	Voucher No.	Entry Date	Trs Type	Trs Name	Amount	Description	Status	Prps By	incol caus
		02/08/2010	Y001	Payment Voucher		test	Saved	dieu	
		04/08/2010	Y001	Payment Voucher		test	Saved	dieu	
		05/08/2010	Y001	Payment Voucher		jhdhd	Saved	dieu	
		07/08/2010	Y001	Payment Voucher		dfd	Saved	dieu	
		11/08/2010	Y001	Payment Voucher		sdfdf	Saved	dieu	
24282	RV10/08-0001	16/08/2010	Y001	Payment Voucher	5,000,000	Thu tien	Confirmed	ntuyen	
24283	RV10/08-0002	16/08/2010	Y001	Payment Voucher	1,000,000	Thu tien	Cancelled	ntuyen	s
		17/08/2010	Y001	Payment Voucher		aaaa	Saved	long	
		17/08/2010	Y001	Payment Voucher		hjhj	Saved	long	
		17/08/2010	Y001	Payment Voucher		ccc	Saved	dieu	

b) How to input information:

Button : when user press this button, the form will be clear. Please input information of new Receipt Voucher :

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Receipt Voucher

[pgl/form/gf/br/gfbr00010.aspx] Welcome [BUI TRẦN XUÂN ĐẠT]

Company: CÔNG TY TNHH P... Voucher No: [] Seq: 2442

Trans Date: 05/12/2011 Department: ACCOUNTING TEAM Proposed By: tt.anh TÔNG THỊ ANH

Type: Receipt Receipt Person: [] Customer: [] Book rate: 1 Copy

Enclose: [] Description: Mr Yen return money remain of Advance PV11/12-0004 Local Description: Ms Yen Hoàn tiền tạm ứng thừa theo PC số PV11/12-0004

Debit				Total				Control Item			
Acc.Code	Acc.Name	Ccy	Rate	Amount Trans	Amount Book	%VAT	VAT Trans	Item Alias	Item code	Item name	
1	111100 CASH ON HAND - VND	VND	1.00	610,000.00	610,000	none		EMPLOYEE NAM	900207	VŨ THỊ HẢI YẾN	

Credit: [] Total: 610,000 610,000

Acc.Code	Acc.Name	Ccy	Rate	Amount Trans	Amount Book	%VAT	VAT Trans
1	141100 ADVANCE TO EMPLOY	VND	1.00	610,000.00	610,000	none	

Click here to show control item

- User input Company name, Trans Date, Type, Enclose.
- Receipt person: user click into "Receipt person", the form will have a popup to choose

Untitled Page -- Web Page Dialog

Company: CTY TNHH VINA GENUWIN - CTY TNHH VINA GENUWIN

Search by: Emp ID

Double click on row to select

Department: Select All

Department	Emp ID	Full Name	Full LName	Join Date	PL Unit	Company
Production Support Te.	200221	PHAM CÔNG TRINH	PHAM CÔNG TRINH	18/02/2008		CTY TNHH VINA GENUWIN
Quality Control Part (C-	200423	BUI VĂN THƯỜNG	BUI VĂN THƯỜNG	06/10/2008		CTY TNHH VINA GENUWIN
Cold Rolling Department	200173	NGUYỄN ĐỨC ĐÀN	NGUYỄN ĐỨC ĐÀN	18/02/2008		CTY TNHH VINA GENUWIN
CAL Group A Part B	200392	LƯU VĂN BIỂN	LƯU VĂN BIỂN	06/10/2008		CTY TNHH VINA GENUWIN
CAL - RCL Department	200174	HOÀNG BỒI	HOÀNG BỒI	18/02/2008		CTY TNHH VINA GENUWIN
CAL - RCL Department	200265	HÀ THANH TÙNG	HÀ THANH TÙNG	18/02/2008		CTY TNHH VINA GENUWIN
Quality Control Part (ME	200214	NGUYỄN MINH ĐỨC	NGUYỄN MINH ĐỨC	18/02/2008		CTY TNHH VINA GENUWIN
Production Technology	200151	TRẦN CAO THẮNG	TRẦN CAO THẮNG	18/02/2008		CTY TNHH VINA GENUWIN
Production Technology	200561	TÔ VĂN NHÂN	TÔ VĂN NHÂN	05/01/2009		CTY TNHH VINA GENUWIN
Cold Rolling Department	200477	NGUYỄN NHƯ LAI	NGUYỄN NHƯ LAI	01/12/2008		CTY TNHH VINA GENUWIN
Mechanical Maintenance	200220	NGUYỄN ĐÌNH SƠN	NGUYỄN ĐÌNH SƠN	18/02/2008		CTY TNHH VINA GENUWIN

http://192.168.1.100/esys/form/gf/os/gfos00070_popup_2.aspx?random=Thu Aug 26 09:36:24 UTC+0700 2010

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- Customer: click into "Customer", the form will appear to choose

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Partner:


Vendor ☐ Customer ☒ Company ☐

Cust ID	Cust Name	Local Name	TAX CODE	SERIAL NO	FORM NO	R
HCM-HQ	Tổng cục hải quan TPHCM	Tổng cục hải quan TPHCM	987654	AE/2007		T
DO00073	Công ty TNHH hàng công nghiệp	Công ty TNHH hàng công nghiệp	360055688	XG/2007N		9
DO00089	Trung tâm thương mại Biti's Đồng r	Trung tâm thương mại Biti's Đồng nai	030134049	AA/2007-T		1
DO00093	Đại lý gas HIỂN PHẤT	Đại lý gas HIỂN PHẤT	360052221	KS/2007N		C
DO00007	Sonadezi Long Thành	Sonadezi Long Thành	0123456			
SHB	SHIINHAN VINA DONGNAI BRANCH	SHIINHAN VINA DONGNAI BRANCH				
KH	dntn kieu hung	dntn kieu hung	030148423			5
039C02056	Phan Thị Việt Hương	Phan Thị Việt Hương				
039C02163	Nguyễn Thanh Sơn	Nguyễn Thanh Sơn				
039C02163	Phạm Thị Nhung	Phạm Thị Nhung				
039C02163	Đoàn Thị Mai	Đoàn Thị Mai				
039C02163	Vương Thị Thu Hiền	Vương Thị Thu Hiền				
039C02163	Hà Anh Đức	Hà Anh Đức				
039C02163	Tạ Khắc Trung	Tạ Khắc Trung				
039C02164	Lê Thị Vinh	Lê Thị Vinh				
039C02164	Nguyễn Thị Thuý Hoa	Nguyễn Thị Thuý Hoa				
039C02164	Phạm Minh Tuấn	Phạm Minh Tuấn				
039C02164	Thạch Quyền	Thạch Quyền				
039C02164	Nguyễn Thị Ngọc	Nguyễn Thị Ngọc				
039C02165	Nguyễn Thị Trà	Nguyễn Thị Trà				
039C02165	Nguyễn Thị Ngọc Bích	Nguyễn Thị Ngọc Bích				
039C02165	Nguyễn Duy Hải	Nguyễn Duy Hải				
039C02165	Võ Thị Ngọc Thái	Võ Thị Ngọc Thái				
039C02165	Vũ Thị Bích Thủy	Vũ Thị Bích Thủy				
VD0001	NK BIO		1111			
DEA_CNV	Daewon Conversion					

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- Description and Local Description(they aren't empty).
- Voucher No: check into beside box to Voucher No run automatic.

Button  on the top: after user input data, please press this button to Save.

c) How to make T account:

- Debit:

- Button : user press this button, the form will appear a popup

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Account Code

Account Name Chk All

CHK	Account Code	Account Name	Local account	Local name
<input type="checkbox"/>	111100	CASH ON HAND - VND	111100	CASH ON HAND - VND
<input type="checkbox"/>	111200	CASH ON HAND - FOREIGN CURRENCY	111200	CASH ON HAND - FOREIGN CURRENCY
<input type="checkbox"/>	111300	GOLD, SILVER, GEMSTONES	111300	GOLD, SILVER, GEMSTONES
<input type="checkbox"/>	112100	CASH IN BANK - VND	112100	CASH IN BANK - VND
<input type="checkbox"/>	112200	CASH IN BANK - FOREIGN CURRENCY	112200	CASH IN BANK - FOREIGN CURRENCY
<input type="checkbox"/>	112300	GOLD, SILVER, GEMSTONES	112300	GOLD, SILVER, GEMSTONES
<input type="checkbox"/>	113100	CASH2 IN TRANSIT - VND	113100	CASH2 IN TRANSIT - VND
<input type="checkbox"/>	113200	CASH IN TRANSIT - FOREIGN CURRENCY	113200	CASH IN TRANSIT - FOREIGN CURRENCY
<input type="checkbox"/>	121100	STOCK	121100	STOCK
<input type="checkbox"/>	121200	BOND	121200	BOND
<input type="checkbox"/>	128100	LONG - TERM DEPOSITS	128100	LONG - TERM DEPOSITS
<input type="checkbox"/>	128800	OTHER SHORT-TERM INVESTMENTS	128800	OTHER SHORT-TERM INVESTMENTS
<input type="checkbox"/>	129000	PROVISION FOR SHORT TERM INVESTME	129000	PROVISION FOR SHORT TERM INVESTME
<input type="checkbox"/>	131100	A/R - DOMESTIC TRADE	131100	A/R - DOMESTIC TRADE
<input type="checkbox"/>	131200	A/R - FOREIGN TRADE	131200	A/R - FOREIGN TRADE
<input type="checkbox"/>	131300	ADVANCE FROM CUSTOMER - DOMESTIC	131300	ADVANCE FROM CUSTOMER - DOMESTIC
<input type="checkbox"/>	131400	ADVANCE FROM CUSTOMER - FOREIGN T	131400	ADVANCE FROM CUSTOMER - FOREIGN T
<input type="checkbox"/>	133110	VAT INPUT ON PURCHASING & SERVICES	133110	VAT INPUT ON PURCHASING & SERVICES
<input type="checkbox"/>	133180	VAT INPUT ON PURCHASING & SERVICES	133180	VAT INPUT ON PURCHASING & SERVICES

OK EXIT

http://192.168.1.100/esys/form/gf/co/ffco002004.aspx?comm_nm=&comm_code=&comm_nm2=&val1=RE Trusted sites

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Receipt Voucher

Company: CÔNG TY TNHH P... Voucher No: [x] Receipt(CASH) 1 RV11/12-0001 Seq: 2442

Trans Date: 05/12/2011 Department: ACCOUNTING TEAM Proposed By: tt.anh TỔNG THỊ ANH

Type: Receipt Receipt Person: Customer

Enclose: Description: Mr Yen return money remain of Advance PV11/12-0004 Local Description: Ms Yen Hoàn tiền tạm ứng thừa theo PC số PV11/12-0004

Debit

Acc.Code	Acc.Name	Ccy	Rate	Amount Trans	Amount Book	%VAT	VAT Trans
1 111100	CASH ON HAND - VND	VND	1.00	610,000.00	610,000	none	

Total: 610,000 610,000

Control Item

Item Alias	Item code	Item name
EMPLOYEE NAM	900207	VŨ THỊ HẢI YẾN

Treatment

Credit



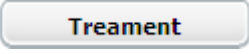

Acc.Code	Acc.Name	Ccy	Rate	Amount Trans	Amount Book	%VAT	VAT Trans
1 141100	ADVANCE TO EMPLOY	VND	1.00	610,000.00	610,000	none	

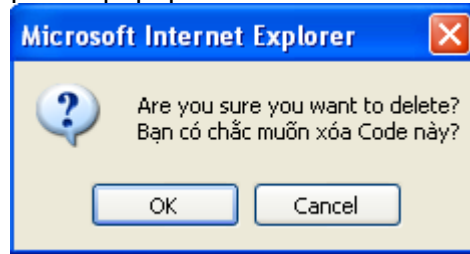
Total: 610,000 610,000

Difference: 0 0



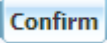



Click here to show control item

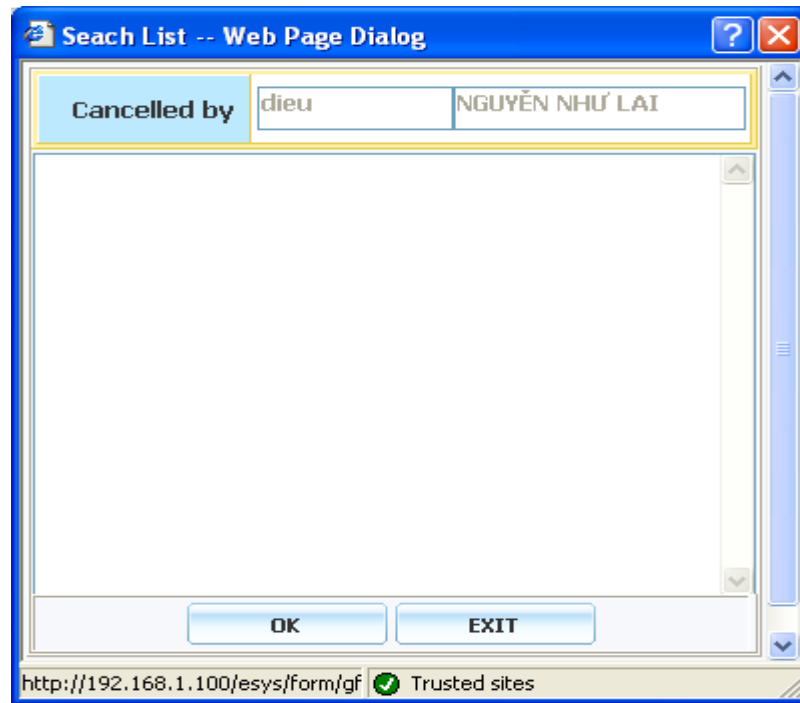
To choose a account, user click double into that account to choose.

- Button : after input data, user must press this button to Save that account.
- If user need follow any account so they can click at that account then press button , the form will show information about "Control Item". User can click double to find and choose detail information(Boldface type must be input) . After chosse information, user press  to confirm.
- Button : user click into row need to delete, press this button the form will appear a popup.




Press OK to delete or Cancel to cancel deleting.

- Button  : is button to move up or down of row.
- Credit: it is similar Debit.
Finally, If user want to confirm this voucher so please press button .
- Button : user press this button to delete the voucher which confirmed.
- Button : press this button to Replicate the voucher which Canceled: find Seq Number and press this button.
- Button : this is the top Delete button to delete a voucher, user press this button the form will appear a popup.



Please input reason to delete then click OK or click Exit.

- Button : user can press this button to load to Excel file.