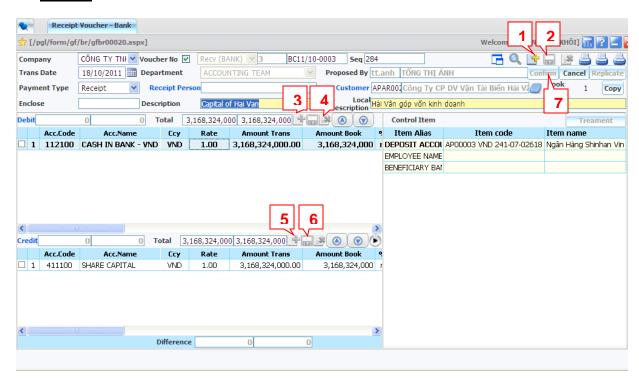
# **RECEIPT VOUCHER - BANK**

## 1. Path:

FM/ Receipt/Payment/ Receipt voucher - Bank

## 2. Image:



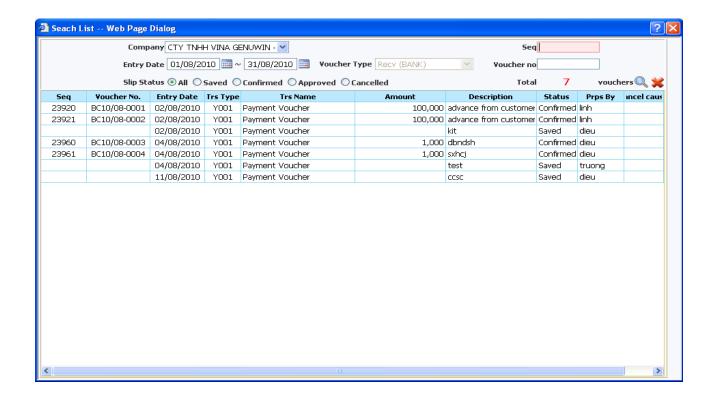
#### 3. Definition:

"Receipt voucher-Bank": form is where user can input entry and print Receipt Voucher-Bank

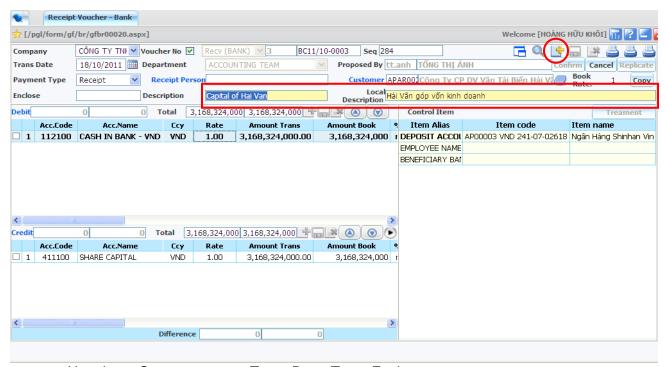
#### 4.How to use:

### a) How to use buttons on Form:

Button : when press button , the form will appear a popup. User can searching criteria as: Company, Entry Date, Type, Seq, Voucher No. Please double click at row of voucher to view.



- a) How to input information:
  - Step 1:Button : when user press this button, the form will be clear. Please input information of new Receipt Voucher Bank.

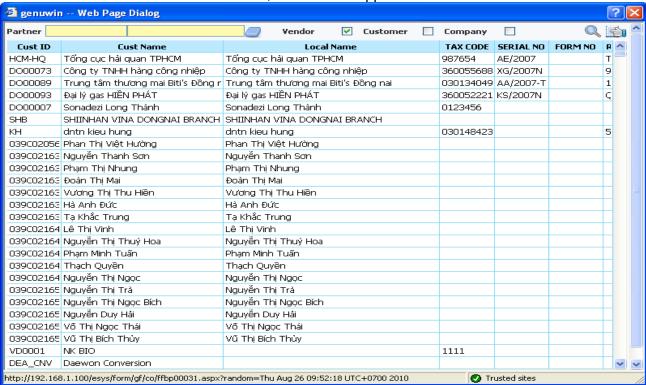


User input Company name, Trans Date, Type, Enclose.

 Receipt person: user click into "Receipt person", the form will have a popup to choose

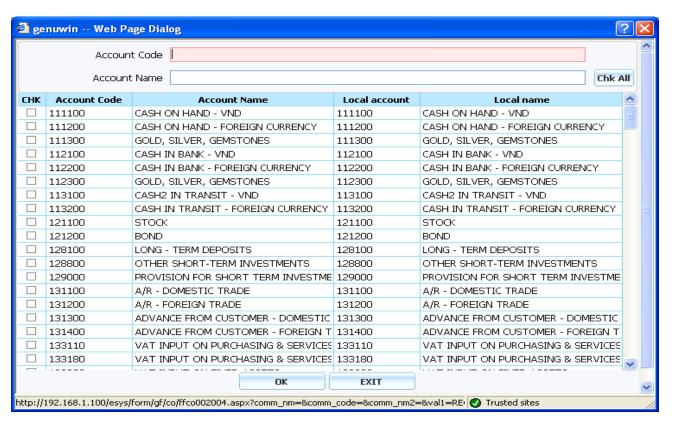


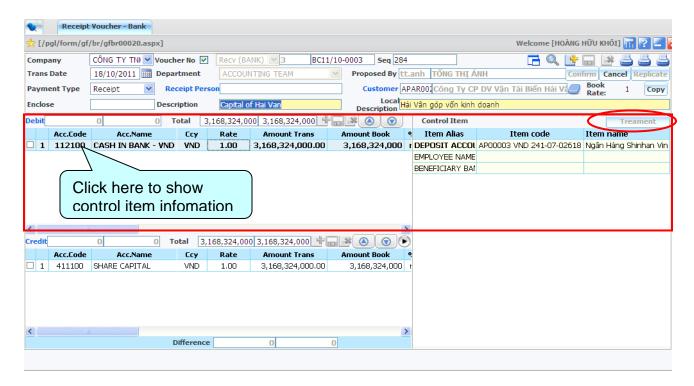
Customer: click into "Customer", the form will appear to choose



- Description and Local Description(they aren't empty).
- Voucher No: check into beside box to Voucher No run automatic.

- Step 2: Button on the top: after user input data, please press this button lo Save.
- b) How to make T account:
  - Debit:
    - Button : user press this button, the form will appear a popup





To choose a account, user click double into that account to choose.

- Button is after input data, user must press this button to Save that account.
- If user need follow any account so they can click at that account then press button . the form will show information about "Control Item". User can click double to find and choose detail information(Boldface type must be input). After user chosse information, user press Treament
- Button :: user click into row need to delete, press this button the form will appear a popup.

to confirm.

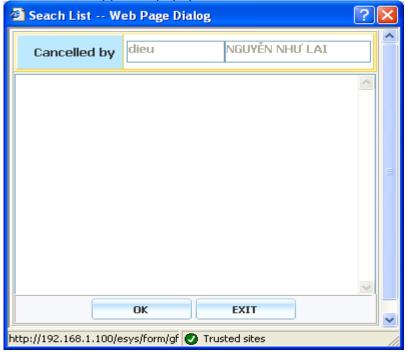


Press OK to delete or Cancel to cancel deleting.

- Button : is button to move up or down of row.
- Credit: it is similar Debit. Finally, If user want to confirm this voucher so please press button user press this button to delete the voucher which confirmed.

Button Replicate: press this button to Replicate the voucher which Canceled: find Seq Number and press this button.

■ Button : this is the top Delete button to delete a voucher, user press this button the form will appear a popup.



Please input reason to delete then click OK or click Exit.

Button : user can press this button to load to Excel file.