

# AC.13.01 REPORT FORM DESIGN

## 1. Path:

FM/ AC.13 Accounting Statement/ AC.13.01Report Form Design

## 2. Image:


The screenshot shows the 'AC.13.01 Report Form Design' window. At the top, there's a header bar with fields for 'Company' (CTY TNHH ABC), 'Batch Entry', 'Print Seq' (set to Auto), and 'Level'. Below this is a table of accounts with columns: Group, Print Seq, Code, Header, Ac Code, Account Name, Local Account Name, and Korean Name. The table lists various account types like 'SHORT-TERM ASSET', 'CASH ON HAND', 'CASH IN BANK', 'CASH IN TRANSIT', 'SHORT-TERM INVESTMENT', 'OTHER SHORT-TERM INVESTMENTS', 'PROVISION FOR SHORT TERM', 'ACCOUNT RECEIVABLE', and 'A/R - DOMESTIC TRADE'. To the right of the main table is a sidebar with a table of operators and account codes. Red boxes with numbers 1, 2, and 3 highlight specific areas: 1 points to the 'Company' field, 2 points to the 'Batch Entry' button, and 3 points to the 'Add (+)' button in the right sidebar.

## 3. Definition:

“AC.13.01Report Form Design”: form is where user can design Report form.

## 4.How to use:

When user want to design any report form, You can in here to add, delete the Item in the report or user can add the accounts in the Item.

To add account in the item, user click at that item so the right side of form will be appear the accounts of that item. After that, user press button  to add, the form will appear a popup

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Select All Search by CODE Account:

Chk	Account Code	Account Name
<input type="checkbox"/>	000	OFF BALANCE SHEET ITEMS
<input type="checkbox"/>	001	Operating lease assets
<input type="checkbox"/>	002	Goods held under trust or for processing
<input type="checkbox"/>	003	Goods received on consignment for sale
<input type="checkbox"/>	004	Bad debts written off
<input type="checkbox"/>	007	Foreign currencies
<input type="checkbox"/>	008	Subsidies of state budget
<input type="checkbox"/>	100000	SHORT-TERM ASSET
<input type="checkbox"/>	111100	CASH ON HAND - VND
<input type="checkbox"/>	111200	CASH ON HAND - FOREIGN CURRENCY

1 item(s).

Account Code	Account Name
111100	CASH ON HAND - VND

http://192.168.1.100/esys/form/gf/ka/gfka00280\_popup\_2.aspx?TAC\_LOCALCODE=2634&comp Trusted sites

User double click at a account which you want to add so that account will be chose to below the form.

Continous, you press buton  to add the account in Item.


Company CTY TNHH ABC Batch Entry

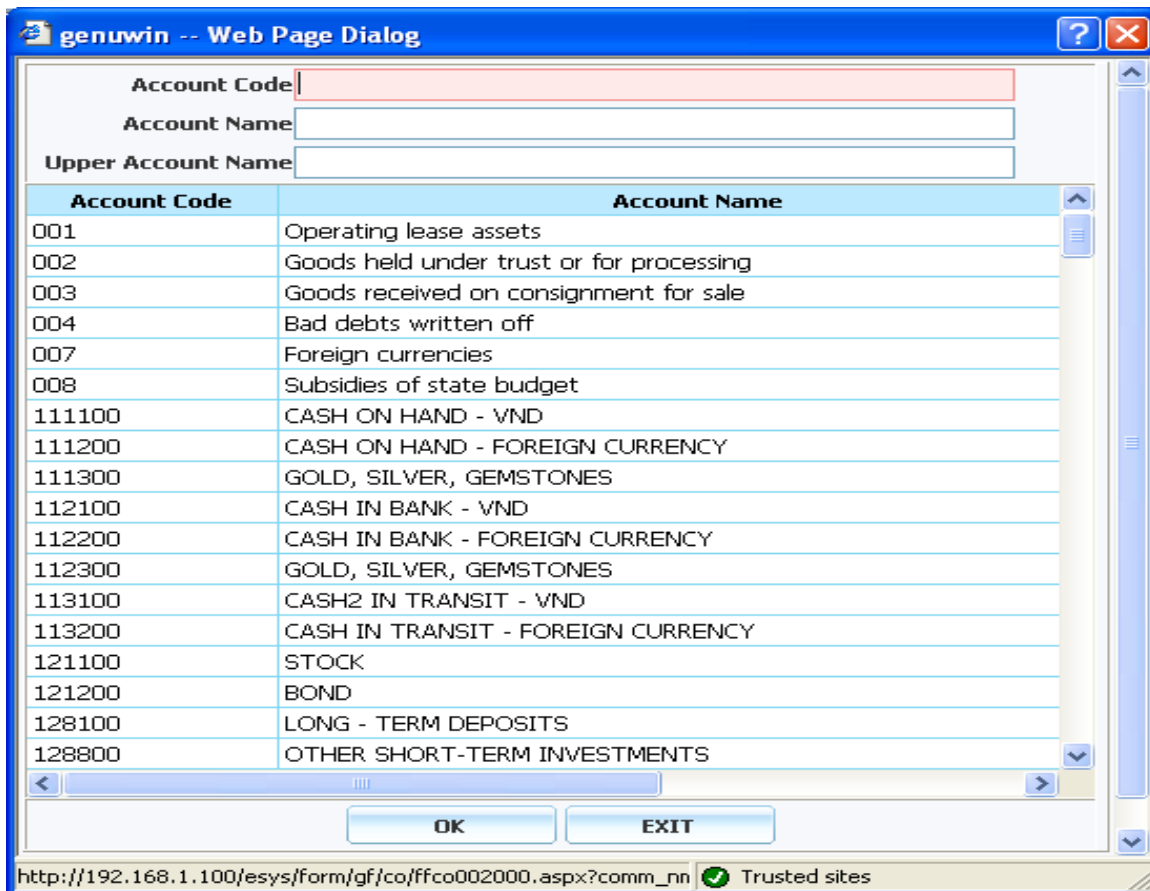
Type Balance Sheet(Q015) Print Seq Auto

Account Level

Group	Print Seq	Code	Header	Ac Code	Account Name	Local Account Name	Kore
Empty	10	100			A. CURRENT ASSETS (100	A. TÀI SẢN NGẮN HẠN	A. 유동
Empty	20	110	V.01		I. Cash and cash equivalen	I. TIỀN VÀ CÁC KHOẢN TƯƠNG ĐƯƠNG	I. 현금
Empty	30	111	V.02		1. Cash	1. Tiền	1. 현금
Empty	40	112			2. Cash equivalents	2. Các khoản tương đương ti	2. 현금
Empty	50	120			II. Short-term investment	II. Các khoản đầu tư tài ch	II. 단기
Empty	60	121	V.03		1. Short-term investments	1. Đầu tư ngắn hạn	1. 단기
Empty	70	129			2. Provision for short-term inv	2. Dự phòng giảm giá đầu tư	3. 평가
Empty	80	130			III. Accounts receivable	III. Các khoản phải thu	III. 채권
Empty	90	131			1. Trade receivables	1. Phải thu của khách hàng	1. 매출
Empty	100	132			2. Prepayments to suppliers	2. Trả trước cho người bán	2. 선금
Empty	110	133			3. Short-term Inter-company	3. Phải thu nội bộ ngắn hạn	3. 관제
Empty	120	134			4. Construction contract in pr	4. Phải thu theo tiến độ kế h	4. 공사
Empty	130	138			5. Other receivables	5. Các khoản phải thu khác	5. 기타
Empty	140	139			6. Provision for doubtful debt	6. Dự phòng các khoản phải t	6. 대손
Empty	150	140	V.04		IV. Inventories	IV. Hàng tồn kho	IV. 재고
Empty	160	141			1. Inventories	1. Hàng tồn kho	1. 재고
Empty	170	149			2. Provision for decline in inve	2. Dự phòng giảm giá hàng t	2. 평가
Empty	180	150	V.05		V. Other current assets	V. Tài sản lưu động khác	V. 기타
Empty	190	151			1. Short-term prepaid expens	1. Chi phí trả trước ngắn hạn	1. 선금
Empty	200	152			2. Value added tax input claim	2. Thuế GTGT được khấu trừ	2. 선금
Empty	210	154			3. Tax receivables	3. Thuế và các khoản phải th	3. 선금
Empty	220	155			4. Other current assets	4. Tài sản lưu động khác	4. 기타

Operator	Account Code	Account Name
+	111000	CASH ON HAND
+	112000	CASH IN BANK
+	113000	CASH IN TRANSIT

- Button : user press this button to filter accounts when you view the report, view criteria as: Type(choose type of report form), Account, Level. When user want to view as Account, the form will appear a popup to choose



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Account Code:

Account Name:

Upper Account Name:


Account Code	Account Name
001	Operating lease assets
002	Goods held under trust or for processing
003	Goods received on consignment for sale
004	Bad debts written off
007	Foreign currencies
008	Subsidies of state budget
111100	CASH ON HAND - VND
111200	CASH ON HAND - FOREIGN CURRENCY
111300	GOLD, SILVER, GEMSTONES
112100	CASH IN BANK - VND
112200	CASH IN BANK - FOREIGN CURRENCY
112300	GOLD, SILVER, GEMSTONES
113100	CASH2 IN TRANSIT - VND
113200	CASH IN TRANSIT - FOREIGN CURRENCY
121100	STOCK
121200	BOND
128100	LONG - TERM DEPOSITS
128800	OTHER SHORT-TERM INVESTMENTS

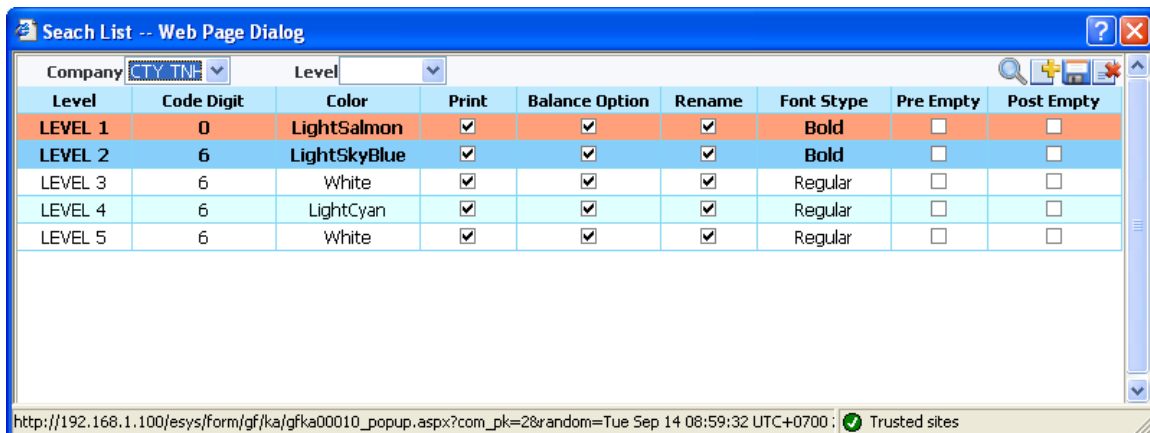
OK EXIT

http://192.168.1.100/esys/form/gf/co/ffco002000.aspx?comm\_nn Trusted sites

User choose Account then click OK or click EXIT to exit.

- **Level:** user can press this button to view each Level of account. After user press this button , the form will appear a popup. You can choose criteria to view:

Company, level and press button 






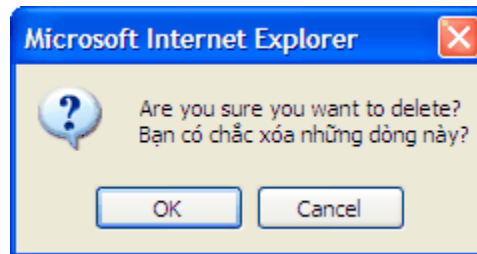
**Search List -- Web Page Dialog**

Company:  Level:

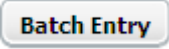



Level	Code Digit	Color	Print	Balance Option	Rename	Font Style	Pre Empty	Post Empty
LEVEL 1	0	LightSalmon	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Bold	<input type="checkbox"/>	<input type="checkbox"/>
LEVEL 2	6	LightSkyBlue	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Bold	<input type="checkbox"/>	<input type="checkbox"/>
LEVEL 3	6	White	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Regular	<input type="checkbox"/>	<input type="checkbox"/>
LEVEL 4	6	LightCyan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Regular	<input type="checkbox"/>	<input type="checkbox"/>
LEVEL 5	6	White	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Regular	<input type="checkbox"/>	<input type="checkbox"/>

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- Button  New: when user press this button, the form will add new row and you can input new item then you design that item. After that, you press button  to save.
- Butoon  Delete: when user choose item which you want to delete and the form will appear a popup



User click OK to delete or click Cancel to cancel.

- Button  Batch Entry : When user press this button, the system will load automatic all account to form. User don't need press button  to add each account.
- Button   : when user choose row of item and press this button so that row will be moved up or down the beside row.