

# ZLATCO TOMICI

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## Personal statement

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A confident and reliable bar manager with an in depth understanding of the bar, restaurant and hospitality industry. Having an approachable, cheerful and friendly personality and a proven ability to ensure that a customers experience is always relaxing and enjoyable.

Now looking for a new and challenging managerial position, one which will make best use of my existing skills and experience and also further my personal development.

## Employment History

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### Bar Manager

Las Iguanas, Bar & Restaurant, London

*(February 2018 - September 2018)*

The Folly, Bar & Restaurant, London

*(August 2016 to January 2018)*

Bumpkin, Bar & Restaurant, London

*(July 2015 – July 2016)*

### Responsibilities:

- Inspiring bar staff to deliver prompt, friendly and efficient service at all times.
- HR responsibilities including recruitment, training and development of staff.
- Organising the weekly rota.
- Weekly Stock Control.
- Responsible for cashing up tills.
- Daily and weekly reports of sales/ end of week/ payroll.
- In-depth understanding of measurements and weights of drink levels.
- Managing a team of 7 permanent and also casual bar staff and supervisors.
- Working with the Hospitality Manager in coordinating and planning for big events.
- Analysing data and drawing conclusions for the business.

## **Project Coordinator, European Project Consulting TSI Ltd, Bucharest**

*(March 2010 – May 2015)*

Responsibilities:

- Providing advice and consultancy on all aspects of EU funding, elaborating and coordinating multiple projects through to implementation and evaluation.

## **Education**

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### **Professional Qualification Certificate - Project Manager, Institute of Cantemir, Romania, Bucharest**

*(January 2010 – April 2010)*

### **BSc in Economics, West University of Timisoara, Romania**

*(October 2003 – July 2007)*

## **Computer skills and competences**

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Competent with most Microsoft Office programmes.

Advanced PC operation/administration knowledge, possibility of adapting quickly to any software platform.

## **References**

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References are available upon request.