ZULLY MAYA

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1658 Lincoln Ave, Saint Paul, MN 55105

WEB DESIGN AND DEVELOPMENT

Aspiring Web Developer with a strong foundation in front-end and back-end technologies, currently pursuing an M.S. in Computer Information Systems with a concentration in Web Development at Boston University. Experienced in building responsive, user-friendly websites using HTML/CSS/JavaScript, and with CMS software like WordPress and WebFlow. Passionate about creating engaging digital experiences and excited to contribute my skills to innovative web projects. Eager to support the digital presence and mission of an organization like the Minnesota Historical Society.

SKILLS

HTML5	React.js	WordPress
CSS3	Node.js	WebFlow
JavaScript	Express.js	Git/GitHub

WORK EXPERIENCE

University of Minnesota Foundation   **January 2024 - Present**
M Engage Trainer

- Create and review training materials for Student Engagement Representative training sessions
- Train 80+ new and current Student Engagement Representatives through onboarding and performance training
- Transitioned into leading and managing the hiring process, screening 200+ applications and conducting 100+ interviews this fiscal year, more than doubling our staffing levels
- Lead and supervise teams during shifts, ensuring engagement goals are being met.

Macalester Plymouth United Church   **October 2023 - Present**
Resident

- Manage event setup, space coordination, and building locking for church and external groups
- Facilitate communication between church staff and various groups for event planning
- Assist the Office Administrator with any additional tasks, ensuring smooth daily operations

University of Minnesota School of Nursing   **July 2022 - May 2023**
Course Scheduler

- Managed and coordinated 100+ nursing courses and events scheduled across 4 nursing programs, ensuring accurate and timely updates.
- Collaborated with faculty and administrative staff to optimize course offerings and room assignments.
- Utilized scheduling software, databases, and Google Drive to maintain efficient academic planning.
- Assisted in resolving scheduling conflicts, improving the faculty experience.

INTERNSHIP EXPERIENCE

In4Byte   **September 2021 - December 2021**
Development Intern

- Developed and customized websites using WordPress, aligning with client branding.
- Optimized website layouts for improved user experience and accessibility.
- Collaborated with development lead and clients to enhance site functionality.

Clutch, Inc.   **May 2021 - August 2021**
Software Development Intern

- Designed and maintained responsive websites using WebFlow.
- Assisted in hosting and deploying company websites, ensuring optimal performance.
- Initiated development of an Android app (Clutch SOS), focusing on frontend design.

EDUCATION

Macaleter College   **May 2022**
Bachelor of Arts in Computer Science

Boston University   **Expected August 2025**
Master of Science in Computer Information Systems
Web Development Concentration

Relevant Coursework: Database Design and Implementation for Businesses, Web Application
Development, Server Side Web Development, Rich Internet Application Development

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