ONTARIO
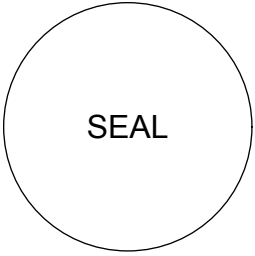
	Court File Number

SEAL

at _____
(Name of court)

_____
Court office address

Form 20B: Letter of Request

Applicant(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).	*Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).*

Respondent(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).	*Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).*

TO THE JUDICIAL AUTHORITIES OF *(name of province, state or country)*: _____

A CASE HAS BEEN STARTED IN THIS COURT INVOLVING THE PERSONS NAMED ABOVE. EVIDENCE BEFORE THIS COURT SHOWS THAT A WITNESS LIVING IN YOUR JURISDICTION SHOULD BE QUESTIONED THERE.

THIS COURT HAS ISSUED A COMMISSION TO *(name and address of commissioner)*

_____

TO QUESTION *(name and address of witness)*

_____

YOU ARE REQUESTED to have *(name of witness)* _____

    (a) appear before the commissioner by the method normally used in your jurisdiction;

    (b) answer questions under oath or affirmation; and

    (c) bring to the examination the documents or things listed on Page 2 of this request.

YOU ARE ALSO REQUESTED TO allow the commissioner to have the witness questioned according to Ontario's law of evidence, to Ontario's rules of court and to the commission issued by this court.

AND WHEN YOU REQUEST IT, the courts in Ontario are ready and willing to do the same for you in a similar case.

THIS LETTER OF REQUEST is signed and sealed by a court order made on *(date of order)* _____

_____
Date of signature

_____
Clerk of the court

FLR-20B-E (2005/09)

(Give the date of every document that the witness should bring and give enough of a description of each document or thing that the witness must bring to identify it.)

Put a line through any blank space left on this page. If you need more space, add a sheet and number the page.