**EDUCATION**

**Drexel University Philadelphia, PA**

*LeBow College of Business* *Anticipated Graduation: June 2020*

Bachelor of Science in Business Administration Cumulative GPA: **3.57**

Majors: **Supply Chain Management & Business Analytics**

**WORK EXPERIENCES**

**ESTEE LAUDER COMPANIES Bristol, PA**

***Global Planning & Manufacturing Optimization Co-op*** *September 2018 - March 2019*

Delivered an agile demand-driven Supply Chain, integrated with business partners to maximize total value and deliver Estee Lauder brands’ consumer promise

* Audited, updated and developed product priorities (Product Characteristic Master Data) which are inputs for Detailed Scheduling Optimizer in APO (SAP) and exclusion lists for materials as a feed into the Optimization profile in APO (SAP), enhancing the inventory and material planning processes 20% of accuracy
* Provided data analysis support for new and ongoing Supply Chain Planning projects using SQL queries and advanced Excel functionalities such as Macro & VBA, complex MATCH and VLOOKUP, PivotTable, Conditional Formatting, reducing data processing time approximately 10% – 15% on each task
* Extracted, gathered and manipulated critical GMPO metrics, such as the RCCP, SAR (In-house and TPM), EOQ on a weekly/monthly basis utilizing QlikView, QlikSense, BI portal and SAP tools

**PHU THINH PRINTING COMPANY Hanoi, Vietnam**

***Operations Intern*** *May 2017 - September 2017*

Assisted the 5S Methodology execution into printing manufacturing plants to reduce processing time and defects and increase overall production

* Coordinated with international partners to ensure the success of implementing the 5S method to the company’s system and setting up 3 new machines in the manufacturing site
* Co-supervised and scheduled the implementation of the Sort and Set phases of the manufacturer
* Translated operation management materials from English to Vietnamese and participated in meetings with international partners from Germany and Japan

**ACADEMIC PROJECTS & COMPETITIONS**

**MIKE’S BIKE SIMULATION Philadelphia, PA**

***World Finalist*** *November 2018 - December 2018*

Designed marketing, financial and operations plan for a retail bike company to maximize overall profit, minimize wastage and eliminate the bottleneck

* Decided the company’s yearly production plan and marketing strategy by using market reports and Excel Spreadsheet
* Implemented operation management by reducing idle time and wastage to improve production and quality
* Achieved top 1% of Mike’s Bike Stimulation by increasing Shares Holder Value to $179.01 and Profit to $19,985,333, entering the 2018 MikesBikes World Champs top 10

**SIX SIGMA PROJECT – GREEN BELT LEVEL** **Philadelphia, PA**

***Team Member*** *March 2018 - June 2018*

Defined the bottleneck and eradicated time on creation & review processes for Macquarie’s mutual fund compass by using Lean Six Sigma tools

* Applied DMAIC and Lean methodologies to identify and analyze bottleneck, enhance lead time with an estimated increase in productivity of 48%
* Presented key levers to reduce time by creating Project Charter, SIPOC Analysis, translated VoC to CTQs using key metrics and measure business-unit performance

**SKILLS**

* **Software**: Microsoft Excel, Word, PowerPoint; Minitab; SQL; R programming; SAP (SQWI, ECC & SCP); WEKA; Adobe Photoshop & Illustrator
* **Languages**: Proficient English, Native Vietnamese, and Primary in speaking Chinese