* Charter (include in your charter the following)
  + **Project Name**: Mosque Reporting System
  + **Project Abstract** - one paragraph, high-level description of the overall project
    - **Project Purpose – what needs does the project meet?**
    - **Stakeholders – who will the project help?**
    - **User Stories and Critical Success Factor(s) – how/when will you know your goal is met?**

The Mosque Reporting System Project is going to be the creation of a website that acts a central hub for the reporting department to access. The purpose of this project is to make a centralized place that is a one-stop shop. Our goal is to integrate different features like the monthly report, attendance records, and a calendar of dates and reminders. If time permits, we may include a financial aspect to keep track of checks and balances of whats been fundraised and spent. The stakeholder for this project is going to be the Mosque and all those involved with the reporting system. We will know our goal is met once we have created a website that incorporates all the features mentioned above, the report, attendance records, and calendar.

* + **Anticipated Completion:** We are looking to complete this project by the end of our Senior Capstone II class.
  + **Approved Budgets:** We are currently not planning to spend any money on this project, making the budget at the moment $0.
  + **Project Team – each with a role and responsibilities**

**Zoha**- Project Lead: organizing assignments, delegating tasks; HTML Developer – working on the HTML/CSS side of the website, creating the designs and integrating the features

**Shannon**- HTML Developer – working on the HTML/CSS side of the website, creating the designs and integrating the features  
**JJ**- JS Developer: working on JS side of the website, ensuring everything works smoothly

**Kah Guan** - JS Developer: working on JS side of the website, ensuring everything works smoothly

* + **Sign off of stakeholders:** The president, Farzana Choudhry, has approved the completion of this project.

**Signature:** Farzana Choudhry