

# Zohaib Asif

## Frontend Developer

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### OBJECTIVE

Motivated university student with a track record of academic excellence looking for job.  
Intends to develop a work experience utilizing communication, management and technical skills

### EXPERIENCE

#### IT Trainee (Four Points by Sheraton, Lahore)

SEP (2022) - MARCH (2023)

- Configuration of system according to prescribed software and hardware frameworks.
- Perform installation maintenance and repair for complex internal computer hardware and software applications.
- Effectively addressed customer inquiries and concerns, demonstrating strong communication skills and a professional demeanor. resolve customer issues promptly and efficiently, adapting communication style to meet diverse customer needs.
- Recommendation of new and replacement of hardware and software purchases Linked computer networks and peripheral equipments.

#### Front Office Trainee (Four Points by Sheraton, Lahore)

MARCH (2023) -AUG (2023)

- Efficiently and accurately processed guest check-in and check-out procedures, maintaining accurate guest records and filing systems for easy access to information.
- Maintained a professional front office, efficiently managed tasks, collaborated with colleagues, and exhibited a positive attitude, contributing to a productive work environment.
- Utilized OPERA , Marsha and Squirrel mail for managing reservations check-in, check-out, billing and other administrative operations .

#### CSR (Firm Tech Services)

NOV (2023) -JAN (2024)

- Effectively addressing customer inquiries and concerns demonstrating strong communication and a professional demeanor.
- Resolve customer issues promptly and effectively, adapting communication style to meet diverse customer needs.
- Worked collaboratively with team members to achieve team goals and targets sharing best practices and providing support as needed.

### EDUCATION

BSCS (NCBA&E FLC)

2023-2027

INTER (FSC-PRE ENG)

2020-2022

### SKILLS

- Application Design
- Coding
- Problem-solving
- Communication Skill
- HTML
- CSS
- Java Script
- React

## LANGUAGES

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- **English** Professional Working Proficiency
- **Urdu** Native Proficiency
- **Punjabi** Native Proficiency

## REFERENCE

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Reference will be furnished on demand