



## Electrical and Software Engineering Students' Society



If you are interested in joining the ZOO Executive Council for 2023/2024 school year, please fill out the following information and receive five electrical or software engineering student sponsors for your nomination for Council. **It is required to hold the position of Vice President for a school year to obtain eligibility for a position as Council President.**

### President

The President is responsible for organizing all ZOO activities throughout the year. They oversee all events, representing ZOO in ESS meetings, and communicating all the Council's needs to the Department.

### Vice President Academic (Electrical or Software)

The VP Academic represents students to the Department and is responsible for all academic events throughout the year. The VP Academic will sit on the Department Undergraduate Studies Committee, plan the annual Technical Elective Night, and any other academic events ZOO plans.

### Vice President Events

The VP Events is responsible for the organization and coordination of all ZOO events throughout the year. They oversee ENGG Week, Frosh Week, and any other social event ZOO plans.

### Vice President External

The VP External is responsible for the relationship between ZOO and external companies. They are responsible for micro-career fairs, planning the CUSEC trip, and communicate any messages between ZOO and industry contacts.

### Vice President Finance

The VP Finance is responsible for handling all of ZOO's monetary concerns. They oversee sponsorships, setting budgets for events, and maintaining ZOO's bank account.

### Vice President Internal

The VP Internal is responsible for maintaining all of ZOO's resources and communication. They are responsible for ZOO's social media accounts, homeroom upkeep, and taking meeting minutes.

Position: \_\_\_\_\_

Name: \_\_\_\_\_

Tel: +1 (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Sponsor Name

### Sponsor Signature

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