



# Electrical and Software Engineering Students' Society



An Appointed Officer (Commissioner) acts a non-elected member of the Society.

The available Commissioner positions, and duties, are documented below:

## **Academic Events Commissioner**

In this role, you will coordinate with VP Academic to plan and host various academic-oriented events.

## **ENGG/Frosh Week Director**

In this role, you will direct the Society's involvement in Frosh and ENGG week. Includes recruiting, participation, etc.

## **Social Events Commissioner**

In this role, you will coordinate with VP Events to plan and host various social-oriented events.

## **Trip Director**

In this role, you will be responsible for assisting in the planning of various trips for the Society. Includes Silicon Valley Trip, CUSEC, etc.

## **2<sup>nd</sup> / 3<sup>rd</sup> / 4<sup>th</sup>+ Year Representatives**

Reps act as a bridge between the Society and its members, announcing major Society events to peers in your year.

## **Artistic Commissioner**

In this role, you will be responsible for creating various media for Society events & merchandise.

## **Marketing Commissioner**

In this role, you will assist the VP Internal with their duties of inter- and intra-society communication

## **Sponsorship Commissioner**

In this role, you will coordinate with VP External & Finance to ensure that the financial needs of the Society are met by securing sponsorships.

## **Webmaster**

In this role, you are responsible for maintaining all the Society's technologies, which include websites, webserver, fileserver, and Council emails.

## **Internship Representatives**

Reps act as a bridge between the Society and its members on Internship, announcing major Society events to peers in the program.

## **Alumni Representatives**

Reps act as a bridge between the Society and alumni. Allowing for the opportunity for Alumni to assist in events like Internship Panels, Tech Fair, Engg Week, etc.

Please fill out the following information and send the completed document to [execs@zooengg.ca](mailto:execs@zooengg.ca)

Position: \_\_\_\_\_

Name: \_\_\_\_\_

Tel: +1 (       )                      Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_