



**AL RAMA DANIYA
CORPORATION**

Tel. No. +971 52 572 7419

Fax No. +971 52 582 7400

E-mail: enquiry@rama-d-corp.com / www.rama-d-corp.com

Al Rama Daniya Corporation Industries
Al Shawamekh Sector 6, Mussafah, Abu Dhabi,
UAE P.O. Box 56034

DATE: 02 / MAY / 2021

LETTER OF APPOINTMENT

ATTENTION: ZAHER WAJDI ASHOUR

We refer to your earlier forwarded application for job engagement with relations to **AL RAMA DANIYA CORPORATION (R.D.C) ABU DHABI** of United Arab Emirates and **Job Reference Number: R.D.C /ST800122444AE BATCH A2**

On the above subject matter, the management of **AL RAMA DANIYA CORPORATION UNITED ARAB EMIRATES** hereby congratulates you on your successful emergence based on detailed recruitment by our official RECRUITMENT CONSULTA

JOB POSITION: SITE ENGINEER

SALARY: Eligible to receive **AED 15,300(Emirati Dirham)** monthly/take-home in Emirati Dirham, Pounds Sterling, Euros equivalent depending on home country and currency preference.

Salary stipulate on monthly bases. Work time shall be 30 hours per week for the three (3) years contract term as such employee shall also be entitled to over-time allowance if employee work time exceeds the official stipulated hours. Salary shall also be liable to increments with time and employees' official promotions and position in service.

JOB LOCATION: ABU DHABI, UNITED ARAB EMIRATES

START DATE: You shall resume on site on the **8th JUNE, 2021** (can Be Extended on Application).

WORK TIMING/DAYS: START 09.00AM - 12.00PM (BREAK), START AGAIN (02.00PM - 05.00PM). Work Days: Sunday – Thursday, Fridays and Saturdays are Holidays.

DURATION OF CONTRACT: 3 YEARS CONTRACT– RENEWABLE.

COMPENSATION AND BENEFIT PACKAGES:

A. In accordance with the **(U.A.E)** housing policy, you will receive fully furnished three (3) bedroom apartment if you are coming with your spouse and children to residing in Emirates of UAE or you will receive fully furnished one (1) bedroom apartment if you are coming as single. This benefit is tax-free under Emirates of UAE income tax laws.

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- B. Excellent educational assistance benefits with family status contracts.
- C. Personal effects shipment and excess baggage allowances.
- D. Access to some of the finest social and recreational facilities in UAE.
- E. Free medical care in United Arab Emirates for you and your family.
- F. You will receive AED 4,700.00 as shipping allowance at beginning and at separation of employment, as well as AED 2,300.00 for your accompanying and AED 4,700.00 for each accompanying minor child (up to 18 years old) who resides with you in United Arab Emirates. This benefit is tax-free under United Arab Emirates income tax laws.
- G. Employees shall be entitled to 6 times vacation during the 3 years term of the contract. This is at the employee's discretion after duly informing and receiving approval from the management. Employees are also entitled to 45 days annual leave at the end of each calendar year or 22 days in each 6 months.

ENTITLEMENTS:

You are entitled to an annual leave of 45 days

Accommodation: Free Furnished

Leave Allowance: AED 12,220 (Twelve Thousand Two Hundred and Twenty Emirati Dirham)

Air Ticket: Business Class (Covers Family)

Personal Life and Accident Insurance: Business Class (Covers Family)

Medical Treatment: Free (Covers Family)

Children's Education Assistance: Available

Transportation: Provided, Personal Car (in positions required)

Car Allowance: AED 5,260 (Five Thousand Two Hundred and Sixty Emirati Dirham) Monthly

Telephone Allowance: Available

OFFICE ASSETS: Laptop /Desktop Computer with full time Internet access are available in fields required. Phone Employer will provide each employee with one (1) landline and one (1) mobile telephone; this shall have a reasonable credit limit application per month

IF YOU ARE COMING OUTSIDE OF UNITED ARAB EMIRATES: It is your responsibility to make Contact with **AL RAMA DANIYA CORPORATION (U.A.E)** appointed Legal Assistant (Attorney) **MUHAMMADSIM FIRM** (details provided in the next page). Send to them a copy of the signed acceptance contract last page and all requirements they may request from you in order to have your legal document processed, according to UAE Labor Laws. They shall deliver it back to you via courier service.

It is compulsory that you use (U.A.E) Legal Assistant (Attorney)

MUHAMMADSIM FIRM

CONTACT PERSON: BARRISTER. YUSUF ABDUL LAWAL (ESQ)

Designation: SENIOR LEGAL CONSULTANT

Address: Kailrali Building - Zone 1E9-02 PO Box 60939, Abu Dhabi.UAE

Telephone: +971 5 8223 4728 / **Fax:**+971 4 658 9422

E-mail: maidsim-law@outlook.com / info@maidsim-law.com

Website:www.madsim-law.com

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ARTICLE 3: AFFIDAVIT OF WORK PERMIT/INSURANCE CERTIFICATE:

Note, we have signed a contract agreement for **Easy** acquisition of employee Affidavit of Work permit/Insurance Certificate with **MUHAMMADSIM FIRM**.

Therefore, it is compulsory that you use **AL RAMA DANIYA CORPORATION (U.A.E)** appointed Legal Assistant (Attorney). As readiness by employee to join our team, know that employee will have advantage of Employment Visa, flight ticket, as well as other monetary benefits only after they must have procured the Affidavit of Work permit/Insurance Certificate from the **MUHAMMADSIM FIRM**. It is irrational and unacceptable for employee to ask the Legal Assistant (Attorney) to deduct the paper works fee for Affidavit of Work permit/Insurance Certificate from their first month salary.

PLEASE SIGN THE LAST PAGE OF THIS LETTER AND EMAIL IT TO US AT A SUITABLE TIME

TERMS OF AGREEMENT:

It is mandatory for every International Staff to submit an Affidavit of Work permit/Insurance Certificate obtained from **MUHAMMADSIM FIRM**

ARTICLE 4: TERMINATION**3.1 This Agreement may be terminated: -**

- (i) If the services stated therein are not observe satisfactorily
- (ii) If the duration of the Agreement stated therein expires and no extension is granted.
- (iii) Under Force Majored as stated therein

ARTICLE 5: ENTIRE AGREEMENT: This Agreement embodies the entire understanding of the parties here to and any prior representation or arrangements are hereby superseded.

ARTICLE 6: ATTESTATION: AS WITNESS, the hands of the duly authorized representatives of the parties, the day and year first above written.

CONFIRMED EMPLOYEES

Confirmed employees shall be notified of their Orientation/Training Exercise after successfully acquired and forwarded his/her Affidavit of Work permit/Insurance Certificate from Abu Dhabi High court to the employer's management. Duly certified by the **MUHAMMADSIM FIRM** Then they shall be entitled to all benefits.

All terms of this appointment as set forth in this Letter of Appointment supersedes all prior agreements, written or verbal and any correspondence as to the terms of this appointment. It is expressly agreed and understood that the relationship under this appointment is a new one and no rights is due to you from any previous relationship with **(U.A.E)** This Appointment shall only become effective upon acceptance by the **(U.A.E)** management endorsed here in the space provided below.

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If you accept this offer, please print, fill, sign, scan and send back this last page to us via email attachment and also send to: madsim-law@outlook.com or contact by phone call for further directives on AFFIDAVIT OF WORK PERMIT/INSURANCE: Tel: +9715-82234728

**I HEREBY ACKNOWLEDGE MY ACCEPTANCE OF THE EMPLOYMENT CONTRACT WITH JOB REFERENCE:
R.D.C /ST800122444AE BATCH A2 AND THE TERMS/BENEFITS AND CONDITIONS HEREIN STATED**

EMPLOYEE SIGN..... ADDRESS.....

DIRECT MOBILE..... PASS PORT NUMBER

ARE YOU COMING ALONE (YES / NO) WITH YOUR FAMILY.....

NATIONALITY..... CURRENT LOCATION

SIGNED.....

ENG. OWIS KHALID ARAFAT
HUMAN RESOURCE MANAGER
AL RAMA DANIYA CORPORATION (U.A.E)
FOR ENQUIRIES: Tel: +971 52 572 7419
Email: ENQUIRY@RAMA-D-CORP.COM / WWW.RAMA-D-CORP.COM



SIGNED.....

ENG AMA HAMZA
HUMAN RESOURCE DIRECTOR



AL RAMA DANIYA
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