Zachary Peltz-Palko

zpeltzpalko@gmail.com │ 724-858-9715 │ zpeltzpalko.github.io

EDUCATION

University of Pittsburgh, Pittsburgh, PA
Bachelor of Science in Business Administration
Business Information Systems and Supply Chain Management

EXPERIENCE

Amazon, Plainfield, IN *(FC IND5)*   May 2022 – July 2022
Area Manager Intern - Pack

- Co-manage a team of 70+ employees to ensure outbound packages ship before critical pull times
- Self-manage intern project that saw a decrease in learning curve time by 18% for new employees
- Maintain cross-functional relationships to ensure daily KPI's are met
- Plan operations using a data forward approach across departments to meet established plans, schedules, and forecast
- Ensure a smooth-running operation with "bias for action" based problem solving
- Maintain high corporate standards by ensuring employees followed company processes
- Identify areas of improvement to continually improve operations and maintain site safety

Idlewild & Soakzone, Ligonier, PA   May 2014-August 2021
Warehouse Supervisor

- Manage a team of 10, across 2 Departments that receives shipments and delivers to proper locations
- Order and upkeep of stock from suppliers to guarantee no stockouts
- Supervise orders taken to 14 locations (11 company owned, 3 contracted)
- Maintain relationships with suppliers to ensure a healthy supply chain
- Source and procure substitute products while maintaining quality standard
- Adherence to proper health codes to maintain a safe workspace

PROJECTS

Pack Station Relabeling (Amazon FC IND5)

- Maintained a stakeholder focused project that saw the relabeling of 6 pack lines
- Improved learning curve time by 18% and total quantity output by 25%
- Ensured standard work procedures were followed
- Presented data to senior level management for further assessment

TECHNICAL SKILLS

- HTML/CSS/JavaScript/SQL
- Microsoft Office Suite
- R
- Java
- Project Management
- SAP and ERP Software

RELEVANT COURSEWORK - *Classes Emphasized*

- Resource and Project Management
- Well versed in documentation and narrative writing
- Data Analysis (Using R and Excel)
- Database Management (Using MySQL and R)