Date:
Dear
Our records indicate that you are an active patient with our practice.
As part of quality medical care, it is necessary for <u>all our diabetic patients to receive the following simple tests</u> :
✓ Hemoglobin A1c
✓LDL
✓ Urinalysis.
Our records indicate that you have not received these tests in 2009. Enclosed is a referral for these tests. I am requesting that sometime between now and August 15, 2009 you get these tests from our laboratory; Quest Diagnostics. A list of Quest Diagnostic Center locations is enclosed. Your lab results will then be forwarded to my office. It will be important for you and I to work together to achieve optimum levels with your lab test results.
We also recommend that all our diabetic patients receive an <u>annual retinal eye exam</u> by an eye care professional. Our records indicate that you have not received an eye exam in 2009. If you have done so, please contact me so that I can obtain the results of this exam <u>for your patient record.</u> If you have not had an eye exam this year I have enclosed a referral to our eye doctor at #, I request that you make an appointment for this exam before October 2009.
If you have any questions regarding this letter, please contact me directly. My phone number is

I look forward to working with you on this important part of your quality health care

needs.