

*"Make correct and data-proved decision, turn data into profits!"*

## Company Recruitment Team

July 10, 2019

DEAR RECRUITER,

### Job Application for Data Analyst

Dear Mr./Ms. HR,

### About Me

---

During my previous role at Volkswagen Finance, I supported our sales, marketing and executive teams with credit risk data analyst. I pioneered the use of data analyst techniques to generate financial risk analysis reports with a high degree of accuracy, resulting in a 8% costs decreased. I am fluent in a wide variety of data management systems ranging from traditional options like Excel and SQL to newer BI system tools like Tableau and SSAS/SSRS.

### Why City of Vancouver?

---

I'm very much enthusiastic in applying at the City of Vancouver because of its growing services and reputé in the field. I'm sure your organization can achieve other milestone in the future. And I want to be a part of that success.

### Why Me?

---

On my personal level, I love to provide solid analytical support, apply my skills and contribute to team's success. I have working knowledge of core data analyst skills, which has allowed me to develop solutions and deliver best result. I really enjoy being part of a motivated team of smart people.

Sincerely,

**Ella Fan**

*Attached: Ella Resume*