CC-4 Design and develop custom Application (Mini Project) using Sales force Cloud.

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**Step 1: Create the Custom Object**

1. Go to **Setup** (gear icon) → **Object Manager**
2. Click **"Create"** → **Custom Object**
3. Fill in:
   * **Label**: Employee
   * **Plural Label**: Employees
   * Check:
     + Allow Reports ✅
     + Track Field History ✅
   * Click **Save**

**Step 2: Add Basic Fields to Employee**

From the new Employee object:

1. Go to **Fields & Relationships** → **New**
2. Add these fields one by one:

| **Field Label** | **Type** |
| --- | --- |
| Email | Email |
| Phone Number | Phone |
| Department | Picklist (e.g., HR, IT, Sales) |
| Join Date | Date |
| Status | Picklist (Active, Inactive) |

Click **Next → Save** after each.

**Step 3: Create a Tab for Employees**

1. Go to **Setup** → search for **Tabs**
2. Click **New Custom Object Tab**
3. Choose Employee
4. Pick a tab style (e.g., briefcase)
5. Click **Next → Sav**

**Step 4: Create the Lightning App**

1. Go to **Setup** → search for **App Manager**
2. Click **New Lightning App**
3. App Name: Employee Management
4. Check:
   * Navigation Style: Standard ✅
5. Add **Employee tab** to the app
6. Assign to profiles (e.g., System Administrator)
7. Click **Finish**

**Step 5: Add Employee Records**

1. Open the App Launcher (grid icon) → Search: **Employee Management**
2. Click **Employees** tab
3. Click **New** to add employees
   * Fill in Name, Email, Department, etc.
4. Click **Save**