



# ZEYNEP SARITEKE

## Profile

I am passionate about personal growth and development, possess the quality to accept and promote change. I've always sought out opportunities to expand my skill set and stay updated with emerging trends and technologies. With my drive for continuous improvement, combined with an analytical mindset and strong communication skills, I'm confident in my ability to excel in the dynamic role in IT field.

## EXPERIENCE

### OPERATIONS EXECUTIVE

**Wilmar Europe Trading B.V / Rotterdam**

**2022 March - July**

- Tracking all shipments and deliveries in line with sales and purchase agreements.
- Handle shipping documents for import- & export shipments. Manage the customs documentation. Arrange shipping bookings into the SAP system.
- Prepare and agree on the shipping planning and excel reports to ensure factories and/or customers are supplied on time

### CUSTOMER DATA OPERATION

**The Freight Report / New York/Remote Basis**

**2014 - 2016**

- Followed shipping freight market reports for various sorts of destinations.
- Built a collaboration to update the membership packet.
- Creating and implementing test plans for transaction cost estimates accuracy, while collaborating with external partners to monitor and address data quality issues in their performance.

### DATA ANNOTATOR

**Textkernel- Amsterdam**

**2019 January-March**

- Temporary Position of Annotator for Artificial Intelligence (AI) System Implementing.



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Amsterdam / Netherlands



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<https://github.com/zsaritek>

Nationality : Dutch

## TECHNICAL SKILLS

- HTML-CSS
- JAVASCRIPT
- MONGODB
- REACT.JS
- REST APIs
- NODE.JS
- EXPRESS.JS
- AI SYSTEM IMPLEMENTING
- FRONT AND BACK END TECHNOLOGIES
- TEST DRIVEN DEVELOPMENT
- FULL STACK WEB DEVELOPMENT

## EDUCATION

### IRONHACK BOOTCAMP

**AUGUST 2023- FEBRUARY 2024**

FULL STACK WEB DEVELOPMENT

### BACHELOR DEGREE

**KOCAELI MARITIME UNIVERSITY**

2004-MARITIME AND PORT  
MANAGEMENT



# ZEYNEP SARITEKE

## EXPERIENCE

### SHIP BROKER

**RMIT Maritime International Shipping Company / Istanbul  
(Ship Management Company)**

**2010-2018**

- Created a database of the consecutive, spot, time-charter vessel, part cargo, and dangerous goods freight markets for cargo traders.
- Prepared monthly Financial Reports such as Statements of Accounts and Running Cost reports of ships for the shipowner's back office.
- Contacted/visited customers to collect information and develop new trading contracts for maintaining relationships.
- Worked as a part of the operation department and prioritize outcomes that impacted the department or organization to develop on a timely basis.
- Negotiated freight rates with charterers and prioritized owners to maximize profits.
- Found suitable ships for foreign trade companies and managed the ship operation files until zero balance between the two parties.

### VESSEL OPERATOR

**RMIT Maritime International Shipping Company / Istanbul  
(Ship Management Company)**

**2007-2010**

- Coordinated the company's fleet arrival documents for each port call by master assistance.
- Prepared monthly disbursement account files and running-cost reports of ships for shipowners and/or Time-Charterer owners.
- Conducted an average of 5-6 ship operations daily, including the ships affiliated with our agency and other fixed or time-chartered vessels for foreign trade companies for the company's fleet.

### VESSEL AGENT

**RMIT Maritime International Shipping Company / Istanbul  
(Ship Management Company)**

**2005-2007**

- Coordinated vessel SP1 reports and ordered pilot or tugboat service for passage from Bosphorus & Dardanelles Straits.
- Arranged bill of lading, manifest, and other cargo documents for Izmit (Diliskelesi) port calls.
- Provided shipowners with information about the vessel's daily position and supply process.

## CERTIFICATES

- SCRUM MASTER Certificate /Scrum.org 2022(Agile)
- Digital Marketing Certification /Growth Tribe Amsterdam 2022
- Design Thinking for Understanding the Process/ Linkedin 2022
- Data-Driven Decision Making /Linkedin 2022
- Google Analytics /GA4 /Linkedin 2022
- Statistic Foundation /Linkedin 2022
- BLC Intensive Dutch Course A2/2019-Amsterdam

## VOLUNTEER

Sea Shepherd Amsterdam Store

**JANUARY 2020-FEBRUARY 2021**

## INTERNSHIP

Turkon Container Transport and Maritime / Izmir - Turkey

**2004 JUNE-AUGUST**

## LANGUAGES

- ENGLISH (FLUENT)
- TURKISH (MOTHER TONGUE)
- DUTCH (A2)

## HOBBIES

- TRAVELLING
- YOGA
- PLAYING TO MUSIC
- TANGO DANCES
- PLAYING GOLF