

Grad. Set-up 2022

- General Setup
 - Tent Tuesday May 24th
 - Fountain Off for Ceremonies
 - Maintenance Staff available for security
 - Check Traffic Pylons
 - Find and Check Lanterns and Candles
 - Small Tent
- **Tuesday May 24th**
 - Tent Delivery and Set-up in the Quad
 - Rehearsals begin at noontime
- **Wednesday May 25th**
 - Rehearsals – All day
 - Awards – Theater
 - Podium on stage
 - 2x 8-ft tables on stage
 - Remove Risers
 - Find Some Greenery (Debbie)
 - Clean Stage
 - Senior Dinner- Dining Hall
- **Thursday May 26th**
 - Middle School Moving Up Ceremony – Under the tent
 - 2x 6ft Tables Tablecloths-Debbie
 - 160 chairs (Delivered w/ Tent)
 - Podium
 - Baccalaureate –8pm
 - Fountain off
 - Lanterns and Candles
 - Maintenance w/ OT if Desired, at least Michael + 1
 - Return any tech equipment to HC for the night.
- **Friday May 27th**
 - Graduation
 - Podium + Tables (From Yesterday)
 - **NO** TV or Projector/Screen
 - Sound Equip – Set-up and Check – W/ Swagger
 - Trashcans
 - Small Check-in Tent
 - Block off parking – Check Pylons
 - Block off Pick-Up Circle
 - Bell Ringing with Students- ~3 min