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| **PROJECT NAME:** | **Cyber Incident Response Plan Objectives and Evaluation** | | |
| **STUDENT NAME:** | **Habib MUSTAFAWI** | | |
| **STUDENT ID:** | **102053200** | **WEEK #(& dates covered):** | **1(27th of Feb – 5th of March)** |

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| **1.TASKS ACHIEVED DURING THE LAST WEEK** | **TIME SPENT** |
| **Attend First Week Lecture** | **2.5 Hours** |
| **Get in contact with Team Members** |  |
|  |  |
|  |  |
| **TOTAL WEEKLY TIME SPENT** |  |
| **2.TASKS TO COME** | **EXPECTED COMPLETION** |
| **Contact Supervisor for weekly meeting** | **Early week 2** |
| **Get client email approved** | **Mid-week 2** |
| **Send out client email** | **End of week 2** |
| **3.ISSUES/PROBLEMS** |  |
| **It took some time to get everyone in the Discord server. Which pushes back the meeting with Supervisor to next week (week 2).** |  |