Sample SWMS template for High Risk Construction Work (HRCW)

This template should be used in conjunction with WorkSafe's publication Information about Safe Work Method Statements

and their HSRs must be cons SWMS. 4) Duty holders (build SWMS is complied with or rev	sulted in the preparation of the SWMS. 3 der and sub-contractor) must stop the H	Once a SWMS IRCW immediate SWMS must be	has been develope ly or as soon as it is reviewed and if neo	d and implemented, the HRC safe to do so if the SWMS is cessary, revised whenever the	W to which it relates r s not being complied v HRCW changes, or a	ety of any person. 2) Affected employees nust be performed in accordance with the vith; the HRCW must not resume until the after any incident that occurs during HRCW, son of the HRCW.	
Direct employer:	·	, ,	•	Principal contractor (PC): (Name and contact details)			
Work supervisor: (Name and contact details)				Date SWMS provided to I	PC:		
Work activity: (Job description)				Workplace and works loc	ation:		
High risk construction work:	Where there is a risk of a person fathan two metres.	On or adjacent to roadways or railways used by road or rail traffic.			In, over or adjacent to water or other liquids where there is a risk of drowning.		
	At workplaces where there is any powered mobile plant.	Structural alterations that require temporary support to prevent collapse.			In an area where there are artificial extremes of temperature.		
	On or near energised electrical ins services.		nch or shaft if the excavated than 1.5 metres.		On or near pressurised gas distribution mains or piping.		
	Involving demolition.	☐ Involving a co	nfined space.	On or r	On or near chemical, fuel or refrigerant lines.		
	Involving tilt-up or precast concrete	On telecomm	unications towers.	☐ Involvin	☐ Involving diving.		
	Involving removal or likely disturba (note: preparation of an asbestos conti	In an area tha	t may have a contaminated o	r Involvin	☐ Involving the use of explosives.		
	to be preparation of a SWMS).			☐ Involvin	☐ Involving a tunnel.		
Person responsible for ensuring compliance with SWMS:				Date SWMS receiv	ved:		
What measures are in plac SWMS?: (eg direct supervision	e to ensure compliance with the a, regular spot checks)						
Person responsible for reviewing SWMS control measures: (eg PC's representative)				Date SWMS receiv	red by reviewer:		
How will the SWMS control	ol measures be reviewed?:						
Review date:			Reviewer's signatu	ure:			



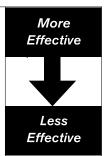
SELECTING RISK CONTROLS:

Any risk to health or safety must be eliminated, or if that is not reasonably practicable, reduced so far as is reasonably practicable by:

- implementing any mandated controls specified by law (eg the OHS Regulations 2017)
- substituting a new activity, procedure, plant, process or substance (eg scaffold in preference to ladders)
- isolating persons from the hazard (eg fence off areas for mobile plant operation)
- using engineering controls (eg guard rails, trench shields) or a combination of the above.

If any risk to health or safety remains, it must be reduced by using:

- administration controls (eg activity specific safety training, work instructions, warning signs)
- PPE such as respiratory protection, hardhats, high visibility clothing or a combination of the above.



What are the tasks i	nvolved?	What are th	e hazards and risks?		What are the risk control measures?				
List the work tasks in a lo	ogical order.	What aspects	of the work could harm work	ers or the public?	Describe what will be done to make the activity as safe as possible?				
Name of Worker	Signature	Date	Name of Worker	Signature	Date	Name of Worker	Signature	Date	
Maine of Worker	Jigilatule	Date	Name of Worker	Signature	Date	Name of Worker	Jigilatule	Date	
