



Pakistan Skill Development & Education Council
FORM B

APPLICATION FOR AMENDMENT
(Addition/ Deletion)

This form is used to amend (add/ delete) any information already submitted in the Application of Affiliation Form 'A' Note:

- (a) Add information only where amendment is required
- (b) Answer to each question should be clear and definite
- (c) Please, attach additional sheet(s) where required

| | | |
|----|--|--|
| 1. | Name of the Institute | |
| 2. | PSDEC Registration Number | |
| 3. | Change of Postal Address of the Institution | |
| 4. | Change of Telephone, Cell Numbers & Email of the Institution | |
| 5. | Change of Total Land/Area in hold of the Institution | |
| 6. | Addition of Branches/Campuses of the Institute/College | |
| 7. | Change of Head of the Institute with Name, CV, Cell Number & Email | |

| | | |
|-----|--|--|
| 8. | Addition of Academic/ Skills/ Fields to be persuade by the Institution | |
| 9. | Details of added schemes of studies/ Skills to be persuaded by the Institution | |
| 10. | Deletion of Academic Fields / Skills/ to be persuade by the Institution | |
| 12. | Change of Medium of Instructions | |
| 13. | Current Number of students on roll Gender wise | |
| 14. | Change of Institution running time (Morning/ Evening) | |
| 15. | Change of building ownership or location status (owned by the Institution or acquired on rent) if on rent please provide lease agreement | |
| 16. | Change in physical up-gradation / expansion of the institution. | |
| 17. | Change in scholarship / free ships policy, if yes, please provide details | |
| 11. | Deleted schemes of studies/ Skills by the Institution (List Names) | |

CHANGE IN BOOKS IN LIBRARY

| Description | Numbers of Books |
|-------------|------------------|
| Hard Copies | |
| e-Books | |

CHANGED LAYOUT PLAN OF THE BUILDING

| | | |
|----|---------------------------------------|--|
| 1. | Principal Office with Dimension | |
| 2. | Administration Office with Dimension | |
| 3. | Numbers of Class Rooms with Dimension | |
| 4. | Girls Common Room with Dimension | |
| 5. | Faculty Room with dimension | |
| 6. | Wash Rooms with dimension | |
| 7. | Reception with Dimension | |
| 8. | Laboratories with dimension | |

CHANGE IN FURNITURE / FIXTURE

| | | |
|----|--------------------------|--|
| 1. | No. of Class Room Chairs | |
| 2. | No. of White Boards | |
| 3. | No. of Notice Boards | |
| 4. | No. of Ceiling Fans | |
| 5. | No. of Exhaust Fans | |

| | | |
|-----|----------------------------------|--|
| 6. | No. of Air Conditioners | |
| 7. | No. of Steel / Wooden Almirahs | |
| 8. | No. of Office Tables | |
| 9. | No. of Office Chairs/ Sofa Seats | |
| 10. | No. of Computers if any | |
| 11. | No. of Computer Chairs | |
| 12. | No. of Computer Tables | |
| 13. | No. Rostrums | |
| 14. | No. Projectors | |
| 15. | No. Internet Connections | |
| 16. | No. Fire Fighting Equipment | |
| 17. | No. Medical Aid Box | |

CURRENT STAFF PROFILES

Please, write down the names of staff with their academic/professional qualifications and experience

Please , use extra pages for additional information

NOTES:-

1. PSDEC Diploma / Certificate don't have equivalency with the Diplomas / certificates issued by any board or agency in Pakistan.
2. Accreditation Fee once deposited is non-refundable and is to be paid with application form.
3. In case any discrepancy is found during the inspection, you will be informed for rectification. Thereafter PSDEC team will re-inspect.

Signature of the Principal

Date:_____

(With Official Stamp)



REPORT BY RE-VISITATION TEAM (If Required)



Signature Member-1

Signature Member-2

Signature COE

Signature Director PSDEC

Approved by Chairman PSDEC

