

Contract Handover

eni Pakistan Ltd

Contract number	5000010088 - Rev 01 for Validity Enhancement (no change in ACV)	Contractor & Contractor Representative Contact details	Limton Innovative Systems Muhammad Anees (Manager Contracts) Email: anees@limton.com.pk Telephone: +92 321 2111042(
Contract Holder	ICT Manager	Subject	Community Attendance Management System & Mess/Meal Counting system	
Contract Type	Blanket Order (with no minimum commitment)	Administrative Value	Total ACV: PKR 2,764,565.00 equivalent to USD 26,392.00	Branch General PKR 2,764,565.00 equivalent to USD 26,392.00
Effective Date	21-July-2017	Applicability CRR Post-Award	None	
Commencement Date	21-July-2017	Expiry Date	20-July-21	
Extension Options	Optional Extension Utilized	Notice	N/A	
Bank Guarantees or Performance Guarantees to be Provided			N/A	
Insurances	As per Original Blanket Order Art.(14) All insurances applicable as per the applicable law.			
Compensation Scheme	Appendix A - Compensation Scheme has been revised on same rates for annual maintenance however prices for spare parts have increased.	Payment terms	Sixty (60) days from receipt of invoice	
Penalties / Liquidated Damages	As per Original Blanket Order Art.(15) In case of delay in delivery of SERVICES CONTRACTOR shall pay L.D. minimum 2.5 % per week (seven calendar days) of total call-Off value up to a maximum 10 % of total call-off order value	List of Contract Documents	Tick as Applicable: <input checked="" type="checkbox"/> Letter of Amendment <input type="checkbox"/> Special Conditions (where applicable) <input type="checkbox"/> General Terms & Conditions <input checked="" type="checkbox"/> Appendix "A"- "Compensation and Method of Application" <input type="checkbox"/> Appendix "C Financial Guarantees - Specimen copy/ies of Advance Payment Bank Guarantee, Performance Bond or Parent Company Guarantee (where applicable) <input type="checkbox"/> Appendix "D"- "Scope of Work and Technical Specification" <input type="checkbox"/> Appendix "E" - "HSE-CR Guidelines (where applicable) <input type="checkbox"/> Appendix "E1"- "Checklist for verification of HSE Plan" (where applicable) <input type="checkbox"/> Appendix "F" Security Guidelines (where applicable) <input type="checkbox"/> -Appendix "L" - Logistics Guidelines (where applicable) <input type="checkbox"/> -Appendix "S" -Sub-Contracting Information"- List of Approved Subcontractors (where applicable) <input type="checkbox"/> Call off Order specimen <input type="checkbox"/> Appendix "B"- "Price Schedule/Price List" (where applicable)	
HSE requirements	HSE99-00-IN-GD-079-02			
Subcontracting	No approved subcontractor. Any subcontractor authorization in post contract award phase has to be in line with C&P Procedure PR-016-R03 -Management of Sub Contracts			
Delivery Terms	Not Applicable for Services	Location	Eni Pakistan Limited Karachi Office and Bhit Field	



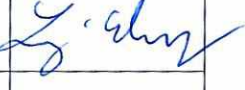

Contract Handover

eni Pakistan Ltd

Contract was handed over to Contract Holder on

(dd/mm/yyyy)

31st /August /2020

Buyer's Name & Signature	Suman Khalid		Comments (if any)	
Team Leader's Name & Signature	Zafar Misbah			
C&P Manager's Name & Signature	Luigi Chiappa			
HSE Manager's Name & Signature	Matteo Missiroli			

Contract Holder Acceptance

Contract Holder Roles and Responsibilities

I hereby acknowledge that I have read and accept the role and responsibilities as a Contract Holder/Administrator below for all contracts used, under my authority as a requesting unit, relating to the procurement of goods and services. A Contract Holder/Administrator has responsibility to manage the Contract, including communication with the Contractor as necessary to ensure it is satisfactorily performed, and undertaking responsibility for the following:

Contract Holder Representative:

IAHA LATEEF

Name, Dept.

ICT

Date:

11-Aug-2020

Sign:



General:

- The Contract Holder shall ensure that Company's interests are protected through the administration of the contract.
- The Contract holder shall perform the role of Company Representative specified in the Contract.
- Raise Call-Off Orders in a timely manner before the start of the activities
- Monitor contract expiry date and financial validity and ensure timely action (minimum 6 months before expiry and before reaching 70% of ACV), if the duration or financial validity of the contract requires enhancement.
- Analyze Contractor deliverables and work progress measured against Contracts.
- Verify that HSE requirements are adhered to.
- Ensure implementation of Contractor management plans and procedures in compliance with the Contract including filing all the documentation concerning the Contract Management that, when required, shall be at disposal of Control Unit (internal and or external)
- Conduct the evaluation of Contractor management practices and deliverables.
- Maintain an effective working relationship with the Contractor to facilitate the efficient execution of the Contract.
- Continually review Contracts regarding their effectiveness and in case of ongoing activities continually review to ensure that present service is in line with that originally contemplated.

- Coordinate the verification of the required documentation and the issue of subcontractor's authorization or subcontractor activation approval, in case of Subcontracts already approved in the Contract .
 - Check if activities being subcontracted are listed in Contract among those that can be subcontracted.
 - Maximum limit of subcontract able activities has not been exceeded
 - There are no multi-tier subcontracts, unless specifically permitted by the Contract
 - Subcontractor is not listed in the Reference lists
 - Subcontractor suitability with regard to the non-existence of any prohibitions/infiltrations attempts by mafia as provided by the Anti-Mafia legislation, where applicable
 - Subcontractor is not listed in list of vendors with status "revoked" (Disqualified), "suspended", or "warning with authorization", by consulting C&P Vendor management unit.
 - In case of negative feedback on subcontractor's performance, check for necessary investigations.
 - Check that subcontract authorization request is complete and there are no anomalies in the documentation attached to it. Where required counterparty risk assessment is to be performed.
- In case of pre-approved subcontractor, Contract Holder has the responsibility to make sample checks on the declaration given by the contractor/supplier that he has checked that the requirements submitted by the subcontractor during bidding are still in place
- Ensure that Supplier/Contractor is complying with Insurance Requirements laid down in the Contract
- Ensure that Supplier/Contractor is complying with Bank or Parent Company Guarantees laid down in the Contract
- Check whether any liquidated damages/penalties or volume discounts provided for in the Contract are applicable
- Anticipate and manage any claims assessing their legitimacy and magnitude, and maintain a claim register
- Carry out the relevant checks on Variation Order Proposals and prepare the Variation Orders

Administrative:

- Ensure that all correspondence/documentation transmitted to or received from the Contractor have been reviewed/approved or received by all relevant personnel, for e.g. correspondence of a contractual or commercial nature to be reviewed by the C&P Dept. and if necessary by Legal Dept.
- Approve all invoices/vouchers in a timely manner in accordance with the clause stipulated in the Contract.

Expediting and Inspection:

- Perform all required expediting with Contractor/Supplier, final inspection and acceptance of all work required under the Contract.
- Ensure verification of the accuracy of the information reported on the delivery challan issued by the Contractor
- Request attendance at testing of goods delivered and/or work executed by the Contractor where required by the contract

Performance Feedbacks

Prepare and submit in VMS annual Feedback reports and at contract close-out on Contractor performance for Contracts falling under critical commodity codes in attachment A and having ACV more than Euro 450,000 in case of Open Contracts (Blanket Orders) and more than Euro 150,000 in case of Closed Contracts (Purchase orders). Feedback for subcontractors is to be prepared once subcontracted activity is completed in order to verify suitability for future use. In case of misconduct by subcontractor, a negative feedback is also to be recorded against the awarded Contractor.

Feedback should cover the following aspects:

- Punctuality
- Quality of supplied goods and services
- Behavior
- HSE
- Completion of delivery or work
- Any non-compliance/cost modification

Close-Out

Initiate and coordinate the Contract close Out after Contract work/ Services completion. For contracts with ACV > US\$ 5,000,000) prepare and submit contract close out report to C&P department.



Blanket Order no: 5000010088

Eni Pakistan Limited

5th Floor, The Forum, G-20, Block-9,
Khayaban-e-Jami, Clifton,
Karachi-75600, Pakistan
PABX : (92-21) 3587 9951
Fax : (92-21) 3583 8394-5

GENERAL INFORMATION			
Description:	Community Attendance Management System & Mess/Meal Counting system – Rev 01		
Contractor Name:	Limton Innovative Systems	SAP code:	445161
Contractor Address:	Head Office: Level 05, Shahnaz Arcade, Shaheed-e-Millat Road, Karachi - 74800, Pakistan		
Buyer Name:	Suman Khalid		
Contract Manager Unit:	PNI – ICT Manager		

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ORDER INCLUDES ALL OF THE FOLLOWING PAGES

**Object**

**Community Attendance Management System & Mess/Meal Counting system
(Amendment No. 01)**

Letter of Amendment # 01

Amendment # 01 to CONTRACT 5000010088 for "Community Attendance Management System & Mess/Meal Counting System" between Eni Pakistan Ltd. (the "COMPANY") and Limton Innovative Systems (the "CONTRACTOR")

Whereas:

COMPANY and CONTRACTOR entered into a CONTRACT 5000010088 with an EFFECTIVE DATE 21st July 2017, whereby CONTRACTOR provides "**Community Attendance Management System & Mess/Meal Counting System**" to the COMPANY.

Now therefore it is agreed as follows:

1. Reference to Article 3 – Contract Duration and Option to Extend. The duration of the CONTRACT is hereby being extended for a further period of twelve (12) months starting from **21st July, 2020 till 20th July, 2021 under the same terms and conditions.**
2. Reference to Appendix A Article 2 – Compensation Scheme. The following table shall be applicable from 21st July 2020 till 20th July 2021:

S.No	Item Description	Annual Lump sum charges in PKR
1	Centralized Software for Time Attendance System enterprise version .net & Service Charge	PKR 133,000

3. Below mentioned price list for consumable and non-consumable spare parts on call off basis shall be revised as per the below mentioned table:

Item Description	Unit Rates in PKR
Hand Geometry recognition - Non-Consumable Items	
Main PCB	99,619
Camera	76,630
Camera cable	3,065
LCD	22,223
Keypad PCB	39,848
Lock	3,448
Hand Geometry recognition - Consumable Items	
Rubber Keypad	19,158
Baseplate	42,913
Casing	65,136
Reflector	6,897
Power Adopter	6,130
Data & Clock Backup Module	5,364
Hand Geometry recognition -Accessories Items	
Power Backup Module Imported special designed SOCA Power Backup Module	19,158



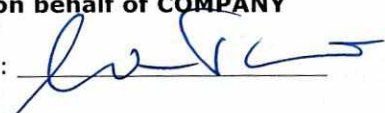
Blanket Order no: 5000010088

LED Green Bulb LED integration on USER Verification	7,663
Tibbo device TCP/IP	22,989
Network solution	
Wireless Base-Station	76,630
Network switch	91,956
RFID Reader	
Suprema RFID Reader model Xpass	53,641

This Amendment Number 01 shall be effective from 21st July 2020.

Save as specifically provided for herein all terms and conditions of the CONTRACT as amended shall remain the same in full force and effect and shall be known as the CONTRACT.

For and on behalf of COMPANY

Signature: 

Name: 

ENRICO TROVATO


Title: 

Managing Director

Date: 

14/7/20

For and on behalf of CONTRACTOR

Signature: 

Name: 

SYED MAZHAR ALI

Title: 

REGIONAL SALES MANAGER

Date: 

14/09/20

In witness whereof COMPANY and CONTRACTOR have signed this Amendment Number 01 on the date stated below.

----- End of Amendment No. 01 -----



Blanket Order no: 5000010088

Eni Pakistan Limited

5th Floor, The Forum, G-20, Block-9,
Khayaban-e-Jami, Clifton,
Karachi-75600, Pakistan
PABX : (92-21) 3587 9951
Fax : (92-21) 3583 8394-5

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Contract Manager Unit:	PNI – ICT Manager		

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For and on behalf of COMPANY

Signature: 

Name: **ENRICO TROVATO**

Title: **Managing Director**

Date: **19/7/20**

For and on behalf of CONTRACTOR

Signature: _____

Name: _____

Title: _____

Date: _____

In witness whereof COMPANY and CONTRACTOR have signed this Amendment Number 01 on the date stated below.

----- End of Amendment No. 01 -----



Blanket Order no: 5000010088

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5th Floor, The Forum, G-20, Block-9,
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ISO-14001 & OHSAS-18001 Certified Company

Registered in England Company No 151940
Registered office : Eni House 10 Ebury Bridge
Road,
London SW1W 8PZ
Liability of members is limited





Blanket Order no: 5000010088

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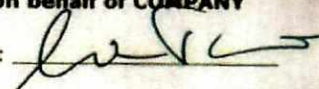
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Save as specifically provided for herein all terms and conditions of the CONTRACT as amended shall remain the same in full force and effect and shall be known as the CONTRACT.

For and on behalf of COMPANY

Signature: 

Name: **ENRICO TROVATO**

Title: **Managing Director**

Date: **16/7/20**

For and on behalf of CONTRACTOR

Signature: 

Name: **SYED MAZHAR ALI**

Title: **REGIONAL SALES MANAGER**

Date: **15/07/20**

In witness whereof COMPANY and CONTRACTOR have signed this Amendment Number 01 on the date stated below.

----- End of Amendment No. 01 -----