

Haris Shakeel

ACCA (UK)

BS (HONORS) APPLIED ACCOUNTING

Contact No. [+92 3244274577](tel:+923244274577)

E-mail: harisshakeel@gmail.com

Lahore, Pakistan

PROFESSIONAL COMPETENCIES

- | | |
|--|---------------------------------|
| • GAP Analysis & Requirement Gathering | • Microsoft D365 Implementation |
| • Project Management | • Solution Designing |
| • Asset Management | • Finance & Operations |
| • Integrations | • Fixed Asset Management |

EXPERIENCE PROFILE

Systems Ltd

Senior Functional Consultant

(Oct 2022 to Present)

- Business Process and Requirement Analysis
- Gap Analysis and Business Process Re-Engineering.
- Building and Designing Chart of Accounts
- Designed solutions to map standard Dynamics AX and D365 business processes with different business sectors.
- Preparation of Financial Solution Design documents. Business Process Flow Documentation and Mapping of current business scenarios.
- Supervision of financial business processes on Production server.
- Conducted team training sessions on the Microsoft D365 and AX, including group presentations and discussions.
- Verification of Opening balances and financial data
- Handing Over Ongoing User Training and User Manuals
- Analyzing, Authentication and Verification of Existing and New Reporting Requirement
- Supporting and guiding internal Technical Resource for Customized Report Building for analyzing financial performance.
- Working with Vendor to help them Understand the Process of Implementation and Articulating Suggestions for Improvements.
- Implementing Project Management using sure step methodologies

Confiz Pvt. Ltd. (UAE)

Functional Consultant

(Feb 2020 to Oct 2022)

- Helped business identify the business problem and help elicit business requirements.
- Gathered functional requirements and gap analysis.
- Worked with my team to bounce ideas, brainstorm available solutions and decide on the best feasible solution to implement.

- Managed full life cycle of design and testing phases.
- Developed solution design and lead client throughout implementation and support phases.
- Have worked on different version of Microsoft Dynamics such as R3 and D365.
- Have diversified experience of working in different sectors like Retail, Production & Banking.
- Some of the major clients I've worked on (Al-Ghurair Investments (UAE), McDonald's Pakistan, Qatar Development Bank, Crescent Bahuman, Ruba Digital).

Pak Islamia School (Fujairah)

Accountant

(Jan 2019 to Feb, 1 Year)

- Organized and managed school finances.
- Collection and reconciliation of school fee.
- Managing donations and reconciliations.
- Bank and ledger reconciliations.
- Maintaining fixed asset register.
- Managing school inventory such as book, uniforms and diaries.
- Reconcile financial discrepancies by collecting and analyzing account information.
- Monthly and yearly accounts.
- Management Reporting.

Borjan Pvt Ltd

Account & Audit Officer

(Dec 2017 to Dec 2018, 1 Year)



- Inventory and Expenses Audit of Retail Outlets.
- Maintaining fixed asset register and all the related entry regarding additions and disposals.
- Aging analysis of dealers' invoices and referring long outstanding receivables to legal department for recovery.
- Audit of Payroll and HR.
- Checking Compliance of approved SOPs during internal audit function.
- Audit of vendors' payments and daily petty cash.
- Assist in the processing of balance sheets, income statements and other financial statements.
- Bank Reconciliations.

Internships:

Packages Ltd

Internee Internal Audit

(Sep 2017 to Nov 2017, 2 Months)



- Developing Risk Assessment Procedures and mapping them against existing controls. Identifying Gaps and recommending controls against identified Gaps.
- Performed Audit Procedures for treasury and financial reporting.
- Aging analysis of long outstanding receivables.
- Recommending policies for internal controls.
- Understanding of HR, Payroll, Accounts & Finance, Procurement and supply chain function.
- Checked compliance of approved SOPs during internal audit function.
- Analyzed the impacts of economic and business environment on business by using different models e.g. PESTEL & SWOT.

Nimir Chemicals Plc

Internee Finance

(March 2017 to May 2017, 3 Months)



- Managed running finance and LCs.
- Assisted in preparing monthly budget.
- Dealt with bank regarding running finance and LCs.
- Maintained proper record of long-term finance and properties pledged against it.

COMPUTER SKILLS

- Proficient in Microsoft Dynamics AX and D365.
- Proficient in Advance Excel.
- SAP Crystal Reports.
- Proficient in various business applications: Microsoft Office Suite 2016, Microsoft Office Suite 2013, 2007, 2003 and various accounting application and software.
- Excellent command over use of various operating systems: Microsoft Windows 2010, 2008, 2007.
- Knowledge of Database and SQL.

Certifications

- MB-300: Microsoft Dynamics 365: Core Finance and Operations
- MB-310: Microsoft Dynamics 365 Finance Functional Consultant

EXTRA CURRICULAR ACTIVITIES

- I am a sports enthusiast. I like Badminton, Cricket and Squash and have won many tournaments in school, college and society.

ACADEMIC BACKGROUND

Degree	Institute	Status
Association of chartered Certified Accountants (ACCA)	ACCA Global (UK)	Completed
BS (HONORS) APPLIED ACCOUNTING	Oxford Brookes University	Completed
FSC	B.I.S.E Lahore - Pakistan	Completed
Matriculation	B.I.S.E Lahore – Pakistan	Completed