

CURRICULUM VITAE

ABDUL WAFI BIN ABDUL RAZAK

NO 11 JALAN BETING DUA 8/31B SEKSYEN 8 40000 SHAH ALAM SELANGOR

TELEPHONE/HP: 013-2845235

EMAIL: wafirazak94@gmail.com



PERSONAL PARTICULARS

AGE : 22 YEARS OLD **DATE OF BIRTH** : 14 MARCH 1994
RACE : MALAY **MARITAL STATUS** : SINGLE
RELIGION : MUSLIM **GENDER** : MALE
NATIONALITY : MALAYSIAN

EDUCATION AND QUALIFICATION

Ujian Penilaian Sekolah Rendah (UPSR)	4A 1B	• SK BANDAR ANGERIK (2001-2006)
Penilaian Menengah Rendah (PMR)	5A 3B	• SMK SEKSYEN 9 (2007-2009)
Sijil Pelajaran Malaysia (SPM)	3A 4B 2C	• SMK SEKSYEN 9 (2010-2011)
Diploma in Engineering Electrical Electronic (major communication)	CGPA: 3.38	• Universiti Teknologi Mara Dungun, Terengganu (June 2012 - May 2015)
Bachelor of Electronic Engineering (major communication)	Part 4 : 2.94 Part 5 : 3.1 Part 6 : 3.02 Current CGPA: 3.02	• Universiti Teknologi Mara Shah Alam (September 2015 - ongoing)

ACHIEVEMENTS AND PARTICIPATION

Year	Activity	Details
2015	Final Year project competition	Participant
2015	Award Dean list semester 6 (Diploma)	Dean list
2014	Award Dean List Semester 5 (Diploma)	Dean List

LANGUAGES AND OTHER SKILLS

- **Languages**
 - Bahasa Melayu Intermediate
 - English Intermediate
 - Mandarin Beginner
- **Team Player**
 - Regularly take up team assignment and turn it into a clear objective
 - Present my views and ideas, delegate the work fairly to team member.
 - Able to lead and work with team member to achieve the objective
 - Able to communicate with others team members and outsider clearly
- **Public Speaking**
 - Able to speak and make presentation to the public.
- **Problem Solving**
 - Able to demonstrate problem and comes with solution based on option available
 - Good in time management
 - Able to work under pressure
- **Computer**
 - Competent with Microsoft Office (Word/PowerPoint/Excel)
 - Basic Video Editing Skill
 - Basic Image Editing Skill
 - Basic C+ coding skill
 - Basic Circuit software (Protheus, Matlab) skill

RELEVANT COURSEWORK

1. Microwave Engineering
2. Electrical Circuit
3. Basic Fiber Optic systems

REFERENCES

No.	Name	Title	Contact Number
1	MRS. NORHAYATI HAMZAH	CHIEF COORDINATOR INDUSTRIAL TRAINING	03-55436051

Fakulti Kejuruteraan Elektrik
Faculty of Electrical Engineering

Kompleks Sains & Teknologi
Universiti Teknologi MARA
40450 Shah Alam, Selangor, MALAYSIA
Tel: (+603) 5543 5052
Faks: (+603) 5543 5077
E-mail: dekanfke@salam.uitm.edu.my



UNIVERSITI
TEKNOLOGI
MARA

Our ref : 100-FKE(14/3/4)
Date : 03 March 2017

TO WHOM IT MAY CONCERN

Dear Sir / Madam,

PLACEMENT FOR INDUSTRIAL TRAINING FOR BACHELOR OF ENGINEERING (HONS) ELECTRONICS ENGINEERING (EE241) STUDENT

With reference to the above, we would like to request for your co-operation to provide an industrial training placement for our student, who is required to undergo industrial training in Semester 6.

This industrial training serves as a platform for the student to gain exposure and experience related to the field of electrical engineering, which is part of the fulfillment of the requirement for the recognition from the Board of Engineers Malaysia.

We would be grateful if you could accept the student to serve your organization as a trainee, from **July 16, 2017 to September 08, 2017 (08 weeks)**.

For any inquiries or feedback, please contact Mr. Rahimi Baharom at 03-5521 1896 /03-5543 6141 and Mrs. Wan Norsyafizan W. Muhamad at 03-5543 5036/Mr. Hazani Hamzah and Mrs. Siti Hajar Hamid 03-5543 5072 and Mrs. Mastura Kadir at 03-5543 5017 or fax 03-5543 5077.

Your cooperation and support is greatly appreciated.

Yours truly

MR. RAHIMI BAHAROM
Chairman
Industrial Training
Faculty of Electrical Engineering

.....Answer form is attached

REPLY FORM

Our Ref : 100-FKE (14/3/4)
Date :

Mr. Rahimi Baharom
Pengerusi Latihan Industri
Fakulti Kejuruteraan Elektrik
Universiti Teknologi MARA
40450 Shah Alam
Selangor

No. Tel : 03-5543 6141 /6051/5107/ 5072
No. Faks : 03-5543 5077

Dear Sir / Madam

**REPLY TO THE INDUSTRIAL TRAINING APPLICATION FACULTY OF ELECTRICAL
ENGINEERING UiTM**

(ORGANIZATION : _____)

Your letter no. 100-FKE (14/3/4) dated is referred.

2. Its confirmed here by that we ***agree / *disagree** to except students listed below to do industrial training in our organization from 16 JULY 2017 until 8 SEPTEMBER 2017.

No.	Name of Student	UiTM I.D No	Program Code
1	ABDUL WAFI BIN ABDUL RAZAK	2015829078	EE241

Thank you.

Sincerely yours,

Name :
Organization :
Tel :
Faks :

* Cross out which ever not applicable

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