

# **RESUME**

## **ZUR'AIN NADIA BINTI ZAID**

6-3-11 Flat KTMB,  
Jalan 11/82B, Bangsar Utama,  
59000, Kuala Lumpur.  
Telephone no: 019-3723371 (Mobile)



### ***PERSONAL PARTICULARS***

I/C no : 911026-03-5760  
Age : 25  
Date of Birth : 26 October 1991  
Place of Birth : Kelantan  
Gender : Female  
Religion : Islam  
Race : Malay  
Nationality : Malaysian  
Marital Status : Single  
Availability : Yes

### ***CAREER OBJECTIVES***

- To improve skills and knowledge
- To gain further experience
- To give contribution positively towards company's growth
- Maintain the good environment in workplace
- Try to achieve what that company wanted

### ***EDUCATION BACKGROUNDS***

2012 -2016 : Universiti Kuala Lumpur British Malaysian Institute  
Bachelor in Engineering Technology of Electronic  
CGPA : 3.17

2009- 2012 : Politeknik Sultan Haji Ahmad Shah, Semambu, Kuantan  
Electrical Engineering Department  
Diploma in Electronic Engineering  
CGPA : 3.73

2007-2008 : Sekolah Menengah Teknik Gombak  
Sijil Pelajaran Malaysia (SPM)

## ***WORKING EXPERIENCE***

Company Name : **Keretapi Tanah Melayu Berhad (KTMB)**  
Position Title : Trainee  
Duration : 29 November 2010 - 29 April 2011  
Monthly Salary : RM 200.00  
Work Location : Kuala Lumpur  
Job Description : Repair of electrical and electronic devices

Company Name : AHF Brothers Engineering & Services Sdn Bhd  
Position Title : Trainee  
Duration : 1 September 2015 – 18 December 2015  
Monthly Salary : RM300  
Work Location : Batu Caves  
Job Description : Handle electronics business management

Company Name : AHF Brothers Engineering & Services Sdn Bhd  
Position Title : Admin Engineering  
Duration : 21 December 2015 – 11 Mac 2016  
Monthly Salary : RM1300  
Work Location : Batu Caves  
Job Description : Handle electronics business management

Company Name : Global Cafe Sdn Bhd  
Position Title : Supervisor  
Duration : 14 Mac 2016 - present  
Monthly Salary : RM1500  
Work Location : Gloria Jean's Coffee KPJ Penang  
Job Description : Supervise staff and café management

## ***EXTRA CO-CURRICULUM ACTIVITIES***

- Volunteer for Standard Chartered Kuala Lumpur 2013
- “Program Eksplorasi GUNUNG SENYUM & JEBAK PUYUH JENGKA, PAHANG”
- “Ekspedisi Belantara Ke-25 GUNUNG DATUK ( 680MSL ) REMBAU, N. SEMBILAN”

## ***SKILLS***

### **Computer**

- Microsoft Office
- Multisim Software
- Programming C++ (Visual Basic) Software

### **Language**

- Bahasa Malaysia (Good)
- English (Fair)
- Mandarin (Basic Proficiency)

### **Interpersonal Skills**

- Hardworking, fast learner, friendly, independent, open minded, discipline and able to suit new working environment.

## ***WORK PREFERENCE***

Expected Position : **Engineer**

Expected Salary : RM 2500

Availability : Immediate basis

## ***REFERENCES:***

The following persons have agreed to provide any additional information regarding my qualifications and character :

En. Azman bin Abd Aziz (Lecturer)  
Universiti Kuala Lumpur  
British Malaysian Institute,  
Batu 8, Jalan Sg. Pusu,  
53100, Gombak,  
Selangor.

En. Mohd Fakhruddinn  
Manager of AHF Brothers Engineering &  
Services  
019-266 9664