

Mohd Najib Bin Md Zahir,
No.127, Lorong Cengai Batu,
Taman Bersatu,
09000 Kulim Kedah

To Whom It May Concern

16th June 2016

Dear Sir/ Madam,

Application for the Post of Engineer

I am writing to apply for the post of Engineer from your company. As requested, I am enclosing a completed job application, my certification, my resume and references.

The opportunity presented in this listing is very interesting, and I believe that my strong technical experience and education will make me a very competitive candidate for this position. The key strengths that I possess for success in this position include:

- I am hardworking person.
- I strive for continued excellence
- I able to work in team and independently

With a degree in Electronic Engineering, I have a full understanding of the full life cycle of an electronic engineering project. I also have experience in learning and excelling at new technologies as needed. I already register my degree with BEM **(Board of Engineers) Engineering Technologies**. For additional information I also attend the short course of **Safety and Health Officer** and already complete their course.

Please see my resume for additional information on my experience.

I can be reached anytime via email at **najibzahir@gmail.com** or my cell phone, **017-4537616**.

Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity.

Sincerely,

.....Najib.....
(MOHD NAJIB BIN MD ZAHIR)



Personal Profile

Name : MohdNajib Bin MdZahir
NRIC : 840519-02-5805
Gender : Male
Religion : Islam
Race : Malay
MaritalStatus : Single
DateOfBirth : 19/05/1984
Nationality : Malaysian
Driving License : Yes

Contact Information

Tel : 04-4906934
Mobile : 017-4537616
Email : najibzahir@gmail.com
Mailing Address : 127, LorongCengaiBatu, Taman Bersatu,
09000 Kulim, Kedah

Personal Statement

Highly motivated recent Electronic Engineering Technology graduate looking to kickstart his career as Engineer and build necessary skills with reputable company.

Possessing enthusiasm, drive and positive attitude required to be successful in engineering related environment.

Recently looking to join a company that offers long term career prospects.

Academic Qualifications

UniKL British Malaysian Institute 2008 - 2012
Engineering Technology (Electronics) BA(Hons), (Board of Engineers)BEM

Politeknik Sultan Abdul HalimMuadzam Shah (POLIMAS) 2002 - 2005
Electronic Engineering Diploma

Global Institute Safety Management Sdn. Bhd. March 2016 – Mei 2016
Safety & Health Officer Certificate Programme (SHO)

Key Skills

- Proficient in BahasaMelayu
- Moderate in English language
- Proficient in Microsoft Office and AutoCAD 2000
- Able to work independently and as part of a team
- Adaptable to new situation
- Good listener
- Open minded and non-judgemental
- Enjoy a competitive environment
- Register with BEM (Board of Engineers) Engineering Technologies.

Personal Interest

Traveling | Reading | Cars

Work Experience

Assistant Engineer
USIM (Universiti Sains Islam Malaysia)
Pusat Pakar Kesihatan USIM Nilai Mar 2015 – Present

Working with Specialist Clinic USIM under Wakaf to make sure all their facilities and equipment medical can run smoothly.

- Setup all PC in doctors' room.
- Setup the medical electronic equipment such as ENT equipment and Ophthalmology equipment.
- Prepare the technical report and official letter.
- Deals with vendors and contractor.

- Involve with Klip Mobile of ophthalmology, power on and off the mobile.
Technical Specialist

Venture Electronic Sdn.Bhd

Jan 2014- Feb 2015

Working with Keysight department (Agilent) that produce the power supply unit. Involve with debugging, testing, calibration and rework.

- Debug the power supply unit, check the failure of unit and test until the unit pass
- Do rework if the part need to replace.
- Check the physical and compare with good board to check any abnormality.
- Familiar with electronic equipment such as digital multimeter, oscilloscope, digital voltage supply, soldering and hot air.

Assistant Engineer

Oct 2012 – Jan 2014

Intel Product (M) Sdn. Bhd.

Working with the production line and learned the operation each of line in SMT. Fresh board from SMT will move to tester and then if some issue on component need to reflow or replace will move back to rework. If the schematic are not same with the physical board need to move back to rework such as to assemble the blue wire to connect with certain part and so on. Then the board from customer return if does not meet with their qualified will move back to rework area to make some verification.

- Handling the machines of at rework area such as Fineplacer, SRT1100 & SRT1800, APR, Blue M and 2D Xray,
- Rework some board that requested from engineer
- Prepare the Profile Board that requested on some certain component.
- Do the reworks profiles to make sure that the temperatures of soldering are required
- Set the tune of temperature each of the machines SRT and Fineplacer
- Do some scavenging about 20 pieces on the POP (Parton Part) using SRT1800.
- Attend the training about SMT machine such as Koh Yong and Siplace

Associate Product Test Engineer

Mei 2007 – June 2008

Agilent Technologies Microwave (M) Sdn. Bhd.

Working a busy and high volume environment. Responsible for improving the company's production line across all the business units by keeping the machinery work smoothly.

- Re-work board for project RND for replace the other electronic component
- Assist engineer to collect data from multimeter and run the project with chamber machine.
- Testing the oscilloscope and multimeter unit to ensure the capability of units to operate.

Corporate Service Facility Technician

April 2005 – April 2007

Intel Products (M) Sdn. Bhd

Responsible for the task delegated by the engineer. In charge independently of the tasks and ensuring it's smooth running and operation in the absence of the supervisor. Providing support to the engineer in the planning and executing of all complex activities and tasks.

- Servicing aircond (splitcond)
- In charge of setting up the PA system for company's event
- Log in all AHU Room to check for abnormality in the production system of KM1 & KM2
- Take Particle Count reading in production floor KM1

Expected Salary

Negotiable

References

Available on request