

NURUL AIN BINTI NORHAN

930918-08-6882



PROFILE

My name is Nurul Ain binti Norhan. I am 24 years old. Fast learner and very hardworking person is who I am.

I am a fresh graduate from Interpersonal Communication, Universiti Teknologi MARA (UiTM) Shah Alam. The best reason why you should hire me is because I am confident and perfect match for this position within your company and convinced that I am just the right person you need to in your company.

CONTACT



No 15 Lorong Melor 1 Taman
Pertama 45200 Sabak Bernam
Selangor Darul Ehsan



0133730275

nurulainnorhan93@gmail.com

CAREER OBJECTIVES

- To enhance my professional skills in a dynamic and fast paced workplace
- Seeking a responsible job with an opportunity for professional challenges
- To join an interactive organization that offers me a constructive workplace for communicating and interacting with people.

LANGUAGES

Malay



English



REFERENCES

NORHAYATI BT BABA

Lecturer

0193899305

Yati1312@yahoo.com

Fakulti Komunikasi & Pengajian
Media, UiTM Shah Alam

MOHD HAZMAN BIN MANSOR

Supervisor Industrial Training

0193271559

Mhazman25@gmail.com

Tingkat 6, Bangunan KWSP

Jalan Raia Laut. KL.

EDUCATIONS

2013-2016

UiTM, Shah Alam, Selangor

- Bachelor (Hons) Interpersonal

Communication CGPA:

2010-2011

SMK Ungku Aziz

- SPM

2011-2013

UiTM, Merbok Kedah

- Diploma in Office Management and

Technology CGPA: 3.35

2006-2008

SMK Ungku Aziz

- PMR

WORKING EXPERIENCES

1. Internship Trainee

4 Month

At Kumpulan Wang Simpanan Pekerja (KWSP)

2. Part Time Assistant

2 Month

At Wah Kong Photo Centre

3. Part Time Waiter

1 Month

At Mee And Café

SKILLS

Microsoft Office (Words, Excel, PP)



Adobe Photoshop



News Writing



HOBBY

❖ Reading

❖ Cooking

❖ Surfing Internet

ABILITIES

TEAMWORK

OPEN-MINDED

GOOD COMMUNICATION SKILLS

GOOD PRESENTATION SKILL

MULTITASKING & HARDWORKING

GREAT INTERPERSONAL SKILLS