

RESUME

Contact Information

Name : Nur Adila binti Kamarudin
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Personal Information

IC No. : 921214-01-5002
Age : 23
Date of Birth : 14 December 1992
Place of Birth : Hospital Kluang, Johor
Citizenship : Malaysian
Status : Single
Gender : Female

Education Background

Name of Institute : Universiti Teknikal Malaysia Melaka (UTeM)
Course : Bachelor's Degree in Electronics Engineering Technology
(Telecommunications) with Honour
CGPA/Results : 3.33
Duration of Study : September 2011 ~ August 2015
Graduate : 3 October 2015

Name of Institute : Johore Technical Matriculation College
Course : Mechanical Engineering
CGPA/Result : 3.06 (Passed)
Duration of Study : 1 Year (2010-2011)

Name of Institute : Sekolah Menengah Teknik Kluang
Course : Sijil Pelajaran Malaysia (Mechanical)
CGPA/Result : 3A 3B 3C 1D
Duration of Study : January 2008 ~ November 2009

Co-Curriculum

- Graduate Interpersonal Skills Training (GIST), Universiti Teknikal Malaysia Melaka, 2015
- Industrial Certificate Program (ICP), Universiti Teknikal Malaysia Melaka, 2015
- ECO WALK FOR LIFE "walk, discover & green Melaka, 2014
- Bengkel Asas Keusahawanan Multimedia (Mediaprenuer'14) Peringkat Zon Selatan, 2014
- Kejujutan Sukan Antara Fakulti (SAF) Ke-6, Universiti Teknikal Malaysia Melaka, 2011
- Jawatankuasa Menti (Jakti) (Secretary), 2011

Experiences

Period : August 2015 ~ Now (6 Months Contract)
 Company Name : Celestica Electronics (M) Sdn. Bhd
 Position : Operation Engineering Support 3
 Salary : RM 2450.00
 Job Scope : - SAP system
 - Citrix & Matrix system
 - BOM (Bill of Material) (compare & review BOM)
 - EtQ Reliance system (ECN checklist participants)
 - ENOVIA system
 - eRoom system

Period : February 2015 – August 2015
 Company Name : Celestica Electronics (M) SdnBhd
 Position : Internship Student
 Salary/Allowance : RM600
 Job Scope : - SAP system
 - Compare BOM (Bill of Material)
 - Citrix & Matrix system
 - EtQ Reliance system (review Document Control (Work Instruction))

Period : January 2010 ~ May 2010
 Company Name : Mutiara Supplier Sdn Bhd
 Position : Clerk
 Salary : RM800
 Job Scope : Filling Documents / Tenders

Skills / Expertise

• MS Words	: Expert
• MS Excel	: Expert
• MS Power Point	: Expert
• Multism	: Expert
• Matlab	: Medium
• SAP	: Medium
• Citrix & Matrix	: Medium
• Autocad	: Beginner
• Lan networking	: Beginner
• C programming	: Beginner
• ADS software	: Beginner
• Pspice software	: Beginner
• MicroP&MicroC software	: Beginner
• ISIS & PROTEUS software	: Beginner

Language (Proficiency:0=poor – 10=excellent)

Language	Spoken	Written
1. English	6	6
2. Bahasa Malaysia	10	10
3. Japanese	1	1

References

Chairulsyah Wasli
Academic Advisor & Lecturer
Faculty of Engineering Technology, Universiti Teknikal Malaysia Melaka
Tel : 06-2346467
Email : chairulsyah@utem.edu.my

Tee How Kee
Operations Engineering Manager 2
Celestica Electronics (M) Sdn Bhd
Tel : 07-5962225
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