

RESUME

NURUL FARAHANA BINTI HUSIN

G-04-06 Blok G, Jalan PJS 2C/2,
Taman Medan Cahaya,
46000 Petaling Jaya,
Selangor Darul Ehsan.



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E-mail Address: farahana.husin@yahoo.com

PERSONAL PARTICULARS

Nationality	: Malaysian	Sex	: Female
Date of Birth	: 07 November 1991	Race	: Malay
NRIC	: 911107-08-5858	Marital Status	: Single
Age	: 25 years old	Possess own transport	: Yes

EDUCATION

September 2012 – June 2016 Universiti Malaysia Perlis
Bachelor of Photonic Engineering (Hons)



July 2009 – May 2012 Sultan Mizan Zainal Abidin Polytechnic (PSMZA)
Diploma in Electronic Engineering



WORK EXPERIENCE

December 2010 – April 2011

Trainee: Canon Opto (M) Sdn. Bhd



- Setup LB UV Tilting Machine
- Monitoring Tools PC Check sheet for Inventory List.
- Ensuring all the procedures are up to date and executed accordingly.
- Maintaining the mechanical equipment in G1 Henshin Adjustment Machine.
- Maintaining, repairing and handling the installation and operations of main board for camera
- Conducting daily, weekly and monthly preventive maintenance as per scheduled and according to the documented procedures.

June – August 2012

Technician: Carsem (M) Sdn Bhd S-Site



- Repairing and handling the cap when the cap reached the limit.
- Measure the thickness, looping and ball diameter of bond.
- Setup ASM and Extreme machine.

June – September 2014

Trainee: Optima Klasik Sdn. Bhd

- Maintaining and monitoring quality of devices.
- Maintaining, repairing and handling the installation and operation of HRT.



July – September 2015

Purchase Assistant: Optima Klasik Sdn. Bhd

- Issuing of PO for ordering of goods with local and overseas supplier
- Follow up of PO issued and track status and update stock record
- Planning work by gathering, sorting, organizing, and recording data, information, and documents.
- Responsible for the ordering of materials, supplies, and equipment and the follow through with vendors on shipment and delivery.



SKILLS/STRENGTH

Computer Skills (Proficiency: Advanced - Highly experienced; Intermediate - Familiar with all the basic functionalities; Beginner - Just started using or learning the skill)

Skills	Proficiency
MS Office 2010	Advanced
Altera Quartus II Version 9.0	
AutoCAD 2007	Intermediate
OptiSystem	
Scilab 5.4.1	
Zemax	
GNU 8085	
Adobe Photoshop	Beginner

Language (Proficiency: 0=Poor - 10=Excellent)

Language	Spoken	Written
Malay	10	10
English	8	8

EXTRA-CURRICULAR ACTIVITIES

September 2012 – Present : Universiti Malaysia Perlis

- Member of Girl Guide
- Member of Microelectronic Engineering Robotic's Club
- Participated in a Community Program
- Participated in Larian Utara organized by UNIMAP
- Participated in Cooking Competition organized by Girl Guide
- Environment Forum at Dewan Kapitol, Kangar
- Participated in Entrepreneurship for Lady Engineer : The Trade Secret
- Participated in Design Project Exhibition
- Participated in Final Year Project Expo 2015

July 2009 – July 2012: Sultan Mizan Zainal Abidin Polytechnic

- Member of Wataniah Club
- Joined Microprocessor Program
- Joined Career Clinic Program
- Joined the Industrial Knowledge Transfer Program Telecommunication E2E Technology organized by Ericsson
- Participated in Bowling Competition, (Second place)
- Participated in Badminton Competition

2007 – 2008: Sekolah Menengah Teknik Seri Iskandar

- Vice-Chairman of Athletic Club
- Head cheer of Prefect Club
- Treasure of Agama Islam Club
- Joined leadership Program
- Joined in basic computer installation program
- Participated in Athletics Championship MSSD (4x100m & 100m)

2004 – 2006: SMK Dato' Panglima Perang Kiri , Tapah Road

- Member of Prefect Club
- Joined leadership program
- Participated in Pesta Pantun
- Participated Hand Ball Competition MSSD (Third place)
- Participated in Athletics Championship MSSD (4x200m), (Third place)

HONOURS AND AWARDS

- Awarded Anugerah Ketua Jabatan for semester 1, 2, 3, and 5
- Awarded Anugerah Cemerlang for Industrial Training
- Awarded Cheerful Student Categories

REFERENCES

The following persons have agreed to provide any additional information regarding my qualification and character:

Nadratun Nisa Binti Yaakop
Senior Human Resource Executive
Optima Klasik Sdn Bhd
IRIS Smart Technology Complex,
Technology Park Malaysia,
Bukit Jalil,
57000 Kuala Lumpur.
Tel : 03-89963188
E-mail : nadratun.nisa@pradotec.com.my

Dr Ong Siok Lan
Photonic Engineering Program Coordinator
School Of Microelectronic Engineering,
Universiti Malaysia Perlis,
Pauh Putra Campus,
02600 Arau,
Perlis Indera Kayangan
Tel : 011-24075896
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ADDITIONAL INFO

- Expected salary : MYR 2500 (Negotiable)
- Availability : June 2016