

# RESUME



## MOHD RIZAL BIN JUHARI

No; 27, Jalan Kasturi 3D/4,  
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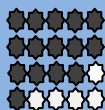
### PERSONAL DETAILS

IC No.: 790417-14-5723  
Gender : Male  
Date of Birth: 17<sup>th</sup> April 1979  
Place of Birth: Kuala Lumpur  
Marital Status: Single  
Driving License: B2 & D  
Possess own transport: Yes  
Willing to travel: Yes

### SKILLS

#### COMPUTER

Ms Excel  
Ms Word  
Ms PowerPoint  
AutoCAD



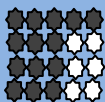
#### LANGUAGE

Malay  
English  
Mandarin



#### PROFESSIONAL

Coordination  
Planning  
Scheduling  
Leadership



### KNOWLEDGE

Just In Time (JIT) method  
Continuous Improvement (Kaizen)  
ISO 9001/14001  
Basic 5s Principles  
Supply Chain Management

### ADDITIONAL INFO

#### Membership:

Board of Engineers Malaysia (BEM)  
- Graduate Engineer (2015)

#### Availability:

Immediately

#### Expected Salary:

Negotiable

### OBJECTIVE

Seeking a challenging position in a reputed firm to use and improve my skills in planning, analyzing and project coordination

### WORK EXPERIENCE

Mar 2016– Aug 2016 **PROJECT COORDINATOR** at Lantas Kukuh Sdn.Bhd., Kuala Lumpur  
Project Management, Project Department

- Supervised the work of sub-contractors and tracked overall work progress.
- Prepared and submitted Site Diary, Request for Inspections (RFI) and Permit to Close (PTC) to client for approval.
- Attended project progress and site safety committee meetings.
- Attended site inspection and testing with consultant and client.
- Reviewed and interpreted shop-drawing, construction details, product data, material samples, inspection plans, method statements and delivery schedule to confirm compliance with the requirements of the project.
- Committed to HSE requirements at project site. Ensured all workers & staffs related follows the HSE rules and regulations (toolbox activities).

#### Achievement

- Established good working relationships with clients/suppliers.
- Accomplished coordinated installation work of water tanks and pump sets.
- Completed all inspection works included delivered materials.

Jun 2015 – Dec 2015 **LOGISTIC EXECUTIVE** at TC Module Sdn. Bhd., Sungai Choh  
Operation, Logistics Department

- Ensured all items are collected from the good clearance location, received at the warehouse; handled, stored and supplied to assigned location.
- Ensured physical verification of the items received for quality and quantity (local & CKD parts).
- Updated and maintained computerization and document of Good Receipt Note (GRN), Daily receipts of materials, Monthly physical stock report and Daily stock report.
- Verified the received materials (physically & quantity) as per purchase order (PO) and code.
- Maintained stores as per location code and implementing First In First Out (FIFO).

#### Achievement

- Developed and implemented of Standard Operating Procedure and shop floor layout.
- Managing workforce of 40 included foreigner.
- Accomplished for Nissan Teana & Nissan X-trail models' new project such without downtime & major problems

Apr 2006 – Jan 2015 **ENGINEERING ASSISTANT** at Perodua Manufacturing Sdn. Bhd, Sungai Choh  
Technical Support, Logistics Department

- Assisted Engineers to monitor Engineering Change Information (ECI)/ new part localization, project (phase-out & phase in activities) implementation.
- Established and monitored overall project schedule and activities.
- Monitored preparation for Trial/ Pilot Production and Mass production stages.
- Prepared and maintained vehicle master parts list and progress report.
- Monitored CKD packing & unpacking check (for packing specification confirmation).
- Assisted in planning and organizing annual stock take for auditing purpose.
- Liaised closely with departments, inter-departments and vendors in project requirements and implementation.

#### Achievement

- Succeed to complete all Trial/ Pilot Production incoming parts as per scheduled.
- Accomplished to monitor Mass Production of Alza & Myvi facelift such without downtime & major problems.
- Accomplished to minimize excess part due to ECI/ localization implementation.

### EDUCATION

Jun 2007 – Aug 2013 **BACHELOR'S DEGREE OF MECHANICAL ENGINEERING**  
Universiti Teknologi Mara (UiTM), Shah Alam

Jun 2004 – Jun 2005 **DIPLOMA IN MECHANICAL ENGINEERING**  
Politeknik Ungku Omar, Ipoh

Jun 2001 – Dec 2003 **CERTIFICATE IN MECHANICAL ENGINEERING**  
Politeknik Sultan Salahuddin Abdul Aziz Shah, Shah Alam