

**DZULKIFLI BIN SARKAWI**

Parit 5/6R,  
36600 Chenderong Balai,  
Perak



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**PERSONAL PARTICULARS:**

Date of birth: 15 April 1991

Place of birth: Perak

Marital status: Single

Nationality: Malaysian

**EDUCATION:**

Jan 2010 - **Politeknik Sultan Azlan Shah**

Dec 2012 **Diploma in Electronics Engineering (Computer)**

Behrang 35950,perak

Cumulative GPA: 3.28/4.00

Jan 1999 - **Sekolah Menengah Kebangsaan Sultan Abdullah**

Dec 2003 Chenderong Balai,perak

SPM - Credit in 5 subjects (Bahasa Melayu,English,Science,History,Science agriculture)

## **WORK EXPERIENCE:**

June 2014 – **Technical service representative at Toshiba Tec Malaysia Sdn Bhd**

Recently

- ⌚ Doing refurbishment for trade in Toshiba MFP
- ⌚ Troubleshooting and repair trade in MFP
- ⌚ Handling cannibalization for parts in MFP
- ⌚ Supporting field and attend call for customer MFP problem
- ⌚ Handling internal MFP if got problem
- ⌚ Handling installation for new MFP for customer

May 2013 - **Sales Executive at Everfresh Concept Sdn Bhd (Evernew Notebook)**

June 2014

- ⌚ Repairing the software problems.
- ⌚ Repairing the hardware problems.
- ⌚ Handling a customer to checking a problem for laptop or desktop.
- ⌚ Upgrading a laptop or desktop performances.
- ⌚ Selling for the hardware and laptop.
- ⌚ Selling a software such as 'Microsoft Office 2013 and Windows'

Jan 2013 - **General Worker At Thiam Heng Industries Sdn. Bhd**

May 2013

- ⌚ Manufacturing stainless steel wheelbarrow
- ⌚ Producing stainless steel kitchen sink

Jun 2012 - **Installer At W and C Signboard Design Sdn.Bhd**

July 2012

- ⌚ Creating and installing signboards
- ⌚ Preparing design of banners and stickers
- ⌚ Assisting technician to install lamp in the signboards/wiring work

July 2011 - **Junior Technician at SP Machinery And Trading Sdn. Bhd**

Dec 2011

- ⌚ Assisting senior technician in maintenance computer and weightbridges

- ⌚ Preparing daily reports.
- ⌚ Trouble-shooting computer equipments.

Oct 2009 -      **Security Guard at Syarikat Security Bekas Polis Sdn. Bhd**

Dec 2009              Supervising school safety

### **EXTRA – CURRICULAR ACTIVITIES**

2012	Participate in Brinchang Mountain Expedition,Cameron Highlands,Pahang
2011	Participate in Bujang Melaka Mountain Expedition,Kampar,Perak
2010-2011	Vice President of the Library Friends Club Polytechnic of Sultan Azlan Shah
2010	Organize Anugerah Ketua Jabatan Program of Jabatan Kejuruteraan Elektrik - Manage the presentation
2009	join PLKN (Program Latihan Khidmat Negara)

### **SKILLS/STRENGTHS:**

- Proficient in Microsoft Word, PowerPoint and Excel
- Can work under pressure and meet tight deadline
- Willing to learn new thing
- Speak fluent Bahasa Malaysia and good in English
- Fluent in written in Bahasa Malaysia and good in English
- Good in computer repairs
- Good Communication

### **REFERENCES:**

The following persons have agreed to provide any additional information regarding my qualifications and character:

Pn Zuraiti Bte Che Amat

Academic Advisor Student Of Dtk

Politeknik Sultan Azlan Shah

Perak

Tel: 05 454 4431

Mr Koh Kim Seng

General Manager

Sp Machinery And Trading

Perak

Tel: 605-6223735