



**NURUL YAHEZRIN SHAFIRA BINTI MOHD SALLEH**

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**Address :** C-03-01, Pangsapuri Sri Sentosa,  
Jalan SP 3/1, Saujana Puchong,  
47100 Puchong, Selangor.

**Current Salary :** RM3,000.00

**Expected Salary :** RM3,500.00

**Available date :** June 15th, 2017 (1 month notice)

**PROFILE**

Have been a top role in telecommunication engineer for the past years with an experience on a field works. A motivated person is currently looking for an opportunity to join a successful company that can offer a new skill and upgrade the existing related job. Acting as a Lead of documentation in terms of teaching, presenter and checking. Fast learner person and have a good decision making and problem solving skill to ensure the entire task achieve the highest standards of excellence. Familiar with Nokia and Ericsson Equipments.

**PERSONAL PARTICULARS**

Date of Birth : March 24<sup>th</sup>, 1991  
Gender : Female  
National ID : 910324-01-5288  
Age : 26 Years Old  
Marital Status : Single  
Race : Malay

**EDUCATION BACKGROUND**

**Bachelor of Computer Science & Software Engineering (Networking) Hons.**

Universiti Malaysia Pahang (UMP)

July 2010 – Ogos 2014

CGPA : 2.82

**Foundation in Accountancy**

Kolej Matrikulasi Perlis

July 2009 – May 2010

CGPA : 2.87

**Malaysian Certificate of Education / Sijil Pelajaran Malaysia (Accountancy)**

SMK Taman Desa Tebrau, Johor

Results : 4A

## **PROFESSIONAL COURSE ATTENDED**

EC-Council Certified Network Security Administrator Version 4 (ENSA)  
Integrated Business Process with SAP incorporating  
SAP ERP with Global Bike Inc (SAP ECC6.0)  
Cisco CCNA Exploration : Network Fundamentals  
Cisco CCNA Exploration : Routing Protocols and Concepts  
Cisco CCNA Exploration : Accessing the WAN  
LCCI Level 2 Certificate in Book Keeping and Accounts  
**CIDB** Course

## **JOB DESCRIPTIONS**

### **1. IEZZPRO INCORPORATION SDN BHD – Telecommunication Engineering Service**

**PROJECT NAME :** 1. CELCOM KV HAMMER PROJECT (Central)  
2. CELCOM KV HAMMER CA UPGRADE PROJECT (Central)  
3. CELCOM KV HAMMER REFARMING PROJECT (Central)  
4. CELCOM SARAWAK MODERNIZATION PROJECT (Sarawak)  
5. CELCOM SARAWAK CA MODERNIZATION PROJECT (Sarawak)  
6. CELCOM SARAWAK REFARMING PROJECT (Sarawak)  
7. CELCOM SARAWAK USP MORAN PROJECT (Sarawak)  
8. CELCOM SARAWAK USP CLAWBACK PROJECT (Sarawak)  
9. CELCOM EASTERN REFARMING PROJECT (Eastern)

**POSITION :** Lead of Document Controller (Central & Eastern Region)  
*(April 2016 - Present) 1 year contract*

1. Manage, plan, monitor and dividing the documents among other team members.
2. Preparing documents and make sure the document follow standard template that provided by Ericsson.
  - Site Survey Report (SSR)
  - RF ATP Report
  - Site Design Documentation Report (SDD)
3. Checking new member documents before uploaded in Ericsson system (Site Handler).
4. Presenter of ready document (SSR) to Celcom HQ.
5. Update the documentation activities via Project tracker.
6. Preparing Acceptance on site documents.
7. Attending meeting regarding document update.

## **2. PROPEL NETWORK SDN BHD – Telecommunication Engineering Service**

**PROJECT NAME :** 1. CELCOM 3G CENTRAL PROJECT  
2. CELCOM LTE CENTRAL PROJECT

**POSITION :** Document Controller  
(May 2015 – March 2016)

As a team lead of documentation functioning to check documents, briefing new members and present to Celcom HQ after documents is ready.

1. Preparing documents and make sure the document correct by follow template that provided.
  - Site Design Package Report (SDP)
  - Site Folder Report
  - Carrier Aggregation Report (CA)
2. Uploaded the approved report by Nokia and celcom to Nokia system (IPM).
3. Presenter of ready document (SDP) to Nokia and Celcom HQ.
4. Update the documentation activities via Project tracker.
5. Preparing Acceptance on site documents.

**PROJECT NAME :** 1. INDOOR JAPAN PROJECT

**POSITION :** RF Engineer  
(February 2014 – April 2015)

Coordinate for the Japan base in-Building Wireless Telecommunication Project. Design in-Building wireless Coverage System using Repeaters, Distributed Antenna system, Fibre Optic Repeater and Frequency conversion Repeater.

- Analyze and troubleshoot repeater if any problem found
- Power loss calculation
- Responsible for in-Building reporting and documentation

### **List of Documentation**

- **JIGOSOKU**  
Team Leader - (1<sup>st</sup> Step) Receiving log flies from client (Japan) whereby outdoor engineer carry out test on signal coverage building for 3G/4G. My task as indoor engineer to draw the route for building that have been tested by using software **(X-Cap)** provided by client. Also as a checker to check team members documents.
- **HEIMENTZU**  
Senior Engineer - (2<sup>nd</sup> Step) Upon receiving building drawing (PDF format) from client (Japan), I act as a senior engineer to locate antenna and cable according to the drawing given.
- **RF**  
Senior Engineer - (3<sup>rd</sup> Step) Working along with Radio Frequency (RF) data, need to install antenna and cable according to information that are received from client (Japan).
- **JYOTSU**  
Senior Engineer - (4<sup>th</sup> Step) Working along with Radio Frequency (RF) data to connect antenna and cable and put antenna height as well as run macro to get output result.

## **SKILLS AND COMPETENCIES**

### **Skills**

Microsoft Office 2010  
Visual Basic  
Adobe Dreamweaver CS4  
PHP, HTML, CSS, JavaScript  
C++, JAVA  
Autocad

### **Proficiency**

Advance  
Advance  
Advance  
Advance  
Advance  
Basic

## **LANGUAGE**

### **Skills**

Bahasa Malaysia  
English

### **Spoken**

Very Fluent  
Moderate

### **Written**

Very Fluent  
Moderate

## **PERSONAL CHARACTERISTIC**

An ambitious, concerned, energetic, hardworking and highly motivated young lady equipped with the ability to adapt and learn quickly aspires for a life-changing experience. Also characterized with a pleasant and hospitable personality which suiting the service industry and any working environments.

## **REFERENCES**

Nik Hamizah Sofwatun Nur Bt Muhammad Hanif  
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Iezzpro Incorporation Sdn Bhd  
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Project Manager Celcom Project  
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