

Debbie Cynthia Clarence

Lot 53, Taman Darius Putatan
Kota Kinabalu

Cell: 0109377980
debbiecynthia92@yahoo.com

November 1, 2016

To whom it may concern,

APPLICATION FOR THE POST OF CIVIL ENGINEER

My name is Debbie Cynthia Clarence, a graduate of Bachelor Degree in Civil Engineering from Universiti Malaysia Pahang and a Master Degree in Civil Engineering from Universiti Malaysia Sarawak. I am an interested applicant in the position of a civil engineer currently available in your company and I believe that my qualification and technical knowledge in engineering field will help me to contribute a great deal for your company.

I had gone through 3 months of internship in consultant firm at Inovatif Jurutera Perunding Sdn Bhd in Kota Kinabalu, Sabah as a trainee. My skills consist of being great at multi-tasking, great with computers, patient, reliable and having very flexible hours. I have attached my resume in the hopes of being considered for it.

Thank you in advance for your time reading my application. Should you choose to move forward with my application, please do not hesitate to contact me via phone or email. Also I would be happy to provide you with any additional information about my qualifications, and references.

Best Regards,

Debbie Cynthia Clarence
Email : debbielynithia92@yahoo.com
Tel : 010-9377980

Debbie Cynthia Clarence Botiti

Phone 0109377980

E-mail debbiecynthia92@yahoo.com

Expected Salary MYR 2800

Lot 53, Taman Darius Putatan

Kota Kinabalu

88200, Sabah

Date of birth 15 Sep 1992



A fresh graduate student seeking for a post of a civil engineer in a company which can take advantage from my fresh ideas and acquired engineering knowledge through education and real life experiences. I have excellent skills in communication and flexible in works. I am fast-learner, independent, cooperative and good in team working. I am willing to learn new things or undergo training to further my capabilities and improve my skills.

Experience

Jun 2014 - Sep 2014	Trainee Engineer <i>Inovatif Jurutera Perunding Sdn. Bhd. , Kota Kinabalu Sabah</i> Organization Type : Consultant Email : ijpi11@yahoo.com Duties performed: <ul style="list-style-type: none">- Exposed in various types of architectural drawings- Mastering basic commands in AutoCAD LT- Learning new design software (Orion Building Design System)- Design a simple structural building (2-storey Bungalow, SESB Building, Guardhouse, Refuse Bin Centre)- Exposed to the flow of work in a consultant firm
---------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Education

Sep 2015 - Aug 2016	Universiti Malaysia Sarawak , Master of Engineering (Civil Engineering) CGPA : 3.58 Graduation Date : November 2016
Sep 2011 - Jul 2015	Universiti Malaysia Pahang, B.Eng (Hons) Civil Engineering CGPA : 3.21 Graduation Date : October 2015
May 2010 - May 2011	Kolej Matrikulasi Labuan, Life Science (Major Biology) CGPA : 3.04 Graduation Date : May 2011

Languages

Malay and English

Skills

Microsoft Office (Word, Excel, PowerPoint, Visio , Project) Intermediate

AutoCAD, Orion, Revit, Flow Design, ArcGIS, SPSS Statistics, SIDRA, GeoStudio Beginner

Certificates

Jul 2015	Awarded Dean List Semester 8 Session 2014/2015 (GPA of 3.85)
Sep 2014	Awarded Dean List Semester 7 Session 2014/2015 (GPA of 3.73)

References

NORAM IRWAN BIN RAMLI

Deputy Dean (Academic and Students Affair)

Faculty of Civil Engineering and Earth Resources, Universiti Malaysia Pahang

noram@ump.edu.my

019-930 0803

DR MOHAMAD RADUAN B. HJ KABIT

Head of Department of Civil Engineering

Faculty of Engineering, Universiti Malaysia Sarawak

kraduan@unimas.my

082 58 3337