

MUHAMMAD FAIZ BIN SHAIDAN  
NO 23, 2/2B JALAN SUTERA,  
TAMAN SUTERA,  
43000 KAJANG, SELANGOR  
MALAYSIA

Recruiting Manager,

Dear Sir / Madam,

## **APPLICATION FOR PROJECT ENGINEER (MECHANICAL) JOB PLACEMENT**

I am Muhammad Faiz Bin Shaidan Mechanical Engineering Graduate, majoring in mechanical engineering from Universiti Tun Hussein Onn Malaysia (UTHM). My main purpose composing this letter is to request for entry level job placement.

My passion toward the engineering industry which is very much related to the business of your company can develop my skills further by joining your company as an engineer. It would be a perfect opportunity for me to build my career ahead in the best manner.

My strength and asset in which your company can leverage upon are:

<b>INDUSTRIAL EXPOSURE</b>	<b><u>Enotek Engineering Sdn Bhd</u></b> <ul style="list-style-type: none"><li>• Conduct maintenance project for Shell Petrol Station.</li><li>• Prepared progress reports and attend site meeting with regards to the project.</li><li>• Monitoring &amp; organizing site activities, schedule and controlling on progress of project and quality control checking</li></ul>
	<b><u>Technip Geoproduction (M) Sdn Bhd</u></b> <ul style="list-style-type: none"><li>• Produced 2D piping drawing <b>using Auto-Cad</b> and <b>Micro-Station Software</b>.</li><li>• Assist engineer prepare a drawings.</li><li>• Draw piping route on onshore and offshore</li></ul>
	<b><u>Norelco Precision Eng. (M) Sdn Bhd</u></b> <ul style="list-style-type: none"><li>• Perform checking and Inspection for products after production process.</li><li>• Perform Quality checking for products based on drawing and specifications.</li><li>• Prepare report of products and findings.</li></ul>
<b>SOFTWARE SKILLS</b>	<ul style="list-style-type: none"><li>• Autodesk AutoCad and Cadworx</li><li>• Solidworks 2015 and Micro-station</li><li>• Microsoft Office</li><li>• Microsoft Project</li></ul>
<b>FINAL YEAR PROJECTS</b>	<b><u>Degree</u></b> <ul style="list-style-type: none"><li>• Design of Automatic Pineapple Leaf Fiber Extraction Machine</li></ul> <b><u>Diploma</u></b> <ul style="list-style-type: none"><li>• Netting badminton storage case</li></ul>
<b>FINAL YEAR DESIGN PROJECT</b>	<ul style="list-style-type: none"><li>• INNER TUBE RAFT - Portable rafting for flood disaster (Natural Disaster)</li></ul>
<b>TOP ACADEMIC ACHIEVEMENT</b>	<ul style="list-style-type: none"><li>• DEAN'S LIST AWARD in for September 2012 Semester (DEGREE)</li><li>• DEAN'S LIST AWARD for July 2011 Semester (DIPLOMA)</li></ul>

I am looking forward to being granted an interview with your company as I believed there is a great potential for my career development under the guidance of your company. Please find my attached resume with additional information about my education, experiences and skills for your reference. I can be reached at **017-354018** or by email **faizshaidan90@gmail.com** . Thank you for your time and consideration.

Yours sincerely,

MUHAMMAD FAIZ BIN SHAIDAN

**Engineering Team Project: NETTING BADMINTON STORAGE CASE- WON SILVER AWARD AT PUO MEDSPEC EXHIBITION 2012**

**Engineering Team Project: INNER TUBE RAFT- WON BRONZE AWARD AT UTHM MECHFEST 2015**

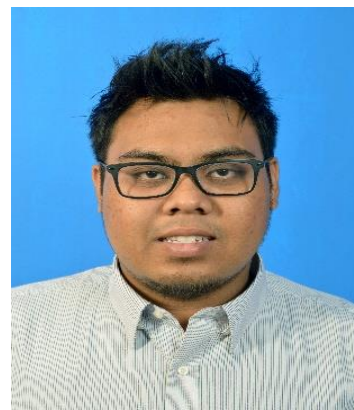
# MUHAMMAD FAIZ BIN SHAIDAN

Bachelor of Engineering (Hons) Mechanical  
Majoring in Mechanical Engineering

Permanent Address : No 23, 2/2B Jalan Sutera, Taman Sutera,  
43000 Kajang, Selangor Darul Ehsan, Malaysia.

Contact Number : + (60)17-3540818

Email Address : faizshaidan90@gmail.com



AVAILABILITY: IMMEDIATE

## PERSONAL DETAILS

I/C Number : 900901-14-6407      Nationality : Malaysian  
Date Of Birth : 01 September 1990      Driving License : B2 & D

## EDUCATION BACKGROUND

2012–2016 : UNIVERSITI TUN HUSSEIN ONN MALAYSIA  
DEGREE CGPA : 3.25/4.00

2011–2012 : POLITEKNIK PRIMER UNGKU OMAR, IPOH  
DIPLOMA CGPA : 3.46/4.00

2008–2011 : POLITEKNIK SHAH ALAM  
CERT CGPA : 3.64/4.00

## SOFTWARE SKILLS

Engineering  
Relevant  
Software

Autodesk AutoCad  
Solidworks 2015  
Micro-station And Cadworx  
Microsoft Project

Others

Microsoft Word, Microsoft Excel,  
Microsodt Power Point, Microsoft  
Publisher

## WORKING EXPERIENCE

### ENOTEK ENGINEERING SDN BHD

Position : Site Engineer  
Duration : Febuary– August 2016



#### Responsibilities and Jobscope:

- Conduct maintenance project for Shell Petrol Station.
- Prepared progress reports and attend site meeting with discuss any issue related.
- Monitoring & organizing site activities, schedule and controlling on progress of project.
- To control work quality, carry out inspection & ensure safety is strictly follow during work site.

#### Project Involved:

1. Toilet Refubishment Program :  
Shell Perlabuhan Klang, Shell CIQ, Johor Bahru
2. Canopy Rectification program :  
Shell RnR Juru, Arah Selatan, Pulau Pinang  
Shell RnR Gurun, Arah Selatan, Kedah

## INDUSTRIAL EXPOSURE



### TECHNIP GEOPRODUCTION (M) SDN BHD

Position : Mechanical Engineer (Trainee)  
Departm.: Piping Department  
Duration : June – September 2015 (3 month)

#### Responsibilities and Jobscope:

- Produced 2D piping drawing using Auto-Cad and Micro-Station Software.
- Assist engineer prepare a drawings.
- Draw piping route on onshore and offshore platform.
- Get knowledge about piping standart (ASME & ISME), piping system, valves, piping parts and fitting.

### STAR ENERGY PETROLEUM SDN BHD

Position : Mech. Piping drafter  
Duration : March– September 2012



#### Responsibilities and Jobscope:

- Produced 2D piping drawing using AutoCad and Cadworx Software.



### NORELCO PRECISION ENG. (M) SDN BHD

Position : QC Technician (Trainee)  
Duration : June – December 2009

#### Responsibilities and Jobscope:

- Perform checking and Inspection for products after production process.
- Perform Quality checking for products based on drawing and specifications.
- Prepare report of products and findings.

## TOP ACHIEVEMENT

**DEAN'S LIST AWARD in for September 2012**  
Semester (DEGREE)  
**DEAN'S LIST AWARD for July 2011**  
Semester (DIPLOMA)

**Engineering Team Project:**  
**NETTING BADMINTON STORAGE CASE**

Producing a netting badminton storage case that can reduce human power and easier for player setup a game. Focusing on Auto tense nets system, net storage and user friendly.

**WON SILVER AWARD**  
**AT PUO MEDSPEC EXHIBITION 2012**

**Engineering Team Project:**  
**INNER TUBE RAFT**

Inner tube raft that used as a transportation during the flood disaster. With simple technology and mini design, it can help flood victim to transfer from one place to another place. This inner tube raft it can assemble and disassemble raft and easy to handle.

**WON BRONZE AWARD**  
**AT UTHM MECHFEST 2015**

## FINAL YEAR PROJECTS

DEGREE

**DESIGN OF AUTOMATIC PINEAPPLE LEAF FIBER**  
**EXTRACTION MACHINE**

Developing an automatic pineapple leaf fiber extraction machine, focusing on feeding system of the machine. Using SolidWorks 2014 software is to design a machine and run the analysis of "Safety factor" of the machine. An Auto-PALF machine can save time revenue of pineapple leaf fiber and increase production rate of fiber.

DIPLOMA**NETTING BADMINTON STORAGE CASE**

Netting badminton storage case is new innovative that can easier for player set-up a game. Focusing on Auto tense nets system, net storage and human power. This machine can removable and easy to handle. For this project, using AutoCad software for designing part and analysis.

## EXTRA CURRICULAR ACTIVITIES

CATEGORIES	ACIVITIES	POSITION	DESCRIPTION
LEADERSHIP AND MANAGEMENT SKILLS	Dare To Be Rare (2013) Kolej Kediman Tun Fatimah, UTHM	High Commitee	1. <b>Finding and dealing with sponsor</b> food and beverage 2. Advertise the events to all community surrounding
CORPORATE SERVICE RESPONSIBILITY	COMMUNITY SERVICE (2013) Kg. Parit Raja Darat Batu Pahat, Johor	FACILITATOR	1. Facilitate the children in all activities 2. Spending 2D1N helping to clean up the village and surrounding. 3. Helping wedding ceremony event.
SPORTS	Sukan Institusi Pengajian Tinggi (SUKIPT) 2012	PARTICIPANT	1. Uni. Representative in Lawn Bowls 2. Won 2 <sup>nd</sup> Place for Mens Team.
	UTHM Sport Carnival (2012-2015)	ORGANIZER AND PARTICIPANT	1. <b>Organizing UTHM Lawn Bowls Games</b> at Larkin Sport Complex, JB 2. Participant the carnival
SKILLS ENCHANCING ACTIVITIES	National Seminar On Research & Innovation (NSRI 2011) at Premier Polytechnic Ungku Omar, Ipoh	PARTICIPANT	1. Exposed knowledge of research and innovation product. 2. Present Product (Netting Badminton Storage Case) to panel
	Patent Competition "Innovative Solutions for Every Life" 2011 at Intellectual Property Corporation of Malaysia (MyIPO)	PARTICIPANT	1. Exhibit the product for Patent Competition 2. <b>Lead for designing the booth and materials</b> for presentation

## REFERENCES

**Dr. Zakiah Binti Kamdi**  
Lecturer of Mechanical Eng. Department,  
Universiti Tun Hussein Onn Malaysia,  
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TO WHOM IT MAY CONCERN

Dear Sir / Madam,

**RECOMMENDATION LETTER FOR MUHAMMAD FAIZ BIN SH Aidan**

It gives me great pleasure to verify the abilities of Mr. Muhammad Faiz Bin Shaidan.

I have known Muhammad Faiz during the university - industry project (CSR) and also through our Graduate Employability workshop. He was a UTHM (Universiti Tun Hussein Onn Malaysia) student holding a Bachelor's Degree in Mechanical Engineering.

From my observation and supervision, Muhammad Faiz has shown his credibility by having strong communication skills and dynamic presentation skills. In addition, he is also a very committed, disciplined, hardworking, independent and also first-rate learner. This student is an active team player and was designated to shoulder various positions in events and activities in the campus.

Muhammad Faiz is an above average student who shows keen interest in his studies, and has high initiative to explore various new fields. He has good leadership skill and possesses good human relations. He does not only interact well with colleagues, but also with the lecturers and staff of the university.

Hence, I have great confidence that his previous commitment shown and his personable disposition would be an asset to your esteemed company. Therefore, I have no reservation in recommending him to join the workforce of your esteemed organization. I would like to wish him best of luck in future endeavors.

Thank you and best regards.

Yours sincerely

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(NOR IDHAM BIN CHE GHANI)

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