MUHAMMAD AMIRUL HAKIM

QUANTITY SURVEYOR



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Bandar Tasik Puteri

48020, Rawang Selangor Darul Ehsan

Malavsia

WORK EXPERIENCE

May 2016 / Jun 2016

HEAD OF LOGISTIC at Dafinah Delights Sdn. Bhd

Rawang, Selangor

Delivering products and collect reimburse payment. Involved in searching new outlet for drop in company products in entire Selangor. Experienced in managing booth during participated in SMIDEX event that was held in Kuala Lumpur Convention Center (KLCC).

Dis 2015 / April 2016

INTERNSHIP at Aziz Azizi & Partners Sdn.Bhd

▼ Sham Alam, Selangor

Participated in carry out taking off, preparing tender document and estimating cost of project. Involved in making site valuation during preparation of interim payment to contractor parties. Preparing documents reimbursement claim. Experienced in making out Gant chart by using Microsoft Project software.

May 2015 / Jun 2015

COSTUMER SERVICE at Pizza Hut Restaurant Sdn. Bhd.

▼ AEON Rawang

Take orders and serve food to patrons at tables in dining establishment. Check with customers to ensure that they are enjoying theirs meals and take action to correct any problems. Communicate with customers to resolve complaints or ensure satisfaction.

Jan 2013 / Feb 2013

TECHNICIAN at Machine Industry.

Rawang, Selangor

Repairing and maintaining the old bowling machine.

EDUCATION

DIPLOMA IN QUANTITY SURVEYOR

Universiti Teknologi Mara Seri Iskandar (UiTM) Perak, Malaysia 2013 / 2016

SIJIL PELAJARAN MALAYSIA (SPM)

Sekolah Menengah Kebangsaan Seri Kundang Rawang, Selangor Malaysia 4A2B2C 2008 / 2012

PENILAIAN MENENGAH RENDAH (PMR)

Sekolah Menengah Kebangsaan Seri Kundang 6A3B

Aziz Azizi and Partners Sdn Bhd

QS Consultant 43A, Jalan Lawan Pedang 13/27 Seksyen 13, Shah Alam 40100,Shah Alam

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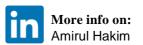
REFERENCES

Miss Wan Norizan Wan Ismail

QS Lecturer Universiti Teknologi Mara (UiTM)

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WHO AM I?

Highly innovative and cooperative in working experienced. Exceptional collaborative and interpersonal skills; dynamic team player with well-developed written and verbal communication abilities. Highly skilled in client and vendor relations and negotiations. Promoted with abilities to working under pressure and critical deadline.

ACTIVITIES

- EMPLOYEE OF THE MONTH at Dafinah Delight Sdn.Bhd.
- INVOLVED IN FASILITATING at Universiti Teknologi Mara (UiTM)
- INVOLVED IN SLUMBERGER PROGRAM at A' Famosa Melaka

PROFESSIONAL & PERSONAL SKILLS

