

RESUME



PERSONAL PARTICULAR

Name : **SYAHIDATUL ISLAMIYAH BINTI JAMALUDIN**
Address : No 41, Jalan Pendamar Indah 2,
Taman Pendamar Indah,
42000 Pelabuhan Klang,
Selangor Darul Ehsan
Tel : 018-3162026
Email : syahidajamaludin12@gmail.com
Date of Birth : 13 February 1989
Age : 28 Years
Race : Malay
Marital Status : Single

CAREER OBJECTIVE

- I would like to be a part of an organization where I could use and enhance my knowledge and talent for the development of both the organization and myself.
- To make contribution to the organization to the best of my ability and to develop new skills and share my knowledge while interacting with others.

EDUCATION

Year	Institute	Qualification	Achievement
2009-2013	University Malaysia Pahang (UMP)	Bachelor of Industrial Technology Management with Honors	CGPA 3.58
2007-2009	Malacca Matriculation College	Pre-U Foundation	Pass
		Malaysian University English Test (MUET)	Band 4
2002-2006	Sekolah Menengah Kebangsaan Agama (SMKA) Simpang Lima, Sabak Bernam	Sijil Pelajaran Malaysia (SPM)	Pass

PERSONAL TRAITS

- Well-organized person with good time management and committed for every single task given
- A confident communicator, able to deliver enthusiastic presentations with clarity and humor to diverse audiences.
- Sociable, flexible and enjoy learning new skills and quickly adapt to organizational changes.

JOB PREFERENCES

Preferred Work Location(s) : Selangor
Preferred Job Type : Full-Time
Expected Salary : RM 1900 (negotiable)
Date available for work : Immediately

RELATED EXPERIENCES

Year	Position/Organization	Job Description
2016-2017	Tailor/Boutique Assistant/Sincerelybyus Sdn Bhd	- making headcovers. - Attend walk-in customers as well as achieving target sales.
2014 – 2016	English Tutor for PKPV (Program Kemahiran Pendidikan Vokasional) /Giatmara Sepang	- Teach English to students. - Exposed students to daily English usage. - Evaluate students in English MPAK (Matapelajaran Aliran Kemahiran) exam.
2013-2014	Secured Shipment Project Department/ GD Express Sdn. Bhd.	-Attending call from customers (shippers/recipients) -Ensure that every shipment is delivered and generates report for any problem shipments. -Identify reason for problem shipments and negotiating delivery solution with customers (shippers/recipients)
2010-2014 (Occasional)	Examination Invigilator/British Council Malaysia	-Invigilator/Chief Invigilator for exam conducted by British Council. -Ensure that examination is conducted under Universities' exam rules and regulations. -note any misconduct/suspicious behaviours and generates report.
2013	Practical Trainee/ GD Express Sdn Bhd	-To perform practical trainee as graduate requirement. -Exposed to overall management of the organization as trainee were rotated to work in each department.

CO-CURRICULAR ACTIVITIES

YEAR	ACTIVITIES
2012	- Committee for Business Competiveness Beyond 5S Seminar, UMP - Participation for Business Competiveness Beyond 5S Seminar, UMP
2011	- Committee for Chinese New Year Celebration, UMP - Committee for Program SuluhkanSinar SK Jaya Gading, Kuantan - Facilitator for Program SuluhkanSinar, SK Jaya Gading, Kuantan - Facilitator for Program SesiKerjayaBersamaSekolahAngkat, UMP
2010	- Committee for Academic Visit from UTHM - Facilitator for SehariBersama IMPROSH, FakultiTeknologi, UMP - Participation in Seminar Dalam Keusahawanan Kepada Mahasiswa IPTA/IPTS at Universiti Utara Malaysia (UUM)

2008-2009	<ul style="list-style-type: none"> - Participation in Seminar Developing and Sustaining Safety Culture in Malaysia, UMP -Facilitator for Minggu Pendaftaran Pelajar Baru 2009 Malacca Matriculation College. - Committee for Program College Islamic Festival, Matriculation College - Committee for Minggu Pilihan Raya, Matriculation College. -Participation Pertandingan Senamrobik, Matriculation
2002-2006	<ul style="list-style-type: none"> -Vice President for PROSTAR club and Committee for PROSTAR week (2006) -Committee for Pengawas Koperasi Sekolah (2005-2006) -Committee for Usrah Pelajar -Participation in Bola Tampar (2006) -Committee for Bola Jaring (2006)

REFEREES

Mr. Ahmad Nazif bin Noor Kamar,
Head of Programme,
Faculty of Technology, Universiti Malaysia Pahang
Tel: 016-2836445
Email: nazif@ump.edu.com

Ms. Nirmala a/p Krishnasamy
Security Shipment Department,
GD Express Sdn Bhd
Tel: 03-7787 2222
Email: nirmala@gdexpress.com

Ms. Rozita
Guru Kanan Giatmara Sepang.
Tel: 03-87061357
Email: gmsepang@giatmara.edu.my