



MUHAMAD SYAFIQ BIN RASHID MANAN

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Lot B-13-06 Urban 360,
Jln Makmur,
Taman Sri Gombak,
68100 Gombak, Selangor

PERSONAL PARTICULARS

<i>Nationality</i>	: Malaysian	<i>Date of birth</i>	: 16 September 1991
<i>Race</i>	: Malay	<i>IC. No</i>	: 910916-06-5393
<i>Religion</i>	: Islam	<i>Age</i>	: 29 years old
<i>Place of birth</i>	: Temerloh, Pahang	<i>Marital Status</i>	: Single

WORKING EXPERIENCE

Senior Executive Marketing

March 2019 – Present

Sales & Marketing Department

RWT Tank Sdn Bhd

Digital Marketing & Business Development Executive

Sept 2018 – Jan 2019

Marketing Department

CompAsia Sdn Bhd

Internal Auditor Executive

June 2017 – July 2018

Internal Audit Department

Malaysia Resources Corporation Berhad (MRCB)

Customer Executive

Dec 2016 – March 2017

Outbound Unit at SRG Asia Pacific Sdn Bhd (Maxis)

Lecturer

May 2016 – November 2016

Kolej Perdana Petaling Jaya

Industrial Training (Internship)

June 2014 – December 2014

Perbadanan Tabung Pembangunan Kemahiran (PTPK)

Kementerian Sumber Manusia

Sales Executive

December 2013 – February 2014

Kah Huat Auto Trading Sdn Bhd Temerloh

Cashier at ChicKing, Temerloh

May 2013 – July 2013 (2nd Year Semester Break)

Cashier at KFC, Temerloh

May 2012 – July 2012 (1st Year Semester Break)

EDUCATION AND ACADEMIC QUALIFICATIONS**Master of Business Administration (MBA)**

Universiti Teknologi Mara (UiTM) Shah Alam, Selangor

March, 2016

CGPA 3.42

Thesis: *Factor Influencing Employee Retention at Celcom Axiata Bhd*

Bachelor of Business Administration (Honors)(Marketing)

Universiti Teknologi Mara (UiTM) Kampus Kota Bharu, Kelantan

November, 2014

CGPA 3.03

Thesis: *Factors Influencing Loan Recovery Default at Perbadanan Tabung
Pembangunan Kemahiran (PTPK)*

Diploma in Business Studies (Transport)

Universiti Teknologi Mara (UiTM) Kampus Segamat, Johor

November, 2012

CGPA 2.85

Sekolah Menengah Kebangsaan Abu Bakar, Temerloh, Pahang

Jan 2004 – December 2008

RELEVANT SKILLS & EXPERIENCE

SKILLS	EXPERIENCE
Communication Skills	<i>Fluent in Written and Spoken English and Bahasa Melayu, average in Arabic Language</i>
Collaboration Skills	<i>Consolidate cooperation between UMK and UiTM Shah Alam for conducting seminar</i>
Critical Thinking Skills	<i>Panel member for 'Supply Chain Management Issues' on November 2016</i>
Computer Skills	<i>Expert user in Microsoft Excel, Microsoft Word & Power Point</i>
Statistical and Computational Skills	<i>Statistical Package for the Social Sciences (SPSS)</i>

HONOURS AND AWARDS

- MyBrain 15 Recipient (*March 2014 – March 2016*)
- Winner of Innovation & Creativity in Montage at UiTM Kota Bharu (*2014*)

EXTRA CURRICULAR ACTIVITIES

Universiti Teknologi Mara (UiTM) Shah Alam, Selangor

June 2014 – April 2017

- Member of Program Induksi Pelajar Pascasiswazah AAGBS at El-Azzhar Camp, Morib
- Project leader for '*Menyemai Kasih Menabur Bakti Menyelusuri Kehidupan Insan Pertiwi*' at UiTM Shah Alam
- Committee member for '*Sedetik Bersama UiTM Shah Alam*'

Universiti Teknologi Mara (UiTM) Kampus Kota Bharu, Kelantan

June 2012 - November 2014

- Deputy President of City Campus Badminton Club (CCBC) UiTM Kota Bharu
- Participant in Forum Kebangsaan Pemimpin Muda dan Keusahawanan at Auditorium Dewan Bahasa dan Pustaka
- Special Task Exco for Open Tournament Badminton UiTM Kota Bharu at Dewan Badminton PBNK Kota Bharu
- Member 'Seminar Cabaran dan Isu Pemasaran Global' at Emaslink Pacific Hotel Kota Bharu Kelantan
- Treasurer for Klinik Badminton UiTM Kota Bharu at Dewan Badminton PBNK Telipot
- Exco member for Program & Aktiviti City Campus Badminton Club at Dewan Badminton PBNK
- Project Director for 'Lawatan ke MSN' at MSN Bukit Jalil

Universiti Teknologi Mara (UiTM) Kampus Segamat, Johor

June 2009 - November, 2012

- Member of 'Kursus Asas Keusahawanan Siswa' at Hotel Selesa Johor Bahru.
- Fasilitator for 'Program Sehari Bersama Inspirasi'
- Member of 'Kem Kepimpinan:Kelas Usahawan UiTM Johor 2010' at Kem Lambaian Danau Jasin Melaka
- Member of 'Program Eksplorasi dan Deklarasi Alam Inspirasi' at Pantai Sri Tujoh Tumpat Kelantan
- Member of 'Kursus Pengurusan Organisasi' at Kem Damai, Lata Belatan. Setiu Terengganu

Sekolah Menengah Kebangsaan Abu Bakar, Temerloh, Pahang

Jan 2004 – December 2008

- Committee member of Kadet Polis
- President of Badminton Club
- Attended motivation program for SPM student at SMK Abu Bakar
- Joined 'Menembak' program at Lapang Sasar Ibu Pejabat Polis Kuantan
- Attended 'Kursus Kepimpinan Pengawas' at Survival Village, Kem Batu Lima Mentakab
- School Prefect
- Judges of 'GMATH Daerah Temerloh'
- Attended 'Kursus Asas Aplikasi Komputer'

REFERENCES

Upon any enquiries these are the person who can be the source of referral for any perusal:

Name : Muhamad Herman Bin Othman
Occupation : Manager, Malaysian Resources Corporation Berhad
Mobile : +6013-3399881

Name : Prof Madya Dr. Azlina Hanif
Occupation : Deputy Director of Coursework Study at UiTM Shah Alam
Mobile : +6013-9328554