

Mohammad Zunayed

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Career Objective:

Computer Science and Engineering student with a solid foundation in programming, algorithms, and software development. Eager to leverage technical skills in a dynamic, growth-oriented role. Dedicated to problem-solving and innovation, with a commitment to continuous learning and contributing to projects that drive technology and improve user experience.

Experience:

Science Coaching. (October 2023 - Present)

(Exam Controller)

Responsibilities:

- Plan, organize, and supervise all internal and external examinations.
- Prepare and publish exam schedules, seat plans, and invigilation duties.
- Ensure secure handling, printing, and distribution of question papers.
- Maintain confidentiality and strict security of examination materials.
- Oversee examination halls to ensure fair and disciplined conduct.
- Recruit, train, and manage invigilators and support staff for exams.
- Coordinate with academic departments for smooth exam operation.
- Ensure proper registration of candidates and verification of records.
- Handle student queries related to exams, rechecks, and results.
- Monitor and prevent any form of malpractice or unfair means.
- Collect, record, and store answer scripts safely for evaluation.
- Ensure timely evaluation of scripts and publication of results.
- Maintain accurate exam data, reports, and result record

Academic Qualification:

Bachelor of Science (B.Sc.Engg).

University : Bangladesh University of Business and Technology (BUBT)
Subject : Computer Science and Engineering(CSE)
Passing Year : July' 2023 to Present.

Higher Secondary Certificate (HSC).

Institute : Gaokhali School & College.
Group : Science
Result/ GPA : 5.00 (Out of 5)
Passing Year 2021

Secondary School Certificate (SSC).

Institute : Kalaroania Secondary School.
Group : Science
Result/ GPA : 4.61 (Out of 5)
Passing Year 2019

Personal Qualities:

- Honesty. ➤ Believe in self-dignity.
- Hard Working. ➤ well communication skill.
- Good team player. ➤ easily adjustable with new environment
- Enthusiastic. ➤ Sincere and Egger to learn.
- Reliable, punctual. ➤ Polite, respectful, and cooperative behavior

Hobbies:

Traveling, Reading, Playing Cricket, Football etc.

Personal details:

Name	: Mohammad Zunayed.
Father's Name	: Md. Abul Kalam
Mother's Name	: Majeda
Date of Birth	: 06/08/2002
Nationality	: Bangladeshi (By Birth)
National Id No	: 8261529054
Passport Number	:A09393763
Permanent Address	: Vill: Lebujilbunia, P.O: Kalardoania, P.S: Nazirpur, Dist: Pirojpur.
Mailing Address	: 9/11 H-Block, P.O: Mirpur 2, Dhaka-1216
Height	: 5 feet 8 inch
Weight	: 62 Kg
Religion	: Islam
Marital Status	: Unmarried
Sex	: Male
Blood group	: A+

Reference:

MD. Abu Bakar Siddique(ACMA) Designation:
Assistant General Manager(AGM) Mahubor Rahaman
Particles Mills .Ltd
E-Mail: bakarcma1337@gmail.com Mobile:
+8801708-451525

Declaration:

It is strictly declared that all the given information's in my curriculum vitae are true and correct. If enrolled, shall conform of the constitution by Laws, Rules and Regulations of the organization.

Signature