

DAILY ACCOMPLISHMENT REPORT

JUNE 1-15, 2024

June 1, 2024

- Assisted ma'am CSA their Event.
- Call Mr. Arnel for stage assemble inside the Ka fuerte.
- Team meeting (AGENDAS: Attendance and Assignment during the event)
- Supervised the team on event (Graduation)
- Supervised the team in removing the chairs and clean the court

June 2

Day off

June 3, 2024

- Assigned ate bebs- and ate marjin to clean up the hoop cage basketball
- Assigned kuya Maynard and kuya warren to return the table and chairs at the warehouse
- Assisted post ads team
- Meeting in preparation of distribution of land title on June 7 with post ad, eng. Cuya, Alvin, Ms. Marj and Ms. Chie
- Team Huddle in preparation for the event on June 7
- Went to Ma'am Narnie's office for PR
- Went to GSO office to discuss with Engr. Alvin the things to fix inside the Ka Fuerte.
- Assisted edmiro about SA preparation SA June 7
- Head Start Graduation preparation – Set up the matting inside the court.

June 4, 2024

- Supervised the team on the event (Head Start graduation)
- Supervised team of Mr. Arnel to cut the grass outdoor at the hoop cages
- Assisted Asog team for the chair

- Assisted PD to ocular visit at Fuerte Camsur Sports Complex
- Assisted Ma'am Che and Engr. Cuya for ocular visit
- Supervised the team to remove the chair and clean up the area

June 5, 2024

- Assisted Engr Cuya for preparation and renovation of Ka fuerte
- 2nd meeting in preparation of the distribution of land title with Ms. Chie and the team regarding on PBBM visit
- Assigned kuya Menard, arnel, and christian to restore the chairs.
- Assisted Engr. Cuya's team for the replacement/renovation of the complex.
- Assisted and supervised the team to clean the vicinity
- Assisted and helped kuya randy, arnel, archristian and Maynard to set up the IWATAs and industrial fans
- Transfer all the blue chair at the VIP room
- Set up mono chair at the court

June 6, 2024

- set up for DAR distribution land title with PBBM
- assist Mr Cuya's team to removed all the garbage at the back of the Fuerte sports complex
- Buy table napkin for the holding area of PBBM

June 7, 2024

- Supervised for distribution of land title and for PBBM arrival.
- Set up of holding area for PBBM
- Team assignment (PBBM Arrival)
- Supervised and helped the team for cleaning the vicinity and for the restoration of the Mono chairs.

June 8-9, 2024

Day off

June 10, 2024

- Assisted and supervised the team GSO in setting up the basketball ring inside the Ka Fuerte complex.
- Assisted in fixing the door.
- Call Mr. Pana to repair the paint wall
- Went to CSU office for the signature on the letter for watch tower also went to Ma'am Chie's office for assistant and med team.
- Supervised the team in removing the matting inside the Ka fuerte.
- Supervised the team Bugoy to return the mono chair at the warehouse

June 11, 2024

- Assisted team capitol basketball for there training
- Supervised the team Fuerte to secure the cleanliness of the vicinity
- Assisted Sir Jayson of Jehovah for there ocular visit.
- Short meeting with the Ka fuerte team
- Went to Ma'am Narnie's office for the documents.
- Call coach cocoy for thier booking of practice
- Assisted for ocular visit of DEPED Maam Tin

June 12, 2024

- Supervised the team to clean the vicinity
- Arranged the schedule of the team with ms. Jane
- Assisted the camsur express training
- Supervised the team is setting up the matting inside the Ka Fuerte.

June 13, 2024

- Assisted Jehovah Witness in setting up the venue.

- Get and set up of Mono table (From Ma'am Lovely)
- Went to Ma'am Narnie for the signature on the quotation and send the letter to Sir Feb (Motortrade)
- Attended meeting via zoom with edmiro sir joco, and DOST TEAM.
- Went to EdMiro's office for the confirmation of the venue
- ocular visit at digital center with sir joco team and ms. Jane
- Supervised the set up of Jehovah witness ingress
- Waiting to finish the setup of audio and LED

June 14, 2024

- Supervised the team on event Day 1 (WATCH TOWER)
- Assigned the team for their respective assignment during the event
- Assigned Mr. Meynard, Archristian and Adrian to prepare the stage at Hoop cages for Zumba.
- Supervised the team Fuerte to secure the cleanliness of the vicinity

June 15, 2024

- Supervised the team on event Day 2 (WATCH TOWER)
- Assigned the team for their respective assignment during the event

JEFFREY M. ORADA

MS. MARIA NARNIE N. PELONIO

Executive Assistant V | OIC- Fuerte CamSur Sport Complex