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🔗 <https://github.com/zward2>

in <https://www.linkedin.com/in/ziedah-ward/>

🌐 <https://ziedahs-portfolio.herokuapp.com/>

# Ziedah Ward

Software Engineer

## SUMMARY

I am a creative problem solver who is eager to be on a journey with endless learning opportunities. With the help of Framingham State University web development program and Freecodecamp, I have learned algorithms, responsive web design, and full-stack development. With this knowledge, I have built 25+ projects and front/back end web applications.

## Skills

1+ years: JavaScript, HTML5, CSS3, Bootstrap, React, Github

<1 year: Mongoose, MongoDB, Express, Node.js, Axios, Redux, JSON, HTTP, lots of test driven development practices, Mocha, Chai, Sinon libraries, functional programming approaches, RESTful APIs, DevOps, Amazon Web Services

## Recent Web Development Projects

### MERN Personal Portfolio

<https://ziedahs-portfolio.herokuapp.com/>

*React.js, PHP, Bootstrap, MongoDB, Express, Node.js, Git, Github*

- Built responsive, single page application; includes project showcase

### MERN Ecommerce website

<https://github.com/zward2>

In Progress

*HTML5, CSS3, React.js, Axios, Redux, Node.js, Express, MongoDB, Mongoose, Git, Github*

- Building REST API and modern, responsive, and full-stack website

## PROFESSIONAL EXPERIENCE

Jan '20 - Nov '20

### Shawmut Design and Construction

Boston, MA

*Accounting Department- A/P*

- >Processed invoices and journal entries with efficiency and accuracy with Kofax system, resulting in decreased discrepancies.
- >Prepared month-end closing entries for detailed reporting and record-keeping.
- >Applied mathematical abilities on daily basis to calculate and check figures in all areas of accounting systems.
- >Reached out to vendors and customers to verify information and follow up on client issues.
- >Applied proper codes to invoices, files and receipts to keep records organized and easily searchable.
- >Managed W-9 folder and new vendor set up to stay on top of applicable federal and state requirements.

Jun '19 - Jan '20

### The Nature Conservancy

Boston, MA

*Finance Assistant*

- >Managed the accounts payable system which included preparing hundreds of invoices on a monthly basis
- >Assisted in annual budgeting with Director of Finance and created tracking reports as needed.
- >Managed non-real estate contracts and grants-out coordination by ensuring contracts are compliant, tracking, paying, and following up with staff on deadlines/issues.>Prepare and process various accounting forms and adjustments, verify the accuracy and coding of journal entry transactions, run reports as needed for tracking and analysis.>Reported financial data and updated financial records in ledgers and journals.>Grant Support to Director of Finance which entailed tracking report deadlines, assisting with due diligence, creating grant budgets, assisting with processing& tracking of grant- funded contracts and sub-awards.