Welcome

Advanced Cyber Training Program - ACTP

ManTech Advanced Cyber Solutions (ACS) Group

ACTP
ADVANCED CYBER TRAINING PROGRAM

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ACTP Team Information

- Fran Foley: Executive Director, ACTP

- Sarah Bauder: Strategic Development Leader, ACTP

- Mike Petty: CNO Technical Director, ACTP

- Samantha Ramos: Director of Operations, ACTP

- Lyndon Johnson: Program Operations Analyst, ACTP

- Athena Arison: Senior CNO Developer, ACTP

- Colin Gorski: CNO Developer, ACTP

- Matthew Martindale: Instructional Engineer, ACTP

- Sam Cappella: Principal CNO Developer

- James Pham: CNO Developer

- Additional Instructional Support

Class Information

- Class begins daily at 8:30 AM and concludes at 4:30 PM EST unless your instructor notifies you of a change.
    - Please notify Lyndon Johnson, Samantha Ramos, or your instructor if you will be absent from class or are running late.
    - Contact Information:
        - Lyndon Johnson: 443-492-3323
        - Samantha Ramos: 443-820-2216

- In the event of emergency:
    - Fire Alarms
        1. Secure work if possible
        2. Assemble outside the building
        3. Wait for all clear
    - Medical
        1. Alert ACTP Team
        2. Alert Security Personnel
        3. Call 911

Credentialing and Access

- Everyone will receive a badge at the security desk on the first day.
  - Badges must be always worn above the waist and visible.
  - Report lost or found badges immediately to any member of the ACTP Team or security personnel.

- If any visitors, guests, or mentors for studying are planning to be onsite at the building, they also will need a badge.
  - Please notify us so we can alert security personnel.

- Classroom Access and Hallway Access:
  - NBP: 7:00 AM - 6:00 PM EST
  - Hanover: 7:00 AM - 7:00 PM EST

- After Hours and Weekend Access
  - Please notify a member of the ACTP team in advance if you will need access to the classroom outside of badge access window.

Facility Information

- Kitchen
  - Coffee, tea, water, refrigerator, freezer & microwaves are available
  - Signage and Guidance in Kitchen

- Restrooms are down the hall

- Snacks are provided

- Lunch is usually an hour each day
  - Panera lunch boxes will be provided on the first and last day of class
  - Market Pantry/Vending Machines are available on site
  - Foodsby/Food Trucks schedule varies each week

- Other Facility Information
  - Shared Hallway, please be mindful of noise levels and discussions

Remote Learning

- There are virtual students training off-site who are a part of the class.

- Active participation with the classroom
  - RocketChat
    - Will be monitored for support needs by lead and/or assistant instructor
  - Zoom audio is encouraged for communication
  - Zoom video is highly encouraged to create an enhanced learning environment for other students and instructors alike

- Share Drive
  - STUDENT SHARE: Houses course material slide decks, lab solutions, and any exam or quiz handouts, anything issued by an instructor during class
  - ADMINISTRATIVE SHARE: textbooks, VMs that aren't already on your machine, symbols, extra software

- Contact Samantha Ramos or Lyndon Johnson via email for any technical support.

Grading

- All students who take full 8-10 weeks of CNO will graduate.

- Those who complete the class with an 80% or higher cumulative grade will be certified.
  - Quizzes and labs are not factored into the cumulative score, only exams.

- Those who complete the class with a cumulative grade of 95% or higher will certify with honors.

- You can view your grades in Canvas throughout the class.
  - Your leadership will also have access to view your grades & progress.

ACTP Folders

1. Class Calendar:
   - No class on Monday, January 20
   - No class on Friday, February 14
   - No class on Monday, February 17
   - Graduation scheduled for Friday, March 21 (last day)

2. Inclement weather policy information

3. Student Account Directions

Workstation Access & Accounts

Workstation Access:

- Username: student
- Password: student

Canvas Account (via web browser):

mantech.instructure.com

- Username: firstname_lastname
- Password: students
- Please reset your password for security purposes
  - Account>Settings>Edit Settings>Check "Change Password" Box

RocketChat Account (via web browser):

rocketchat.class.net

- Username: firstname_lastname (same as canvas)
- Password: student
- You'll be asked to change your password on first login

Thank You

Please let your instructor or an ACTP team member know if you have any questions.

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