


Event Resume

	DATE:	FEBRUARY 9, 2026
	MASTER ACCOUNT NUMBER:	2370
	GROUP ROOM BLOCK:	KPTS
	EVENTS MANAGER:	Jessica Johnson
	SALES MANAGER:	Katherine Casteel

ORGANIZATION:	A Kid's Place Tampa Bay
NAME OF MEETING:	Fostering Hope Gala
ONSITE CONTACT:	Mags Oldman
GROUP PROFILE:	<p>A Kid's Place is located in Brandon, Florida. They serve children in the greater Tampa Bay area from birth to age 18, who have been removed from their homes due to abuse, neglect, or abandonment. They provide a variety of services which meet the social, educational, medical, and psychological needs of each child. Their primary focus is to keep sibling groups together in a safe, stable, and nurturing environment until a more permanent placement can be provided.</p> <p>The gala will take place on Saturday, February 14th at Palm Court Ballroom.</p>
KEYS TO SUCCESS/EVENT HOT BUTTONS	
<ul style="list-style-type: none"> Food Quality and Bar Operation- 500 guests Valet Operation- over 200 vehicles Early setup 	

GUEST SERVICES/VALET PARKING/TRANSPORTATION	
VALET PARKING	Heavy operation- valet parking to master account. Please be fully staffed for seamless operation on 7 th Ave, \$25 as per sales contract. Valet Operation to begin at 4:30pm. With \$75.00 additional for the 30-minute early start.

HOUSEKEEPING				
SPECIAL REQUESTS		Please schedule a dedicated attendant for Palm Court public areas- expecting 500 guests.		
ENGINEERING				
SPECIAL NEEDS		No special requests at this time		
AUDIO VISUAL				
EVENT REQUIREMENTS		Please refer to the Banquet Event Orders		
PRODUCTION COMPANY				
COMPANY NAME		CONTACT NAME	PHONE	NOTES
Bay Stage Live		Chris Hardt	813-842-0158	COI on file
PRODUCTION COMPANY LOAD IN/OUT				
DATE	TIME	LOCATION	NOTES	
2/14/2026	9:00am-9:30pm	Palm Court Ballroom & Foyer		

LOSS PREVENTION	
ADDITIONAL SECURITY	Please monitor Palm Court Foyer and Ballroom during set up and event.

RESTAURANTS/ROOM SERVICE AND BARS	
RESTAURANTS	Please anticipate light usage
ROOM SERVICE	Please anticipate light usage.
BARS AND LOUNGES	Please anticipate heavy usage.

Event Resume

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
ROOM AND TAX- RESORT FEE		XXX
PARKING \$25.00 Daily Valet Parking	XXX	
HOUSEKEEPING GRATUITIES		XXX
BELLMAN GRATUITIES		XXX
GUEST ROOM DELIVERIES <i>Bellman Room Deliveries: \$6.00 per room, inside room</i> <i>Room Service Deliveries: \$6.00 per room, inside room.</i> <i>Box Handling: \$5.00 per box</i>		XXX
INTERNET IN GUEST ROOM		XXX
ROOM SERVICE CHARGES		XXX
OUTLETS		XXX
ENGINEERING CHARGES		XXX
HOUSEKEEPING MISCELLANEOUS CHARGES		XXX
TELEPHONE CHARGES		XXX
LAUNDRY CHARGES		XXX
SPA/FITNESS CENTER CHARGES		XXX
TENNIS CHARGES		XXX
GOLF CHARGES		XXX
TRANSPORTATION CHARGES		XXX
BOX HANDLING		XXX
BANQUET EVENT FUNCTIONS	XXX	
AUDIO/VISUAL EQUIPMENT & COMMUNICATION CHARGES	XXX	

FINANCE/FINAL INVOICE	
BILL REVIEW	A bill review has not been requested
MASTER ACCOUNTS	Master Account #1: Food and Beverage Services, Valet Parking and AV.
BILLING INSTRUCTIONS	Group is Tax Exempt
BILLING CONTACT:	Mags Oldman
TITLE:	Fundraising Events Manager
PHONE:	(813) 300-6044
EMAIL:	maoldman@akidsplacetb.org


Event Agenda

Day	Date	Start Time	End Time	Function Space	Function Type	Post As/Signage	Expected
Fri	2/13/2026	8:00 AM	11:59 PM	Williamson	Storage	Storage	1
Fri	2/13/2026	10:00 PM	11:59 PM	Palm Court Ballroom	Set Up	Set-Up; A Kid's Place Load-in	1
Sat	2/14/2026	12:00 AM	11:59 PM	Williamson	Storage	Storage	1
Sat	2/14/2026	6:00 AM	6:00 PM	Palm Court Ballroom	Set Up	Set Up; Continued	1
Sat	2/14/2026	10:00 AM	4:30 PM	Palm Court Foyer and Terrace	Set Up	Vendor Set Up	1
Sat	2/14/2026	10:00 AM	11:00 PM	Taylor	Crew Dinner	Band Green Room	10

Event Resume

Sat	2/14/2026	6:00 PM	7:20 PM	Palm Court Foyer and Terrace	Light Reception	Light Reception	500
Sat	2/14/2026	7:00 PM	11:00 PM	Palm Court Ballroom	Plated Dinner	Dinner	500
Sun	2/15/2026	12:00 AM	11:59 PM	Williamson	Storage	Storage	1
Mon	2/16/2026	12:00 AM	12:00 PM	Williamson	Storage	Storage	1

EVENT RESUME

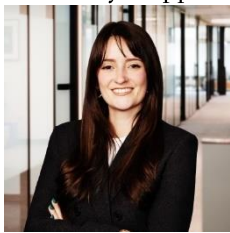

	DATE:	FEBRUARY 9, 2026
	MASTER ACCOUNT NUMBER:	19402
	GROUP CODE:	EOA (ATTENDEES) EOS (STAFF)
	EVENTS MANAGER:	CHELSEA DAHLSTROM
	SALES MANAGER:	KEALEY WATKINS
	SENIOR RESERVATIONS SPECIALIST:	CHRISTOPHER MEDINA

ORGANIZATION:	Employee-Owned S Corporations of America
NAME OF MEETING:	ESCA Leadership Summit 2026
ONSITE CONTACT:	Emily Sabrosky (202) 400-0789 and Kelsey Stapp (713) 882-6031
GROUP PROFILE:	This annual summit is ESCA's kickoff event of the year, bringing together more than 200 top executives of S ESOP companies from around the country, S ESOP advisors, and federal policymakers.
MAIN ARRIVAL DATE:	2/17/2026
MAIN DEPARTURE DATE:	2/20/2026
PRE-CONFERENCE MEETING:	Tuesday, February 17 10:00am Mirror Lake A
POST-CONFERENCE MEETING:	A post conference meeting was not requested


KEYS TO SUCCESS/EVENT HOT BUTTONS

- Multi Year Event at the event
- VIP Service
- Billing

MEETING PLANNER

NAME	TITLE	ARRIVAL	ROOM TYPE	DEPARTURE	AMENITY
	Associate, Programs	2/16/26	ROH	2/22/26	V2 Lottie Macaron Box (2) Sparkling Water Card from Events
	Director, Programs & Board Liaison	2/16/26	ROH	2/22/26	V2 Lottie Macaron Box (2) Sparkling Water Card from Events


VIPS

NAME	TITLE	ARRIVAL	ROOM TYPE	DEPARTURE	AMENITY
	President and CEO	2/17/26	KTWS	2/20/26	V2 Chocolate Strawberries Maschio Prosecco Card from Events

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Noelle Montano 	Executive Director	2/16/26	KTWS	2/20/26	V2 Chocolate Strawberries Maschio Prosecco Card from Events
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CONCESSIONS

- (1) Complimentary Room Night for Every (50) Paid Room Nights Occupied
- Resort Fee Discounted from \$40/night to \$24/night
- (3) Rooms Upgraded to Historic Corner Studio Suite as Outlined in the Sleeping Room Grid at the Group Rate
- (26) Room Nights Discounted to 25% Off Group Rate for Staff as Outlined in Sleeping Room Group
- Group Rate Available (3) Days Pre/Post Contracted Room Block, Based on Hotel's Group Rate- and Space-Availability
- Complimentary Wireless Internet Access in Guestrooms for All Marriott BonVoy Members
- Complimentary Meeting & Event Space Rental with Minimum Banquet Food & Beverage Spend of Achieved reservations for guestrooms, meeting rooms or any other facilities made pursuant to this Group Sales Agreement.

GROUP ROOM BLOCK:

Date	Day	Room Block	Contracted	Picked Up
02/15/2026	Sunday	Attendees	0	4
02/16/2026	Monday	Attendees	0	15
02/17/2026	Tuesday	Attendees	68	111
02/18/2026	Wednesday	Attendees	158	209
02/19/2026	Thursday	Attendees	158	204
02/20/2026	Friday	Attendees	0	10
02/21/2026	Saturday	Attendees	0	3
		Attendees Total	384	556
02/16/2026	Monday	Staff	5	2
02/17/2026	Tuesday	Staff	7	7
02/18/2026	Wednesday	Staff	7	7
02/19/2026	Thursday	Staff	7	7
02/20/2026	Friday	Staff	0	1
02/21/2026	Saturday	Staff	0	1
		Staff Total	26	25
		Overall Room Block Total	410	581

RATES:

Room Block	Start Date	End Date	Room Type	Room Occupancy	Negotiated Rate
Attendees	02/15/2026	02/21/2026	Run of House ROH	Single	\$409.00
Attendees	02/16/2026	02/19/2026	Historic Corner Studio Suite	Single	\$409.00
Staff	02/16/2026	02/21/2026	Run of House ROH	Single	\$306.75

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ARRIVALS / FRONT OFFICE (CHECK-IN TIME IS 4:00 PM, CHECK-OUT TIME IS 11:00 AM)	
RESORT FEE \$24	<p>A daily resort fee of \$24 plus tax per night will be added to each individual room. Amenities are for two (2) people per room, per stay</p> <ul style="list-style-type: none"> ❖ Daily enhanced high-speed internet access ❖ Access to Wellness Classes: One hour, 2 persons, per day ❖ Access to Tennis Courts: Including rackets and balls per day. For reservations, please dial extension 8026. 90 minutes, 2 persons per day ❖ Two complimentary specialty cocktails per stay at either the Veranda or Paul's Landing ❖ E-Bike rentals: (2) one-hour rentals per day, based on availability. ❖ Two (2) St. Petersburg History Museum tickets per stay
NO WALK CLAUSE	Not included in the contract.
ARRIVAL METHOD	[20] % Drive in [80] % Fly in
ARRIVAL TIME	Staggered individual arrivals Guests are on own for all arrival and departure transportation – no manifest.
EARLY CHECK INS	Guests arriving before 4:00PM check in will be accommodated based on room and type availability.
	Shuttle service has not been provided
DEPARTURES	Staggered Individual departure
EARLY DEPARTURE	Included in the contract
LATE CHECK OUTS	No special requests at this time
CONFIDENTIAL RATES	Guestroom rates are / are not confidential. Please suppress rates.

COMMUNICATION / INTERNET	
PHONE CALLS / MESSAGES / FAX	Please deliver all messages for individual guests to their guest room

FITNESS/SPA	
ANTICIPATED TRAFFIC	Please anticipate light/moderate/heavy usage
	No special requests at this time

CONCIERGE	
CONCIERGES	Please anticipate light usage

ACTIVITY TRANSPORTATION / OFFSITE				
DATE/TIME	FROM/TO	# OF GUESTS	VEHICLE TYPE	CONTACT
2/18/26 7:15p	Dinner Groups	270	TBD	Emily & Kelsey

GUEST SERVICES/VALET PARKING/TRANSPORTATION	
GUEST SERVICES	GXP?
VALET PARKING	ADD pricing from contract, concessions, flow and who is paying for it Overnight: \$50, Daily: \$34→ EPO
BELL SERVICES	A luggage pull is not scheduled.

HOUSEKEEPING	
ROOM ATTENDANT	Housekeeping service charges will be at the guest's discretion
SPECIAL REQUESTS	No special requests at this time
ENGINEERING	

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HOUSEKEEPING	
SPECIAL NEEDS	No special requests at this time
OUTDOOR EVENTS	Please note outdoor events on Function Agenda and adjust irrigation accordingly

LOSS PREVENTION				
ADDITIONAL SECURITY		No special requests at this time		
		Additional security post to be provided at \$65.00 per hour		
RE-KEY MEETING ROOM				
DATE	TIME	LOCATION	NO. OF KEYS	NOTES
02/17/2026	6AM	Williamson	5	

CONFERENCE CONCIERGE	
SHIPPING	Incoming boxes will be accepted no earlier than three days prior to the first event. [Note any freight or loading dock usage]
PACKAGE HANDLING	Package handling fee \$5.00 per box. First (5) are complimentary Please deliver all incoming packages to Williamson \$65.00 per hour labor fee may apply for oversized shipments
OUTGOING PACKAGES	No special requests at this time

AUDIO VISUAL	
EVENT REQUIREMENTS	Please refer to the Banquet Event Orders
SPECIAL INSTRUCTIONS	No special requests at this time

RESTAURANTS/ROOM SERVICE AND BARS	
RESTAURANTS	Please anticipate moderate usage
ROOM SERVICE	Please anticipate moderate usage
BARS AND LOUNGES	Please anticipate moderate usage
ELLIOTT ASTER	Reservations have been reserved on February 18 for 35 Guests for Private Dining

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
ROOM AND TAX		XXX
RESORT FEE \$24		XXX
PARKING		XXX
\$34.00 DAILY VALET PARKING		
\$50.00 OVERNIGHT VALET PARKING		XXX
HOUSEKEEPING GRATUITIES		XXX
BELLMAN GRATUITIES		XXX
GUEST ROOM DELIVERIES BELLMAN ROOM DELIVERIES: \$6.00 PER ROOM (ONE WAY) \$10.00 PER ROOM (ROUND TRIP) BOX HANDLING: \$5.00 PER BOX (FIRST 5 ARE COMPLIMENTARY)	XXX	
INTERNET IN GUEST ROOM		XXX
RETAIL SHOP CHARGES		XXX
ROOM SERVICE CHARGES		XXX
F&B OUTLETS CHARGES		XXX
ENGINEERING CHARGES		XXX
HOUSEKEEPING MISCELLANEOUS CHARGES		XXX

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BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
TELEPHONE CHARGES		XXX
LAUNDRY CHARGES		XXX
SPA/FITNESS CENTER CHARGES		XXX
TENNIS CHARGES		XXX
GOLF CHARGES		XXX
MARINA CHARGES		XXX
TRANSPORTATION CHARGES		XXX
BANQUET EVENT FUNCTIONS	XXX	
ENCORE- AUDIO/VISUAL EQUIPMENT & SERVICES	XXX	

BILLING EXCEPTIONS/COMMENTS			
ROOM AND TAX FOR THE FOLLOWING GUESTS TO BE CHARGED TO THE GROUP MASTER ACCOUNT:			
• BRIGEN WINTERS	• MICHAEL KREPS	•	•
•	•	•	•
ALL CHARGES FOR THE FOLLOWING GUESTS TO BE CHARGED TO THE GROUP MASTER ACCOUNT:			
• RUDY YAKYM	• BEN FALKOWSKI	• MIKE CRAPO	• CRAPO STAFFER
• JUDY SKILES	• TBD MOC	• ALEX THOMPSON	• ERICK OLSON
• NOELLE MONTANO	• JENNIFER TAFT	• MARGOT MATHESON	• DIANDRA BRENNAN
• EMILY SABROSKY	• KELSEY STAPP	•	•
AUTHORIZED SIGNATURES			
• EMILY SABROSKY	• KELSEY STAPP	•	•

COMPLIMENTARY ACCOMMODATIONS
The hotel is pleased to provide one (1) complimentary room night for every fifty (50) fully paid guest rooms occupied. Complimentary units to be applied in the form of a credit to the Master Account at the end of the program.

FINANCE/FINAL INVOICE	
BILL REVIEW	A bill review has not been requested
MASTER ACCOUNTS	Master Account #1: 19402
	Master Account #2: 19403
BILLING INSTRUCTIONS	No special requests at this time
BILLING CONTACT:	Kelsey Stapp
TITLE:	Director
BILLING ADDRESS:	805 15th Street NW Ste 650 Washington, DC 20005-2281
PHONE:	(713) 882-6031
EMAIL:	kstapp@vennstrategies.com
ATTRITION	Contracted and final room pick up will be compared upon the conclusion of the program. Based on current room block pick up, attrition charges are not expected

EVENT RESUME

EVENT AGENDA:

Date	Day	Start Time	End Time	Function	GTD	Function Space
2/17/2026	Tue	6:00 AM	11:59 PM	Office	8	Williamson
2/17/2026	Tue	6:00 PM	6:45 PM	PAC Reception	80	Marina Terrace
2/17/2026	Tue	6:45 PM	8:30 PM	LC & Board Dinner	91	Mirror Lake AB
2/17/2026	Tue	1:00 PM	3:00 PM	Beverage Service	60	Mirror Lake AB
2/18/2026	Wed	12:00 AM	11:59 PM	Office	8	Williamson
2/18/2026	Wed	8:00 AM	10:00 AM	Breakfast Buffet	15	Mirror Lake A
2/18/2026	Wed	8:00 AM	11:00 AM	Beverage Service	5	Abbott
2/18/2026	Wed	8:30 AM	9:00 AM	Programs Committee Meeting	5	Abbott
2/18/2026	Wed	8:30 AM	10:00 AM	Policy Committee Meeting	25	Mirror Lake A
2/18/2026	Wed	8:00 AM	10:00 AM	Continuous Break	25	Mirror Lake A
2/18/2026	Wed	9:30 AM	10:30 AM	Membership Committee Meeting	5	Abbott
2/18/2026	Wed	10:00 AM	10:45 AM	Political Committee Meeting	10	Sawyer
2/18/2026	Wed	10:00 AM	11:30 AM	Beverage Service	10	Sawyer
2/18/2026	Wed	10:00 AM	1:00 PM	Room Flip	60	Mirror Lake Ballroom
2/18/2026	Wed	1:00 PM	3:00 PM	Beverage Service	60	Mirror Lake Ballroom
2/18/2026	Wed	10:45 AM	11:30 AM	Governance Committee Meeting	5	Abbott
2/18/2026	Wed	12:00 PM	12:50 PM	Board of Directors Lunch	65	Freds Interior/Freds Exterior
2/18/2026	Wed	1:00 PM	3:00 PM	Board of Directors Meeting~	60	Mirror Lake Ballroom
2/18/2026	Wed	2:00 PM	5:00 PM	Registration	6	Mirror Lake Foyer
2/18/2026	Wed	3:15 PM	4:30 PM	Beverage Service	40	Mirror Lake Foyer
2/18/2026	Wed	3:15 PM	4:30 PM	Leadership Council Meeting	50	Majestic 1AB

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2/18/2026	Wed	4:00 PM	5:30 PM	Advisory Committee Meeting	80	Majestic 2AB
2/18/2026	Wed	4:00 PM	4:30 PM	Continuous Break	80	Majestic 2AB
2/18/2026	Wed	5:00 PM	6:00 PM	Meeting	60	Majestic 3AB
2/18/2026	Wed	6:00 PM	7:15 PM	Opening Reception	260	Bayview Terrace
2/18/2026	Wed	6:00 PM	11:59 PM	ROOM FLIP	270	Majestic 123AB/Center Court
2/18/2026	Wed	7:15 PM	10:00 PM	Dinner Groups		Offsite
2/19/2026	Thu	12:00 AM	11:59 PM	Office	8	Williamson
2/19/2026	Thu	8:00 AM	11:50 AM	Registration	4	Palm Court Foyer
2/19/2026	Thu	8:15 AM	9:15 AM	Breakfast Buffet	180	Palm Court Foyer
2/19/2026	Thu	8:30 AM	9:10 AM	PAC Networking Event	25	Bemy/Bland
2/19/2026	Thu	8:30 AM	9:10 AM	PAC Event	50	Freds Interior/Freds Exterior
2/19/2026	Thu	9:15 AM	11:50 AM	General Session	270	Majestic 123AB/Center Court
2/19/2026	Thu	9:30 AM	11:30 AM	Continuous Break	235	Palm Court Foyer
2/19/2026	Thu	12:00 PM	1:30 PM	Lunch with Speaker	270	Vinoy Grand Ballroom
2/19/2026	Thu	2:00 PM	3:15 PM	Breakout I	132	Royal 2AB
2/19/2026	Thu	2:00 PM	3:15 PM	Breakout I	132	Royal 3AB
2/19/2026	Thu	2:00 PM	3:15 PM	Breakout I	240	Mirror Lake Ballroom
2/19/2026	Thu	2:00 PM	3:15 PM	Breakout I	132	Royal 1AB
2/19/2026	Thu	3:15 PM	3:30 PM	Refresh Room	240	Mirror Lake Ballroom
2/19/2026	Thu	3:15 PM	3:30 PM	Refresh Room	132	Royal 3AB
2/19/2026	Thu	3:15 PM	3:30 PM	Refresh Room	132	Royal 1AB
2/19/2026	Thu	3:15 PM	3:30 PM	Refresh Room	132	Royal 2AB
2/19/2026	Thu	3:30 PM	4:45 PM	Breakout II	240	Mirror Lake Ballroom
2/19/2026	Thu	3:30 PM	4:45 PM	Breakout II	132	Royal 1AB
2/19/2026	Thu	3:30 PM	4:45 PM	Breakout II	132	Royal 2AB
2/19/2026	Thu	3:30 PM	4:45 PM	Breakout II	132	Royal 3AB
2/19/2026	Thu	5:00 PM	6:00 PM	PAC Event	50	Freds Interior/Freds Exterior
2/19/2026	Thu	6:00 PM	7:00 PM	Reception	250	VGB Foyer
2/19/2026	Thu	7:00 PM	9:00 PM	Dinner with Speaker	270	Vinoy Grand Ballroom
2/20/2026	Fri	12:00 AM	6:00 PM	Office	8	Williamson
2/20/2026	Fri	8:00 AM	9:00 AM	Networking Breakfast	160	Palm Court Foyer
2/20/2026	Fri	8:30 AM	9:00 AM	PAC Event	40	Taylor
2/20/2026	Fri	9:10 AM	10:30 AM	Closing Session	170	Majestic 123AB/Center Court

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 Kopernik Global Investors, LLC	DATE:	FEBRUARY 10, 2026
	MASTER ACCOUNT NUMBER:	9278
	GROUP CODE:	KGI (ATTENDEES) SKG (STAFF)
	EVENTS MANAGER:	JENNIFER SINGSON
	SALES MANAGER:	KEALEY WATKINS

ORGANIZATION:	Kopernik Global Investors
ONSITE CONTACT:	Natalee Anderson (931) 808-5492
GROUP PROFILE:	<p>Kopernik Global Investors is an investment management firm known for its value-oriented approach to global investing. Founded in 2013, the firm focuses on identifying undervalued companies across various sectors and regions, leveraging deep fundamental analysis to uncover hidden opportunities.</p> <p>This conference brings together financial experts, and the attendees are followers of the hosts' podcast the "Super Terrific Happy Hour". The group has one full day of meetings and speakers, then they will record a live podcast in the afternoon in front of the attendees.</p>
MAIN ARRIVAL DATE:	Monday, February 16, 2026
MAIN DEPARTURE DATE:	Wednesday, February 18, 2026
PRE-CONFERENCE MEETING:	A pre-conference meeting was not requested
POST-CONFERENCE MEETING:	A post conference meeting was not requested
KEYS TO SUCCESS/EVENT HOT BUTTONS	
<ul style="list-style-type: none"> Welcome Back – Repeat Program Billing Accuracy – Special Billing Flawless Execution of Event Orders 	

MEETING PLANNER

NAME	TITLE	ARRIVAL	ROOM TYPE	DEPARTURE	AMENITY
 Natalee Anderson	Vice President AMB Sports + Entertainment	2/16/26	ROH – Upg if Possible	2/18/26	V2 History Lives Here and (1) Large Sparkling Water Welcome Card from Jennifer

VIPS

NAME	TITLE	ARRIVAL	ROOM TYPE	DEPARTURE	AMENITY
 Dave Iben	Founder/CIO	2/16/26	ROH – Upg if Possible	2/18/26	V2 History Lives Here and (1) Large Sparkling Water Welcome Back Card

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CONCESSIONS
<ul style="list-style-type: none"> (1) Complimentary Room Night for Every (50) Paid Room Nights Occupied Resort Fee Reduced \$40/Night to \$24/Night with All Inclusions Remaining Available for Guests to Enjoy (5) Rooms Discounted to 25% Off Group Rate for Staff as Outlined in the Sleeping Room Grid Above Group Rate Available (3) Days Pre/Post Contracted Room Block, Based on the Hotel's Group Rate-and-Space Availability Complimentary Standard Wireless Internet Access in Registration Area or Staff Office for Up To (3) Guests Complimentary Standard Wireless Internet Access in Guestrooms for All Marriott Bonvoy Members Complimentary Standard Meeting Room WIFI (3MBPS) with Exclusive Use of In-House Provider Complimentary Meeting & Event Space Rental with Minimum Banquet F&B Spend of \$70k++ Achieved 10% Discount on Published Catering Menus, Provided That Menu Selections are Received 30-Days Prior to Group's Peak Arrival Date; Minimum Revenue Must Be Achieved Once Discount Has Been Applied, Exclusive Tax and Services Charge, Not Applicable Towards Custom Menu Pricing. Complimentary Use of Hotel's Standard In-Inventory Banquet Equipment Including but Not Limited to: Staging, Easels, Podiums, Water Stations, Pens & Note Cards, etc. Complimentary Shipping & Receiving for Up to Five (5) Packages of Conference Material (Excluding Pallets and/or Shipments for Vendors/Exhibitors) Marriott BonVoy Rewarding Events Points for Planner – TRIPLE Points if Confirmed on or before Friday, May 16, 2025.

GROUP ROOM BLOCK:

Date	Day	Room Block	Contracted	Picked Up
02/15/2026	Sunday	Attendees	0	7
02/16/2026	Monday	Attendees	145	120
02/17/2026	Tuesday	Attendees	145	120
02/18/2026	Wednesday	Attendees	35	31
		Attendees Total	325	278
02/16/2026	Monday	Staff	5	5
02/17/2026	Tuesday	Staff	5	5
02/18/2026	Wednesday	Staff	5	5
		Staff Total	15	15
		Overall Room Block Total	340	293

RATES:

Room Block	Start Date	End Date	Room Type	Room Occupancy	Negotiated Rate
Attendees	02/15/2026	02/17/2026	Historic 2 Queen Resort View	Single	\$329.00
Attendees	02/15/2026	02/18/2026	Run of House ROH	Single	\$369.00
Attendees	02/16/2026	02/18/2026	Historic 1 King Bayview	Single	\$369.00
Attendees	02/16/2026	02/18/2026	Historic 1 King Resort View	Single	\$329.00
Staff	02/16/2026	02/18/2026	Run of House ROH	Single	\$276.75

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EVENT RESUME

ARRIVALS / FRONT OFFICE (CHECK-IN TIME IS 4:00 PM, CHECK-OUT TIME IS 11:00 AM)	
RESORT FEE \$24	<p>A daily resort fee of \$24 plus tax per night will be added to each individual room. Amenities are for two (2) people per room, per stay</p> <ul style="list-style-type: none"> ❖ Daily enhanced high-speed internet access ❖ Access to Wellness Classes: One hour, 2 persons, per day ❖ Access to Tennis Courts: Including rackets and balls per day. For reservations, please dial extension 8026. 90 minutes, 2 persons per day ❖ Two complimentary specialty cocktails per stay at either the Veranda or Paul's Landing ❖ E-Bike rentals: (2) one-hour rentals per day, based on availability. ❖ Two (2) St. Petersburg History Museum tickets per stay
NO WALK CLAUSE	Not included in the contract.
ARRIVAL METHOD	[80] % Drive in [20] % Fly in
ARRIVAL TIME	Staggered individual arrivals Guests are on own for all arrival and departure transportation – no manifest.
TRANSPORTATION COMPANY	Guests are on own for all arrival and departure transportation – no manifest.
EARLY CHECK INS	Guests arriving before 4:00PM check in will be accommodated based on room and type availability.
REPORTS	Please provide meeting planner with an In-House Rooming list, Arrival List and No-Show Report - - None Requested at This Time
DEPARTURES	Staggered Individual departures
EARLY DEPARTURE	Not included in the contract.
LATE CHECK OUTS	No special requests at this time
CONFIDENTIAL RATES	Guestroom rates are not confidential.

COMMUNICATION /INTERNET	
PHONE CALLS / MESSAGES / FAX	Please deliver all messages for individual guests to their guest room

FITNESS/SPA	
ANTICIPATED TRAFFIC	Please anticipate moderate usage
	No special requests at this time

CONCIERGE	
CONCIERGES	Please anticipate moderate usage

ACTIVITY TRANSPORTATION / OFFSITE				
DATE/TIME	FROM/TO	# OF GUESTS	VEHICLE TYPE	CONTACT
2/18/26 12:30pm -4:30pm	Vinoy Marina	40	Boat Excursion with Starship	Captain's Name: Jake Signorella 412-418-2969

GUEST SERVICES/VALET PARKING/TRANSPORTATION	
VALET PARKING	Overnight: \$50, Daily: \$34→ Bill to EPO
BELL SERVICES	A luggage pull is not scheduled.

HOUSEKEEPING	
ROOM ATTENDANT	Housekeeping service charges will be at the guest's discretion
SPECIAL REQUESTS	No special requests at this time

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EVENT RESUME

HOUSEKEEPING	
ENGINEERING	
SPECIAL NEEDS	No special requests at this time
OUTDOOR EVENTS	Please note outdoor events on Function Agenda and adjust irrigation accordingly

LOSS PREVENTION	
ADDITIONAL SECURITY	No special requests at this time
	Additional security post to be provided at \$65.00 per hour

CONFERENCE CONCIERGE	
SHIPPING	Incoming boxes will be accepted no earlier than three days prior to the first event. [Note any freight or loading dock usage]
PACKAGE HANDLING	Package handling fee \$5.00 per box. First (5) are complimentary \$65.00 per hour labor fee may apply for oversized shipments
OUTGOING PACKAGES	No special requests at this time

AUDIO VISUAL			
EVENT REQUIREMENTS		Please refer to the Banquet Event Orders	
SPECIAL INSTRUCTIONS		No special requests at this time	
PRODUCTION COMPANY LOAD IN/OUT			
DATE	TIME	LOCATION	NOTES
Encore			

RESTAURANTS/ROOM SERVICE AND BARS	
RESTAURANTS	Please anticipate moderate usage
ROOM SERVICE	Please anticipate moderate usage
BARS AND LOUNGES	Please anticipate moderate usage

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
ROOM AND TAX	MIXED BILLING	MIXED BILLING
RESORT FEE \$24	MIXED BILLING	MIXED BILLING
PARKING		XXX
\$34.00 DAILY VALET PARKING		
\$50.00 OVERNIGHT VALET PARKING		XXX
HOUSEKEEPING GRATUITIES		XXX
BELLMAN GRATUITIES		XXX
GUEST ROOM DELIVERIES	XXX	
BELLMAN ROOM DELIVERIES: \$6.00 PER ROOM (ONE WAY)		
\$10.00 PER ROOM (ROUND TRIP)		
BOX HANDLING: \$5.00 PER BOX (FIRST 5 ARE COMPLIMENTARY)		
INTERNET IN GUEST ROOM		XXX
RETAIL SHOP CHARGES		XXX
ROOM SERVICE CHARGES		XXX
F&B OUTLETS CHARGES		XXX
ENGINEERING CHARGES		XXX
HOUSEKEEPING MISCELLANEOUS CHARGES		XXX
TELEPHONE CHARGES		XXX

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EVENT RESUME

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
LAUNDRY CHARGES		XXX
SPA/FITNESS CENTER CHARGES		XXX
TENNIS CHARGES		XXX
GOLF CHARGES		XXX
MARINA CHARGES		XXX
TRANSPORTATION CHARGES		XXX
BANQUET EVENT FUNCTIONS	XXX	
ENCORE- AUDIO/VISUAL EQUIPMENT & SERVICES	XXX	

BILLING EXCEPTIONS/COMMENTS			
AUTHORIZED SIGNATURES			
• NATALEE ANDERSON	•	•	•

COMPLIMENTARY ACCOMMODATIONS
The hotel is pleased to provide one (1) deluxe guestroom night for every fifty (50) fully paid guest rooms occupied Complimentary units to be applied in the form of a credit to the Master Account at the end of the program

FINANCE/FINAL INVOICE	
BILL REVIEW	A bill review has not been requested
MASTER ACCOUNTS	Master Account #:9278
BILLING INSTRUCTIONS	No special requests at this time
BILLING CONTACT:	Natalee Anderson
TITLE:	Planner
BILLING ADDRESS:	2502 N Rocky Point Dr Ste 300, Tampa FL 33607-1426 USA
PHONE:	(931) 808-5492
EMAIL:	nanderson@ambse.com
ATTRITION	Contracted and final room pick up will be compared upon the conclusion of the program. Based on current room block pick up, attrition charges are not expected

EVENT AGENDA:

Date	Day	Start Time	End Time	Function	GTD	Function Space
2/16/2026	Mon	8:00 AM	11:59 PM	Set Up - General Session	1	Majestic 123AB/Center Court
2/16/2026	Mon	8:00 AM	11:59 PM	Set Up - Staff Room / Green Room	1	Royal 3AB
2/16/2026	Mon	8:00 AM	11:59 PM	Set Up - Meal Room	1	Royal 12AB
2/16/2026	Mon	8:00 AM	11:59 PM	Registration Set Up	1	Palm Court Foyer
2/17/2026	Tue	6:00 AM	8:00 PM	Registration	1	Palm Court Foyer
2/17/2026	Tue	7:30 AM	8:30 AM	Breakfast	130	Royal 12AB
2/17/2026	Tue	8:00 AM	4:00 PM	Staff Room/Green Room	1	Royal 3AB
2/17/2026	Tue	8:30 AM	4:30 PM	General Session	130	Majestic 123AB/Center Court
2/17/2026	Tue	8:30 AM	4:30 PM	Beverage Service	130	Majestic 123AB/Center Court
2/17/2026	Tue	10:25 AM	10:40 AM	AM Coffee Break	130	Majestic 123AB/Center Court

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EVENT RESUME

2/17/2026	Tue	3:30 PM	3:45 PM	PM Coffee Break	130	Majestic 123AB/Center Court
2/17/2026	Tue	12:00 PM	5:00 PM	Set Up - Networking and Dinner	1	Bayview Terrace
2/17/2026	Tue	12:20 PM	1:30 PM	Lunch Buffet	130	Royal 12AB
2/17/2026	Tue	12:50 PM	2:00 PM	Staff Lunch	20	Royal 3AB
2/17/2026	Tue	5:00 PM	6:00 PM	Super Terrific Happy Hour	130	Bayview Terrace
2/17/2026	Tue	6:00 PM	8:30 PM	Networking and Dinner	130	Bayview Terrace
2/18/2026	Wed	7:30 AM	8:30 AM	VIP Breakfast	70	Marina Terrace
2/18/2026	Wed	8:30 AM	12:00 PM	Roundtable	40	Majestic 123AB/Center Court
2/18/2026	Wed	10:15 AM	10:30 AM	AM Coffee Break	40	Majestic 123AB/Center Court
2/18/2026	Wed	12:00 PM	1:00 PM	Meal on Own for Lunch	40	Lunch at Leisure
2/18/2026	Wed	12:30 PM	4:30 PM	Off Site - Boat Excursion with Starship	40	Group Off Property

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Event Resume

	DATE:	FEBRUARY 10, 2026
	MASTER ACCOUNT NUMBER:	31200
	GROUP CODE:	GOLS
	EVENTS MANAGER:	JESSICA JOHNSON
	SALES MANAGER:	ERIKA GABEL

NAME OF MEETING:	Harris Golf Room Block
ONSITE CONTACT:	Cindy Harris
GROUP PROFILE:	Leisure stay with golf included.
MAIN ARRIVAL DATE:	Monday, 02/16/26
MAIN DEPARTURE DATE:	Thursday, 02/19/26
PRE-CONFERENCE MEETING:	A pre-conference meeting was not requested
POST-CONFERENCE MEETING:	A post conference meeting was not requested

KEYS TO SUCCESS/EVENT HOT BUTTONS
•

MEETING PLANNER

NAME	TITLE	ARRIVAL	ROOM TYPE	DEPARTURE	AMENITY
Cindy Harris	-	02/16/26	ROH	02/19/26	Golf Amenity Charge Events (23)

CONCESSIONS

• Room rate available 2 days pre-event and 2 days post-event, based on hotel availability
• Marriott Bonvoy Double Take Earn 2x points for meeting and events.
• Ten Percent (10%) discount on 2026 golf rates over program dates.
• Ten Percent (10%) discount on Spa Services over program dates.

GROUP ROOM BLOCK:

Date	Day	Room Block	Contracted	Picked Up
02/16/26	Monday	Attendee	11	10
02/17/26	Tuesday	Attendee	11	10
02/18/26	Wednesday	Attendee	11	9
Overall Room Block Total			33	29

RATES:

Room Block	Start Date	End Date	Room Type	Room Occupancy	Negotiated Rate
Attendee	02/16/26	02/18/26	Run of House	Single	\$359.00
Attendee	02/16/26	02/18/26	Historic 1 King	Single	\$359.00
Attendee	02/16/26	02/18/26	Historic 2 Queens	Single	\$359.00
Attendee	02/16/26	02/18/26	Tower 1 King	Single	\$359.00

ARRIVALS / FRONT OFFICE (CHECK-IN TIME IS 4:00 PM, CHECK-OUT TIME IS 11:00 AM)	
RESORT FEE \$40	<p>A daily resort fee of \$40 plus tax per night will be added to each individual room. Amenities are for two (2) people per room, per stay</p> <ul style="list-style-type: none"> ❖ Daily enhanced high-speed internet access ❖ Access to Wellness Classes: One hour, 2 persons, per day

Event Resume

ARRIVALS / FRONT OFFICE (CHECK-IN TIME IS 4:00 PM, CHECK-OUT TIME IS 11:00 AM)	
	<ul style="list-style-type: none"> ❖ Access to Tennis Courts: Including rackets and balls per day. For reservations, please dial extension 8026. 90 minutes, 2 persons per day ❖ Two complimentary specialty cocktails per stay at either the Veranda or Paul's Landing ❖ E-Bike rentals: (2) one-hour rentals per day, based on availability. ❖ Two (2) St. Petersburg History Museum tickets per stay
ARRIVAL METHOD	[100] % Drive in [0] % Fly in
ARRIVAL TIME	Staggered individual arrivals
EARLY CHECK INS	Guests arriving before 4:00PM check in will be accommodated based on room and type availability.
DEPARTURES	Staggered Individual departures
EARLY DEPARTURE	Included in the contract.
LATE CHECK OUTS	No special requests at this time
CONFIDENTIAL RATES	Guestroom rates are not confidential.

FITNESS/SPA	
ANTICIPATED TRAFFIC	Please anticipate light usage
	No special requests at this time

RECREATIONAL ACTIVITIES/GOLF/TENNIS						
DATE	TIME	ACTIVITY	COMPANY NAME	CONTACT NAME/PHONE	NO. OF GUESTS	NOTES
Tuesday, 2/17	Throughout the day	Golf	N/A	Karen Castellaw	Various	Driving on own
Wednesday, 2/18	Throughout the day	Golf	N/A	Karen Castellaw	Various	Driving on own

GUEST SERVICES/VALET PARKING/TRANSPORTATION	
VALET PARKING	Overnight: \$50, Daily: \$30→ Bill to EPO
BELL SERVICES	A luggage pull is not scheduled.

HOUSEKEEPING	
ROOM ATTENDANT	Housekeeping service charges will be at the guest's discretion
SPECIAL REQUESTS	No special requests at this time
ENGINEERING	
SPECIAL NEEDS	No special requests at this time
OUTDOOR EVENTS	Please note outdoor events on Function Agenda and adjust irrigation accordingly

RESTAURANTS/ROOM SERVICE AND BARS	
RESTAURANTS	Please anticipate light usage
ROOM SERVICE	Please anticipate light usage
BARS AND LOUNGES	Please anticipate light usage

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
ROOM AND TAX		XXX
RESORT FEE \$40		XXX
PARKING		XXX
\$34.00 DAILY VALET PARKING		
\$50.00 OVERNIGHT VALET PARKING		XXX

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Event Resume

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
HOUSEKEEPING GRATUITIES		XXX
BELLMAN GRATUITIES		XXX
INTERNET IN GUEST ROOM		XXX
RETAIL SHOP CHARGES		XXX
ROOM SERVICE CHARGES		XXX
F&B OUTLETS CHARGES		XXX
ENGINEERING CHARGES		XXX
HOUSEKEEPING MISCELLANEOUS CHARGES		XXX
TELEPHONE CHARGES		XXX
LAUNDRY CHARGES		XXX
SPA/FITNESS CENTER CHARGES		XXX
TENNIS CHARGES		XXX
GOLF CHARGES		XXX
MARINA CHARGES		XXX
TRANSPORTATION CHARGES		XXX

BILLING EXCEPTIONS/COMMENTS	
ALL CHARGES FOR THE FOLLOWING GUESTS TO BE CHARGED TO THEIR INDIVIDUAL GUEST FOLIO:	
<ul style="list-style-type: none"> GUESTS ARE ALL ON OWN FOR ALL CHARGES. 	
AUTHORIZED SIGNATURES	
<ul style="list-style-type: none"> CINDY HARRIS 	

FINANCE/FINAL INVOICE	
BILL REVIEW	A bill review has not been requested
MASTER ACCOUNTS	Nothing should be charged to the master account.

EVENT RESUME


	DATE:	FEBRUARY 9, 2026
	MASTER ACCOUNT NUMBER:	36451
	GROUP CODE:	IEA
	EVENTS MANAGER:	CHELSEA DAHLSTROM
	SALES MANAGER:	SHAHAB KHALILAHMADI
	SENIOR RESERVATIONS SPECIALIST:	YAHWEH BEN YAHWEH

ORGANIZATION:	Inzio Engage
NAME OF MEETING:	Inizio Biogen Leadership Meeting
ONSITE CONTACT:	Kenza Assous (267) 346-5500
GROUP PROFILE:	<p>Inizio Engage is a global strategic, commercial, and creative engagement partner specializing in healthcare, aiming to inspire lasting change through tailored solutions.</p> <p>Meeting with leadership team to discuss key initiatives for 2026.</p>
MAIN ARRIVAL DATE:	02/17/2026
MAIN DEPARTURE DATE:	02/20/2026
PRE-CONFERENCE MEETING:	A pre-conference meeting was not requested
POST-CONFERENCE MEETING:	A post conference meeting was not requested



KEYS TO SUCCESS/EVENT HOT BUTTONS

- Arrival/Departure Experience
- Attention to detail

MEETING PLANNER

NAME	TITLE	ARRIVAL	ROOM TYPE	DEPARTURE	AMENITY
Kenza Assous/Guerra 	Associate Client Account Manager	02/17/2026	Run of House ROH	02/23/2026	History Lives Here (2) Sparkling Water Card from Events

VIPS

NAME	TITLE	ARRIVAL	ROOM TYPE	DEPARTURE	AMENITY
Susan Simpson 	Client Account Director	02/17/2026	Run of House ROH	02/20/2026	Lottie Macaron Box (2) Sparkling Water Card from Events
Karen Bagnulo 	National Director	02/17/2026	Run of House ROH	02/20/2026	Lottie Macaron Box (2) Sparkling Water Card from Events

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EVENT RESUME

CONCESSIONS
<ul style="list-style-type: none"> Discounted resort fee of \$24 per room per night 10% discount on published catering menus 10% discount on audio visual menu when using in-house audio-visual partner (excluding tax and service charge) Double Marriott Bonvoy Points

GROUP ROOM BLOCK:

Date	Day	Room Block	Contracted	Picked Up
02/17/2026	Tue	Attendees	15	12
02/18/2026	Wed	Attendees	15	12
02/19/2026	Thu	Attendees	15	12
02/20/2026	Fri	Attendees	0	1
02/21/2026	Sat	Attendees	0	1
Overall Room Block Total			45	38

RATES:

Room Block	Start Date	End Date	Room Type	Room Occupancy	Negotiated Rate
Attendees	02/17/2026	02/20/2026	Run of House ROH	Single	\$375.00

ARRIVALS / FRONT OFFICE (CHECK-IN TIME IS 4:00 PM, CHECK-OUT TIME IS 11:00 AM)	
RESORT FEE \$24	<p>A daily resort fee of \$24 plus tax per night will be added to each individual room. Amenities are for two (2) people per room, per stay</p> <ul style="list-style-type: none"> ❖ Daily enhanced high-speed internet access ❖ Access to Wellness Classes: One hour, 2 persons, per day ❖ Access to Tennis Courts: Including rackets and balls per day. For reservations, please dial extension 8026. 90 minutes, 2 persons per day ❖ Two complimentary specialty cocktails per stay at either the Veranda or Paul's Landing ❖ E-Bike rentals: (2) one-hour rentals per day, based on availability. ❖ Two (2) St. Petersburg History Museum tickets per stay
NO WALK CLAUSE	Not included in the contract.
ARRIVAL METHOD	[0] % Drive in [100]% Fly in
ARRIVAL TIME	Staggered individual arrivals
EARLY CHECK INS	Guests arriving before 4:00PM check in will be accommodated based on room and type availability.
DEPARTURES	Staggered Individual departures.
EARLY DEPARTURE	Included in the contract.
LATE CHECK OUTS	No special requests at this time
CONFIDENTIAL RATES	Guestroom rates are not confidential.

COMMUNICATION /INTERNET	
PHONE CALLS / MESSAGES / FAX	Please deliver all messages for individual guests to their guest room

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EVENT RESUME

FITNESS/SPA	
ANTICIPATED TRAFFIC	Please anticipate light usage
	No special requests at this time

CONCIERGE	
CONCIERGES	Please anticipate light usage

GUEST SERVICES/VALET PARKING/TRANSPORTATION	
GUEST SERVICES	GXP?
VALET PARKING	ADD pricing from contract, concessions, flow and who is paying for it Overnight: \$50, Daily: \$34 → Bill to EPO
BELL SERVICES	A luggage pull is not scheduled.

HOUSEKEEPING	
ROOM ATTENDANT	Housekeeping service charges will be at the guest's discretion
SPECIAL REQUESTS	No special requests at this time
ENGINEERING	
SPECIAL NEEDS	No special requests at this time
OUTDOOR EVENTS	Please note outdoor events on Function Agenda and adjust irrigation accordingly

LOSS PREVENTION	
ADDITIONAL SECURITY	No special requests at this time
	Additional security post to be provided at \$65.00 per hour

CONFERENCE CONCIERGE	
SHIPPING	Incoming boxes will be accepted no earlier than three days prior to the first event. [Note any freight or loading dock usage]
PACKAGE HANDLING	Package handling fee \$5.00 per box. First (5) are complimentary Please deliver all incoming packages to Willow at 8AM on 02/18/2026 \$65.00 per hour labor fee may apply for oversized shipments
OUTGOING PACKAGES	No special requests at this time

AUDIO VISUAL	
EVENT REQUIREMENTS	Please refer to the Banquet Event Orders
SPECIAL INSTRUCTIONS	No special requests at this time

RESTAURANTS/ROOM SERVICE AND BARS	
RESTAURANTS	Please anticipate light usage
ROOM SERVICE	Please anticipate light usage
BARS AND LOUNGES	Please anticipate light usage

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
ROOM AND TAX	XXX	
RESORT FEE \$24	XXX	
PARKING		XXX

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EVENT RESUME

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
\$34.00 DAILY VALET PARKING		
\$50.00 OVERNIGHT VALET PARKING		XXX
HOUSEKEEPING GRATUITIES		XXX
BELLMAN GRATUITIES		XXX
GUEST ROOM DELIVERIES BELLMAN ROOM DELIVERIES: \$6.00 PER ROOM (ONE WAY) \$10.00 PER ROOM (ROUND TRIP) BOX HANDLING: \$5.00 PER BOX (FIRST 5 ARE COMPLIMENTARY)		XXX
INTERNET IN GUEST ROOM		XXX
RETAIL SHOP CHARGES		XXX
ROOM SERVICE CHARGES		XXX
F&B OUTLETS CHARGES		XXX
ENGINEERING CHARGES		XXX
HOUSEKEEPING MISCELLANEOUS CHARGES		XXX
TELEPHONE CHARGES		XXX
LAUNDRY CHARGES		XXX
SPA/FITNESS CENTER CHARGES		XXX
TENNIS CHARGES		XXX
GOLF CHARGES		XXX
MARINA CHARGES		XXX
TRANSPORTATION CHARGES		XXX
BANQUET EVENT FUNCTIONS	XXX	
ENCORE- AUDIO/VISUAL EQUIPMENT & SERVICES	XXX	

BILLING EXCEPTIONS/COMMENTS			
AUTHORIZED SIGNATURES			
• KENZA GUERRA	•	•	•

FINANCE/FINAL INVOICE	
BILL REVIEW	A bill review has not been requested
MASTER ACCOUNTS	Master Account # 36451
BILLING INSTRUCTIONS	No special requests at this time
BILLING CONTACT:	Kenza Assous (Guerra)
TITLE:	Associate Client Account Manager
BILLING ADDRESS:	801 Harbor Preserve Ct, Ponte Vedra, FL 32081-5023
PHONE:	(267) 346-5500
EMAIL:	kenza.assous@biogen.com
ATTRITION	Contracted and final room pick up will be compared upon the conclusion of the program. Based on current room block pick up, attrition charges are expected

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EVENT RESUME

EVENT AGENDA:

Date	Day	Start Time	End Time	Function	GTD	Function Space
2/17/2026	Tue	8:00:00 AM	5:00:00 PM	Meeting	5	Coolidge
2/18/2026	Wed	8:00:00 AM	5:00:00 PM	Board Meeting	12	Willow
2/18/2026	Wed	8:00:00 AM	9:00:00 AM	Breakfast	12	Willow
2/18/2026	Wed	9:00:00 AM	5:00:00 PM	Beverage Service	12	Willow
2/18/2026	Wed	12:00:00 PM	1:00:00 PM	Lunch	12	Willow
2/18/2026	Wed	3:00:00 PM	3:30:00 PM	Coffee Break	12	Willow
2/19/2026	Thu	8:00:00 AM	5:00:00 PM	Board Meeting	12	Willow
2/19/2026	Thu	8:00:00 AM	9:00:00 AM	Breakfast	12	Willow
2/19/2026	Thu	9:00:00 AM	5:00:00 PM	Beverage Service	12	Willow
2/19/2026	Thu	12:00:00 PM	1:00:00 PM	Lunch	12	Willow
2/19/2026	Thu	3:00:00 PM	3:30:00 PM	Coffee Break	12	Willow
2/20/2026	Fri	8:00:00 AM	12:00:00 PM	Board Meeting	12	Willow

EVENT RESUME

Raymond James 2026 RJF Long Range Board Meeting Room Block	DATE:	FEBRUARY 10, 2026
	MASTER ACCOUNT NUMBER:	35502
	GROUP CODE:	RJT (ATTENDEES) RJJ (STAFF)
	EVENTS MANAGER:	JENNIFER SINGSON
	SALES MANAGER:	KEALEY WATKINS

ORGANIZATION:	Raymond James & Associates, Inc. (HQ)
NAME OF MEETING:	Raymond James 2026 RJF Long Range Board Meeting Room Block
ONSITE CONTACT:	Brittney Shaw (727) 567-3737
GROUP PROFILE:	Room block only group with dinner hosted at Fred's on Friday, February 20, 2026, at 7:00PM.
MAIN ARRIVAL DATE:	Wednesday, February 18, 2026
MAIN DEPARTURE DATE:	Saturday, February 21, 2026

KEYS TO SUCCESS/EVENT HOT BUTTONS

- Luxury Experience for RJ VIP's

VIPs

NAME	TITLE	ARRIVAL	ROOM TYPE	DEPARTURE	AMENITY
TBD					

CONCESSIONS

- Waived Resort Fee
- (1) upgrades to a One Bedroom Suite between and including FEBRUARY 18-21, 2026, at the group rate of \$429
- 20% Guest Room Attrition
- Comp Policy: 1 per 40 cumulative
- Discounted Valet Parking to \$25 per night
- 10% Discount on Golf & Spa
- 3 comp VIP Welcome Amenities
- 3 comp Valet Parking passes
- Waived Package Handling fees

GROUP ROOM BLOCK:

Date	Day	Room Block	Contracted	Picked Up
02/18/2026	Wednesday	Attendees	13	13
02/19/2026	Thursday	Attendees	13	13
02/20/2026	Friday	Attendees	13	13
		Attendees Total	39	39
02/18/2026	Wednesday	Staff	2	1
02/19/2026	Thursday	Staff	2	1
02/20/2026	Friday	Staff	2	1
		Staff Total	6	3
		Overall Room Block Total	45	42

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EVENT RESUME

RATES:

Room Block	Start Date	End Date	Room Type	Room Occupancy	Negotiated Rate
Attendees	02/18/2026	02/20/2026	Run of House ROH	Single	\$429.00
Staff	02/18/2026	02/20/2026	Run of House ROH	Single	\$429.00
Staff	02/18/2026	02/20/2026	Historic Executive Junior Suite	Single	\$458.00

ARRIVALS / FRONT OFFICE (CHECK-IN TIME IS 4:00 PM, CHECK-OUT TIME IS 11:00 AM)	
RESORT FEE WAIVED BUT WILL RECEIVE AMENITY	<p>A daily resort fee WAIVED plus tax per night will be added to each individual room. Amenities are for two (2) people per room, per stay</p> <ul style="list-style-type: none"> ❖ Daily enhanced high-speed internet access ❖ Access to Wellness Classes: One hour, 2 persons, per day ❖ Access to Tennis Courts: Including rackets and balls per day. For reservations, please dial extension 8026. 90 minutes, 2 persons per day ❖ Two complimentary specialty cocktails per stay at either the Veranda or Paul's Landing ❖ E-Bike rentals: (2) one-hour rentals per day, based on availability. ❖ Two (2) St. Petersburg History Museum tickets per stay
NO WALK CLAUSE	Included in the contract.
ARRIVAL METHOD	[100] % Drive in
ARRIVAL TIME	Staggered individual arrivals Guests are on own for all arrival and departure transportation – no manifest.
TRANSPORTATION COMPANY	Guests are on own for all arrival and departure transportation – no manifest.
EARLY CHECK INS	Guests arriving before 4:00PM check in will be accommodated based on room and type availability.
DEPARTURES	Staggered Individual departures
EARLY DEPARTURE	Not included in the contract.
LATE CHECK OUTS	No special requests at this time
CONFIDENTIAL RATES	Guestroom rates are not confidential.

COMMUNICATION /INTERNET	
PHONE CALLS / MESSAGES / FAX	Please deliver all messages for individual guests to their guest room

FITNESS/SPA	
ANTICIPATED TRAFFIC	Please anticipate light usage
	No special requests at this time

CONCIERGE	
CONCIERGES	Please anticipate light usage

GUEST SERVICES/VALET PARKING/TRANSPORTATION	
GUEST SERVICES	SEE VIP
VALET PARKING	Overnight: \$25, Daily: \$25→ Bill to Master Account
BELL SERVICES	A luggage pull is not scheduled.

HOUSEKEEPING	
ROOM ATTENDANT	Housekeeping service charges will be at the guest's discretion

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EVENT RESUME

HOUSEKEEPING	
SPECIAL REQUESTS	No special requests at this time
ENGINEERING	
SPECIAL NEEDS	No special requests at this time
OUTDOOR EVENTS	Please note outdoor events on Function Agenda and adjust irrigation accordingly

LOSS PREVENTION	
ADDITIONAL SECURITY	No special requests at this time
	Additional security post to be provided at \$65.00 per hour

RESTAURANTS/ROOM SERVICE AND BARS	
RESTAURANTS	Please anticipate light usage
ROOM SERVICE	Please anticipate light usage
BARS AND LOUNGES	Please anticipate light usage

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
ROOM AND TAX	XXX	
RESORT FEE WAIVED	XXX	
PARKING	XXX	
\$25.00 DAILY VALET PARKING		
\$25.00 OVERNIGHT VALET PARKING	XXX	
HOUSEKEEPING GRATUITIES	XXX	
BELLMAN GRATUITIES	XXX	
GUEST ROOM DELIVERIES	XXX	
BELLMAN ROOM DELIVERIES: \$6.00 PER ROOM (ONE WAY)		
\$10.00 PER ROOM (ROUND TRIP)		
BOX HANDLING: \$5.00 PER BOX (FIRST 5 ARE COMPLIMENTARY)		
INTERNET IN GUEST ROOM	XXX	
RETAIL SHOP CHARGES	XXX	
ROOM SERVICE CHARGES	XXX	
F&B OUTLETS CHARGES	XXX	
ENGINEERING CHARGES	XXX	
HOUSEKEEPING MISCELLANEOUS CHARGES	XXX	
TELEPHONE CHARGES	XXX	
LAUNDRY CHARGES	XXX	
SPA/FITNESS CENTER CHARGES	XXX	
TENNIS CHARGES	XXX	
GOLF CHARGES	XXX	
MARINA CHARGES	XXX	
TRANSPORTATION CHARGES	XXX	
BANQUET EVENT FUNCTIONS	XXX	
ENCORE- AUDIO/VISUAL EQUIPMENT & SERVICES	XXX	

BILLING EXCEPTIONS/COMMENTS			
AUTHORIZED SIGNATURES			
• BRITTNEY SHAW	•	•	•

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EVENT RESUME

COMPLIMENTARY ACCOMMODATIONS

The hotel is pleased to provide one (1) deluxe guestroom night for every forty (40) fully paid guest rooms occupied
Complimentary units to be applied in the form of a credit to the Master Account at the end of the program

COMMISSIONS

Group Room Rates are commissionable to designated agency(ies) at 7.0000%

AGENCY	ADDRESS	CITY	STATE	ZIP	IATA
Raymond James Travel	Attn: Treasury/Conferences – RMB PO Box 23615 St Petersburg, FL 33742-3615				

FINANCE/FINAL INVOICE

BILL REVIEW	A bill review has not been requested
MASTER ACCOUNTS	Master Account #:
BILLING INSTRUCTIONS	No special requests at this time
BILLING CONTACT:	Brittney Shaw
TITLE:	Senior Meeting Planner
BILLING ADDRESS:	880 Carillon Parkway St Petersburg FL 33716
PHONE:	(727) 567-2523
EMAIL:	Brittney.shaw@raymondjames.com
ATTRITION	Contracted and final room pick up will be compared upon the conclusion of the program. Based on current room block pick up, attrition charges are not expected

EVENT AGENDA:

Date	Day	Start Time	End Time	Function	GTD	Function Space
2/20/2026	Fri	7:00 PM	9:00 PM	Board Dinner	12	Fred's Interior/Exterior

EVENT RESUME

DANGAR HANSEN WEDDING	DATE:	FEBRUARY 9, 2026
	MASTER ACCOUNT NUMBER:	21368
	GROUP CODE:	DHW
	EVENTS MANAGER:	MADDIE BROOKS
	SALES MANAGER:	CHRISTOPHER LISKA
	SENIOR RESERVATIONS SPECIALIST:	CHRIS MEDINA

NAME OF WEDDING:	Dangar Hansen Wedding
ONSITE CONTACT:	Holly Peterson
GROUP PROFILE:	Please join us in welcoming Alexis (Alie), Mitchell & their families for their wedding on February 20 th !
MAIN ARRIVAL DATE:	2/19/26
MAIN DEPARTURE DATE:	2/22/26

KEYS TO SUCCESS/EVENT HOT BUTTONS	
<ul style="list-style-type: none"> Event space set up Photography access (really want to take picture overlooking Tea Garden during ceremony but don't have room type reserved). Early check in for guest rooms, especially bridal suite (wedding on same day as arrival) 	

VIPS					
NAME	TITLE	ARRIVAL	ROOM TYPE	DEPARTURE	AMENITY
Alexis (Alie) Dangar & Mitch Hansen	Bride & Groom	2/20/26	Chairman Suite	2/22/26	V2 2/20 - Truffles, VIP Fruit & Welcome Card from Maddie B. 2/20 @ Turndown – Chocolate Covered Strawberries & Prosecco, Congratulations Card from Maddie B.

CONCESSIONS	
<ul style="list-style-type: none"> Reduced set up fee of \$1,500++ for Tea Garden Lawn Reduced ceremony fee for Tea Garden of \$5,000++ Complimentary full set up day Hotel to offer discounted valet parking rates of \$25 per vehicle for daily & \$35 per vehicle for overnight One (1) complimentary chairman suite the night of the wedding Complimentary bridal room Reduced resort fee of \$30 	

EVENT RESUME

GROUP ROOM BLOCK:

Date	Day	Room Block	Contracted	Picked Up
02/17/2026	Tuesday	Attendees	0	1
02/18/2026	Wednesday	Attendees	0	2
02/19/2026	Thursday	Attendees	10	18
02/20/2026	Friday	Attendees	11	19
02/21/2026	Saturday	Attendees	11	11
		Attendees Total	32	51
		Overall Room Block Total	32	51

RATES:

Room Block	Start Date	End Date	Room Type	Room Occupancy	Negotiated Rate
Attendees	02/17/2026	02/21/2026	Run of House ROH	Single	\$389.00
Attendees	02/18/2026	02/21/2026	Tower 2 Queen Resort View with Balcony or Terrace	Single	\$389.00
Attendees	02/19/2026	02/20/2026	Historic 2 Queen Resort View	Single	\$389.00
Attendees	02/19/2026	02/21/2026	Historic 1 King Resort View	Single	\$389.00
Attendees	02/19/2026	02/20/2026	Tower 1 King Resort View with Balcony or Terrace	Single	\$389.00
Attendees	02/20/2026	02/21/2026	Historic Chairman Suite	Single	\$799.00

ARRIVALS / FRONT OFFICE (CHECK-IN TIME IS 4:00 PM, CHECK-OUT TIME IS 11:00 AM)

RESORT FEE \$30	A daily resort fee of \$30 plus tax per night will be added to each individual room. Amenities are for two (2) people per room, per stay <ul style="list-style-type: none"> ❖ Daily enhanced high-speed internet access ❖ Access to Wellness Classes: One hour, 2 persons, per day ❖ Access to Tennis Courts: Including rackets and balls per day. For reservations, please dial extension 8026. 90 minutes, 2 persons per day ❖ Two complimentary specialty cocktails per stay at either the Veranda or Paul's Landing ❖ E-Bike rentals: (2) one-hour rentals per day, based on availability. ❖ Two (2) St. Petersburg History Museum tickets per stay
NO WALK CLAUSE	Not included in the contract.
ARRIVAL METHOD	40% Drive in 60% Fly in
ARRIVAL TIME	Staggered individual arrivals
EARLY CHECK INS	Guests arriving before 4:00PM check in will be accommodated based on room and type availability.
DEPARTURES	Staggered Individual departures
EARLY DEPARTURE	Included in the contract.
LATE CHECK OUTS	No special requests at this time
CONFIDENTIAL RATES	Guestroom rates are not confidential.

FITNESS/SPA

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EVENT RESUME

ANTICIPATED TRAFFIC	Please anticipate light usage.
	No special requests at this time

CONCIERGE	
CONCIERGES	Please anticipate light usage.

GUEST SERVICES/VALET PARKING/TRANSPORTATION	
GUEST SERVICES	See VIP grid.
VALET PARKING	Overnight: \$35, Daily: \$25 → Bill to Master Account <i>All vendors & drive in guests will be routed to the master account.</i>
BELL SERVICES	A luggage pull is not scheduled.

HOUSEKEEPING	
ROOM ATTENDANT	Housekeeping service charges will be at the guest's discretion
SPECIAL REQUESTS	No special requests at this time
ENGINEERING	
SPECIAL NEEDS	No special requests at this time
OUTDOOR EVENTS	Please note outdoor events on Function Agenda and adjust irrigation accordingly

LOSS PREVENTION	
ADDITIONAL SECURITY	No special requests at this time
ARCH PHOTO	Bride & groom will be taking their photo in front of the arch around 3:15pm on 2/20.

CONFERENCE CONCIERGE	
SHIPPING	Incoming boxes will be accepted no earlier than three days prior to the first event.
PACKAGE HANDLING	Package handling fee \$5.00 per box. First (5) are complimentary \$65.00 per hour labor fee may apply for oversized shipments
OUTGOING PACKAGES	No special requests at this time

AUDIO VISUAL	
EVENT REQUIREMENTS	Please refer to the Banquet Event Orders
SPECIAL INSTRUCTIONS	No special requests at this time

RESTAURANTS/ROOM SERVICE AND BARS	
RESTAURANTS	Please anticipate light usage
ROOM SERVICE	Please anticipate light usage
BARS AND LOUNGES	Please anticipate moderate usage after 10pm on 2/20.

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
ROOM AND TAX		XXX
RESORT FEE \$30		XXX
PARKING	XXX	
\$25.00 DAILY VALET PARKING		
\$35.00 OVERNIGHT VALET PARKING		XXX
HOUSEKEEPING GRATUITIES		XXX
BELLMAN GRATUITIES		XXX
GUEST ROOM DELIVERIES	XXX	

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EVENT RESUME

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
BELLMAN ROOM DELIVERIES: \$6.00 PER ROOM (ONE WAY)		
\$10.00 PER ROOM (ROUND TRIP)		
BOX HANDLING: \$5.00 PER BOX (FIRST 5 ARE COMPLIMENTARY)		
INTERNET IN GUEST ROOM		XXX
RETAIL SHOP CHARGES		XXX
ROOM SERVICE CHARGES		XXX
F&B OUTLETS CHARGES		XXX
ENGINEERING CHARGES		XXX
HOUSEKEEPING MISCELLANEOUS CHARGES		XXX
TELEPHONE CHARGES		XXX
LAUNDRY CHARGES		XXX
SPA/FITNESS CENTER CHARGES		XXX
TENNIS CHARGES		XXX
GOLF CHARGES		XXX
MARINA CHARGES		XXX
TRANSPORTATION CHARGES		XXX
BANQUET EVENT FUNCTIONS	XXX	
ENCORE- AUDIO/VISUAL EQUIPMENT & SERVICES	XXX	

BILLING EXCEPTIONS/COMMENTS			
AUTHORIZED SIGNATURES			
• MITCHELL HANSEN	• ALIE DANGAR	• HOLLY PETERSON	•

FINANCE/FINAL INVOICE	
BILL REVIEW	A bill review has not been requested
MASTER ACCOUNTS	Master Account #: 21368
BILLING INSTRUCTIONS	No special requests at this time
BILLING CONTACT:	Alexis Dangar & Mitchell Hansen
TITLE:	Bride & Groom
BILLING ADDRESS:	830 Southwest Blvd N St. Petersburg, FL 33703
PHONE:	317-518-1070
EMAIL:	Aandmwedding01@gmail.com
ATTRITION	Contracted and final room pick up will be compared upon the conclusion of the program. Based on current room block pick up, attrition charges are not expected

EVENT AGENDA:

Date	Day	Start Time	End Time	Function	GTD	Function Space
2/19/2026	Thu	3:00 PM	11:59 PM	Storage	1	Aymer
2/19/2026	Thu	3:30 PM	4:00 PM	Wedding Rehearsal	19	Tea Garden
2/20/2026	Fri	7:00 AM	11:00 PM	Bridal Getting Ready Room	12	Aymer
2/20/2026	Fri	8:00 AM	5:00 PM	Set Up - Ceremony	1	Tea Garden

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EVENT RESUME

2/20/2026	Fri	8:00 AM	5:00 PM	Set Up - Cocktail Reception & Dinner	1	Tea Garden Lawn
2/20/2026	Fri	12:00 PM	4:00 PM	Groomsmen Getting Ready Room	8	Bemy
2/20/2026	Fri	5:00 PM	5:30 PM	Ceremony	98	Tea Garden
2/20/2026	Fri	5:30 PM	6:30 PM	Cocktail Reception	98	Tea Garden Lawn
2/20/2026	Fri	6:30 PM	8:30 PM	Vendor Dinner	12	Aymer
2/20/2026	Fri	6:30 PM	10:00 PM	Reception	98	Tea Garden Lawn

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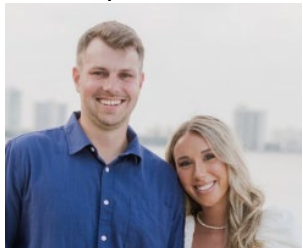
EVENT RESUME

Glunt Ware Wedding	DATE:	FEBRUARY 10, 2026
	MASTER ACCOUNT NUMBER:	49500
	GROUP CODE:	GWA
	EVENTS MANAGER:	JENNIFER SINGSON
	SALES MANAGER:	KATHERINE CASTEEL

ONSITE CONTACT:	Amanda Rosaci (Event Planner) (954) 682-9735
GROUP PROFILE:	Please extend a warm welcome to Nicole and Tyler as they host their wedding celebration with us on Saturday, February 21 st with their Ceremony and cocktail Reception in Bayview Terrace, followed by Dinner in Vinoy Grand Ballroom.
MAIN ARRIVAL DATE:	2/20/26
MAIN DEPARTURE DATE:	2/22/26

KEYS TO SUCCESS/EVENT HOT BUTTONS	
<ul style="list-style-type: none"> Quality F&B – Custom Menu Smooth Transition from Cocktail Hour to Bayview to Dinner VGB 	

VIPS

NAME	TITLE	ARRIVAL	ROOM TYPE	DEPARTURE	AMENITY
Nicole Glunt and Tyler Ware 	Bride and Groom	2/19/26	Standard King Room	2/22/26	V2 (2) Large Sparkling Waters & Truffles and VIP Fruit Welcome Card from Jennifer
			And will move to Suite on 2/20/26		2/21/26 Chocolate Covered Strawberries & Prosecco Congratulations Card from Jennifer

CONCESSIONS	
<ul style="list-style-type: none"> Complimentary Suite on night of wedding, suite based on hotel's availability at time of contract signing. 	

GROUP ROOM BLOCK:

Date	Day	Room Block	Contracted	Picked Up
02/19/2026	Thursday	Attendees	0	12
02/20/2026	Friday	Attendees	26	45
02/21/2026	Saturday	Attendees	26	45
Overall Room Block Total			52	102

RATES:

Room Block	Start Date	End Date	Room Type	Room Occupancy	Negotiated Rate
Attendees	02/19/2026	02/21/2026	Historic 2 Queen Resort View	Single	\$429.00
Attendees	02/19/2026	02/21/2026	Historic 1 King Resort View	Single	\$429.00
Attendees	02/20/2026	02/21/2026	Tower Premium Bayview Suite	Single	1,429.00

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EVENT RESUME

ARRIVALS / FRONT OFFICE (CHECK-IN TIME IS 4:00 PM, CHECK-OUT TIME IS 11:00 AM)	
RESORT FEE \$40	<p>A daily resort fee of \$40 plus tax per night will be added to each individual room. Amenities are for two (2) people per room, per stay</p> <ul style="list-style-type: none"> ❖ Daily enhanced high-speed internet access ❖ Access to Wellness Classes: One hour, 2 persons, per day ❖ Access to Tennis Courts: Including rackets and balls per day. For reservations, please dial extension 8026. 90 minutes, 2 persons per day ❖ Two complimentary specialty cocktails per stay at either the Veranda or Paul's Landing ❖ E-Bike rentals: (2) one-hour rentals per day, based on availability. ❖ Two (2) St. Petersburg History Museum tickets per stay
NO WALK CLAUSE	Not included in the contract.
ARRIVAL METHOD	[80] % Drive in [20] % Fly in
ARRIVAL TIME	<p>Staggered individual arrivals</p> <p>Guests are on own for all arrival and departure transportation – no manifest.</p>
TRANSPORTATION COMPANY	Guests are on own for all arrival and departure transportation – no manifest.
EARLY CHECK INS	Guests arriving before 4:00PM check in will be accommodated based on room and type availability.
DEPARTURES	Staggered Individual departures
EARLY DEPARTURE	Included in the contract.
LATE CHECK OUTS	No special requests at this time
CONFIDENTIAL RATES	Guestroom rates are not confidential.

COMMUNICATION / INTERNET	
PHONE CALLS / MESSAGES / FAX	Please deliver all messages for individual guests to their guest room

FITNESS/SPA	
ANTICIPATED TRAFFIC	Please anticipate light usage
	No special requests at this time

CONCIERGE	
CONCIERGES	Please anticipate light usage

GUEST ROOM DELIVERIES \$6.00 per room (one way) \$10.00 per room (round trip)				
DATE	TIME	ITEMS	CONTACT	COMMENTS
None requested at this time				

GUEST SERVICES/VALET PARKING/TRANSPORTATION	
GUEST SERVICES	See VIP
VALET PARKING	<p>Overnight: \$50, Daily: \$34 → Bill to EPO</p> <p>Daily parking for Vendors (25 Stickers) - Master</p>
BELL SERVICES	A luggage pull is not scheduled.

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EVENT RESUME

HOUSEKEEPING	
ROOM ATTENDANT	Housekeeping service charges will be at the guest's discretion
SPECIAL REQUESTS	No special requests at this time
ENGINEERING	
SPECIAL NEEDS	No special requests at this time
OUTDOOR EVENTS	Please note outdoor events on Function Agenda and adjust irrigation accordingly

LOSS PREVENTION	
ADDITIONAL SECURITY	No special requests at this time
	Additional security post to be provided at \$65.00 per hour

AUDIO VISUAL	
EVENT REQUIREMENTS	Please refer to the Banquet Event Orders
SPECIAL INSTRUCTIONS	No special requests at this time

RESTAURANTS/ROOM SERVICE AND BARS	
RESTAURANTS	Please anticipate light usage
ROOM SERVICE	Please anticipate light usage
BARS AND LOUNGES	Please anticipate light usage

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
ROOM AND TAX		XXX
RESORT FEE \$40		XXX
PARKING		XXX
\$34.00 DAILY VALET PARKING		
\$50.00 OVERNIGHT VALET PARKING		XXX
HOUSEKEEPING GRATUITIES		XXX
BELLMAN GRATUITIES		XXX
GUEST ROOM DELIVERIES	XXX	
GIFT BAGS: \$8 EACH		
PERSONALIZED: \$10 EACH		
OVERSIZED: \$12 EACH		
GOLF BAGS: \$12 EACH		
LUGGAGE DELIVERY: \$12 PER PERSON		
ROUND TRIP: \$18 PER PERSON		
BOX HANDLING: \$5.00 PER BOX (FIRST 5 ARE COMPLIMENTARY)		
INTERNET IN GUEST ROOM		XXX
RETAIL SHOP CHARGES		XXX
ROOM SERVICE CHARGES		XXX
F&B OUTLETS CHARGES		XXX
ENGINEERING CHARGES		XXX
HOUSEKEEPING MISCELLANEOUS CHARGES		XXX
TELEPHONE CHARGES		XXX
LAUNDRY CHARGES		XXX
SPA/FITNESS CENTER CHARGES		XXX
TENNIS CHARGES		XXX

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EVENT RESUME

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
GOLF CHARGES		XXX
MARINA CHARGES		XXX
TRANSPORTATION CHARGES		XXX
BANQUET EVENT FUNCTIONS	XXX	
ENCORE- AUDIO/VISUAL EQUIPMENT & SERVICES	XXX	

BILLING EXCEPTIONS/COMMENTS			
AUTHORIZED SIGNATURES			
• NICOLE GLUNT	•	•	•

FINANCE/FINAL INVOICE	
BILL REVIEW	A bill review has not been requested
MASTER ACCOUNTS	Master Account #: 49500
BILLING INSTRUCTIONS	No special requests at this time
BILLING CONTACT:	Nicole Glunt
TITLE:	Bride
BILLING ADDRESS:	101 Coconut Dr, Fort Lauderdale, FL 33315
PHONE:	(330) 727-4680
EMAIL:	Warewedding2026@gmail.com
ATTRITION	Contracted and final room pick up will be compared upon the conclusion of the program. Based on current room block pick up, attrition charges are not expected


EVENT AGENDA:

Date	Day	Start Time	End Time	Function	GTD	Function Space
2/20/2026	Fri	12:00 AM	11:59 PM	Storage	1	Stella
2/20/2026	Fri	11:30 AM	12:30 PM	Ceremony Rehearsal	10	Bayview Terrace
2/21/2026	Sat	12:00 AM	11:59 PM	Storage	1	Stella
2/21/2026	Sat	8:00 AM	6:30 PM	Dinner Set Up	1	Vinoy Grand Ballroom/Foyer
2/21/2026	Sat	12:00 PM	5:00 PM	Getting Ready Room	10	Williamson
2/21/2026	Sat	1:00 PM	5:00 PM	Ceremony and Cocktail Reception Set Up	1	Bayview Terrace
2/21/2026	Sat	5:00 PM	5:30 PM	Ceremony	187	Bayview Terrace
2/21/2026	Sat	5:30 PM	6:30 PM	Cocktail Reception	187	Bayview Terrace
2/21/2026	Sat	6:30 PM	7:30 PM	Vendor Dinner	20	Bemy/Bland
2/21/2026	Sat	6:30 PM	10:30 PM	Plated Dinner	187	Vinoy Grand Ballroom
2/21/2026	Sat	10:30 PM	11:30 PM	After Party	95	VGB Foyer

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Event Resume

	DATE:	FEBRUARY 9, 2026
	MASTER ACCOUNT NUMBER:	27915
	GROUP CODE:	SBAS
	EVENTS MANAGER:	JESSICA JOHNSON
	SALES MANAGER:	LINDSEY BROWE

NAME OF MEETING:		Shuman Belisle Wedding Room Block				
ONSITE CONTACT:		Chase Belisle and Liz Shuman				
GROUP PROFILE:		The soon to be Mr. & Mrs. Belisle will be getting married on 02.21.26				
MAIN ARRIVAL DATE:		Friday, 02/20/26				
MAIN DEPARTURE DATE:		Monday, 02/22/26				
KEYS TO SUCCESS/EVENT HOT BUTTONS						
<ul style="list-style-type: none">• Easy Arrival Experience						
MEETING PLANNER						
NAME		TITLE	ARRIVAL	ROOM TYPE	DEPARTURE	AMENITY
Chase Belisle		Groom	02/20/26	GARD	02/22/26	Custom Amenity Charge Events (23)

GROUP ROOM BLOCK:

Date	Day	Room Block	Contracted	Picked Up
02/19/26	Thursday	Attendee	0	1
02/20/26	Friday	Attendee	15	3
02/21/26	Saturday	Attendee	15	4
Overall Room Block Total			30	8

RATES:

Room Block	Start Date	End Date	Room Type	Room Occupancy	Negotiated Rate
Attendee	02/20/26	02/22/26	Run of House	Single	\$379.00
Attendee	02/20/26	02/22/26	Historic 1 King	Single	\$379.00
Attendee	02/16/26	02/18/26	Tower 1 King	Single	\$379.00

ARRIVALS / FRONT OFFICE (CHECK-IN TIME IS 4:00 PM, CHECK-OUT TIME IS 11:00 AM)	
RESORT FEE \$40	<p>A daily resort fee of \$40 plus tax per night will be added to each individual room. Amenities are for two (2) people per room, per stay</p> <ul style="list-style-type: none"> ❖ Daily enhanced high-speed internet access ❖ Access to Wellness Classes: One hour, 2 persons, per day ❖ Access to Tennis Courts: Including rackets and balls per day. For reservations, please dial extension 8026. 90 minutes, 2 persons per day ❖ Two complimentary specialty cocktails per stay at either the Veranda or Paul's Landing ❖ E-Bike rentals: (2) one-hour rentals per day, based on availability. ❖ Two (2) St. Petersburg History Museum tickets per stay
ARRIVAL METHOD	[100] % Drive in [0] % Fly in
ARRIVAL TIME	Staggered individual arrivals

Event Resume

ARRIVALS / FRONT OFFICE (CHECK-IN TIME IS 4:00 PM, CHECK-OUT TIME IS 11:00 AM)	
EARLY CHECK INS	Guests arriving before 4:00PM check in will be accommodated based on room and type availability.
DEPARTURES	Staggered Individual departures
EARLY DEPARTURE	Included in the contract.
LATE CHECK OUTS	No special requests at this time
CONFIDENTIAL RATES	Guestroom rates are not confidential.

FITNESS/SPA	
ANTICIPATED TRAFFIC	Please anticipate light usage
	No special requests at this time

RECREATIONAL ACTIVITIES/GOLF/TENNIS						
DATE	TIME	ACTIVITY	COMPANY NAME	CONTACT NAME/PHONE	NO. OF GUESTS	NOTES

GUEST SERVICES/VALET PARKING/TRANSPORTATION	
VALET PARKING	Overnight: \$50, Daily: \$30→ Bill to EPO
BELL SERVICES	A luggage pull is not scheduled.

HOUSEKEEPING	
ROOM ATTENDANT	Housekeeping service charges will be at the guest's discretion
SPECIAL REQUESTS	No special requests at this time
ENGINEERING	
SPECIAL NEEDS	No special requests at this time
OUTDOOR EVENTS	Please note outdoor events on Function Agenda and adjust irrigation accordingly

RESTAURANTS/ROOM SERVICE AND BARS	
RESTAURANTS	Please anticipate light usage
ROOM SERVICE	Please anticipate light usage
BARS AND LOUNGES	Please anticipate light usage

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
ROOM AND TAX		XXX
RESORT FEE \$40		XXX
PARKING		XXX
\$34.00 DAILY VALET PARKING		
\$50.00 OVERNIGHT VALET PARKING		XXX
HOUSEKEEPING GRATUITIES		XXX
BELLMAN GRATUITIES		XXX
INTERNET IN GUEST ROOM		XXX
RETAIL SHOP CHARGES		XXX
ROOM SERVICE CHARGES		XXX
F&B OUTLETS CHARGES		XXX
ENGINEERING CHARGES		XXX
HOUSEKEEPING MISCELLANEOUS CHARGES		XXX
TELEPHONE CHARGES		XXX

Event Resume

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
LAUNDRY CHARGES		XXX
SPA/FITNESS CENTER CHARGES		XXX
TENNIS CHARGES		XXX
GOLF CHARGES		XXX
MARINA CHARGES		XXX
TRANSPORTATION CHARGES		XXX

BILLING EXCEPTIONS/COMMENTS	
ALL CHARGES FOR THE FOLLOWING GUESTS TO BE CHARGED TO THEIR INDIVIDUAL GUEST FOLIO:	
<ul style="list-style-type: none"> GUESTS ARE ALL ON OWN FOR ALL CHARGES. 	
AUTHORIZED SIGNATURES	
<ul style="list-style-type: none"> CHASE BELISLE & LIZ SHUMAN 	

FINANCE/FINAL INVOICE	
BILL REVIEW	A bill review has not been requested
MASTER ACCOUNTS	Nothing should be charged to the master account.

EVENT RESUME

Majeed Sanzo Farewell Brunch VCM	DATE:	FEBRUARY 9, 2026
	MASTER ACCOUNT NUMBER:	27782
	EVENTS MANAGER:	JESSICA JOHNSON
	SALES MANAGER:	CHRISTOPHER LISK

NAME OF EVENT:	Majeed Sanzo Farewell Brunch VCM
ONSITE CONTACT:	Najla Majeed
GROUP PROFILE:	Please join us in welcoming back the Majeed Family while they host brunch on February 22 nd for family and friends.
EVENT DATE:	Sunday, February 22 nd , 2026
KEYS TO SUCCESS/EVENT HOT BUTTONS	
<ul style="list-style-type: none"> Vinoy Club Member 	
CONCESSIONS	
<ul style="list-style-type: none"> Vinoy Club membership discount of 20% off food and beverage will be applied once the stated food and beverage minimum has been met. 	

ARRIVALS / FRONT OFFICE	
ARRIVAL METHOD	100 % Drive in
ARRIVAL TIME	Staggered individual arrivals

BELL SERVICES/GUEST SERVICES/VALET PARKING	
VALET SERVICES	Daily: \$34 → EPO

HOUSEKEEPING	
SPECIAL REQUESTS	No special requests at this time
ENGINEERING	
SPECIAL NEEDS	No special requests at this time
OUTDOOR EVENTS	Please note outdoor events on Function Agenda and adjust irrigation accordingly

LOSS PREVENTION	
ADDITIONAL SECURITY	No special requests at this time

CONFERENCE CONCIERGE	
SHIPPING	Incoming boxes will be accepted no earlier than three days prior to the first event.
PACKAGE HANDLING	Package handling fee \$5.00 per box. First (5) are complimentary
OUTGOING PACKAGES	No special requests at this time

AUDIO VISUAL	
EVENT REQUIREMENTS	Please refer to the Banquet Event Orders
SPECIAL INSTRUCTIONS	No special requests at this time

RESTAURANTS/ROOM SERVICE AND BARS	
RESTAURANTS	Please anticipate no usage
BARS AND LOUNGES	Please anticipate no usage

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
PARKING		XXX

EVENT RESUME

BILLING INSTRUCTIONS		
CHARGES	MASTER ACCOUNT	GUEST TO PAY
\$34.00 DAILY VALET PARKING		
HOUSEKEEPING GRATUITIES		XXX
BANQUET EVENT FUNCTIONS	XXX	
AUDIO/VISUAL EQUIPMENT & COMMUNICATION CHARGES	XXX	

BILLING EXCEPTIONS/COMMENTS
AUTHORIZED SIGNATURES
<ul style="list-style-type: none"> Najla Majeed

FINANCE/FINAL INVOICE	
BILL REVIEW	A billing review has not been requested
BILLING INSTRUCTIONS	No special requests
BILLING CONTACT:	Najla Majeed
TITLE:	VCM Member
BILLING ADDRESS:	2060 Brightwaters Blvd NE Saint Petersburg, FL 33704-3010
EMAIL:	n.majeed@outlook.com

EVENT AGENDA:

Date	Day	Start Time	End Time	Function	GTD	Function Space
2/22/2026	SUN	8:00 AM	11:00 AM	Set Up	1	Fred's/Fred's Patio
2/22/2026	SUN	11:00 AM	2:00 PM	Brunch	120	Fred's/Fred's Patio