**${schDeptName}岗前培训记录表**

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| --- | --- | --- | --- |
| **科室岗前培训内容** | **是否参加培训** | **是否考核合格** | **备注** |
| 科室管理制度 | ${systemTrain} | ${systemAssessment} | ${systemRemark} |
| 工作范围 | ${workAreaTrain} | ${workAreaAssessment} | ${workAreaRemark} |
| 劳动纪律 | ${workDisciplineTrain} | ${workDisciplineAssessment} | ${workDisciplineRemark} |
| 岗位职责 | ${jobResponsibilityTrain} | ${jobResponsibilityAssessment} | ${jobResponsibilityRemark} |
| 质量改进 | ${qualityImprovementTrain} | ${qualityImprovementAssessment} | ${qualityImprovementRemark} |
| 环境设备及安全条例 | ${safeRegTrain} | ${safeRegAssessment} | ${safeRegRemark} |
| 工作流程系统培训 | ${workTrain} | ${workAssessment} | ${workRemark} |
| 操作规程系统培训 | ${operTrain} | ${operAssessment} | ${operRemark} |
| 综合评估：该员工已经培训考核合格，可上岗或独立工作。 | | | |

**本人签名/日期： 带教签名/日期：**