

Data Protection Information and Declaration of Consent

About us

The International Institute for Applied Systems Analysis (IIASA), ("we", "us") is committed to protecting and respecting your personal data. Processing of personal data takes place in strict compliance with the principles and requirements of the GDPR and relevant Austrian legislation. IIASA exclusively processes data that is necessary for the relevant purpose, and continuously aims at safeguarding your personal data remains secure and correct. With this document we inform you about how we process your personal data, and how you are protected according to Art 13 and 14 GDPR.

"*Personal data*" means any information relating to a natural person that can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data or an online identifier.

"*Processing*" means any operation performed on personal data, such as collection, recording, organisation, structuring, storage, adaptation or any kind of disclosure or other use.

Controller:

International Institute for Applied Systems Analysis (IIASA)
Schlossplatz 1
A-2361 Laxenburg

Our Data Protection Officer:

dataprotection@iiasa.ac.at

Project Contact for content matters:

Karl Scheifinger (IIASA): scheifinger@iiasa.ac.at
Elina Brutschin (IIASA): brutschin@iiasa.ac.at

For what purposes and on what legal basis will your personal data be processed?

We process your personal data for the purpose of **scientific research**. We might further process your personal data for the purpose of **scientific research**. Results of this survey will only be published in an aggregated form which does not allow re-identification of individual survey participants.

We will only use your personal data where you have given **consent**. You have the right to withdraw your consent at any time by contacting us. The withdrawal of consent has no consequences whatsoever for you, and shall not affect the lawfulness of processing based on consent before its withdrawal.

Categories of processed personal data

- Information that you share in the course of the survey

We collect this data directly from you. The survey/workshop takes place in person, and/or online via [tool]. [Video and/or audio recordings are processed for the purpose of transcription and/or documentation]

The survey is stored via the processor Google through their service "spreadsheet", the app is currently hosted by the Streamlit Community Cloud.

Who receives your personal data?

Within IIASA only those staff receive your personal data to the extent that this is necessary for processing for the corresponding purposes.

We only transfer your personal data to third parties if there is a valid legal basis for the transfer. This may include in particular the following recipients:

- courts and authorities;
- tax advisers and auditors;
- Banks and insurance companies;
- Other service providers.

In addition, processors commissioned by us (e.g. IT service providers) receive your personal data and only process your personal data on our behalf and in accordance with our instructions. In particular, the processors are not permitted to use your personal data for their own purposes.

Some of the recipients of your personal data stated above are located or process your personal data outside your country. The data protection standard in other countries may not be the same as the one in Austria. However, we transfer your personal data only to countries for which the European Commission has decided that they offer an adequate level of data protection; if this is not the case, we take measures to ensure that all recipients offer an adequate level of data protection, for which purpose we conclude standard contractual clauses (2010/87/EU and/or 2004/915/EC).

How long will your personal data be stored?

We process your personal data for as long as reasonably necessary to achieve the abovementioned purposes, as well as in addition in accordance with the legal obligations for storage and documentation, which result among others especially from the Austrian Research Organization Act (FOG), the Austrian Civil Code (ABGB) and the Austrian Business Code (UGB).

In general, your personal data will be deleted after processing of the application procedure has been completed, revocation of your consent or your objection to the processing of personal data, provided that the storage of personal data is not necessary to fulfil a legal obligation or to assert, exercise or defend legal claims. Further processing will only take place if you have expressly consented to the further use of your personal data or if we have reserved the right to process the personal data in excess thereof, which is permitted by law.

It is possible that the personal data may be made anonymous instead of being deleted. In this case, any personal reference will be irretrievably removed, which is why the deletion obligations under data protection law also cease to apply. In this case, no personal reference can be restored.

Data security

Your personal data is protected through appropriate technical and organizational measures. Those measures include but are not limited to protection against unauthorized, unlawful or accidental access, processing, loss, use and tampering. Irrespective of our efforts to observe an appropriately

high standard of due diligence at all times it cannot be excluded that information which you have provided to us via the internet will be inspected and used by other persons. Please note that we, therefore, assume no liability whatsoever for disclosure of information due to errors in data transfers that were not caused by us and/or unauthorized access by third parties (e.g. hacker attack on accounts).

What rights do you have?

You have the following rights under data protection laws in relation to your personal data:

- Request access to your personal data.
- Request correction of your personal data.
- Request erasure of your personal data.
- Object to processing of your personal data.
- Request restriction of processing your personal data.
- Request transfer of your personal data.
- Right to withdraw consent.

If you believe that the processing of your data violates data protection law or your data protection claims have otherwise been violated in any way, you can file a complaint with the supervisory authority. In Austria, the *Österreichische Datenschutzbehörde* is the responsible authority.

Austrian Data Protection Authority
Barichgasse 40-42
1030 Wien
Phone: +43 1 52 152-0
E-mail: dsb@dsb.gv.at

Are your personal data used for automated individual decision making, including profiling?

No, we do not use automated individual decision-making according to Art. 22 GDPR.